

2.1.2 Directory Setup

Every XP Workstation has been set up with a similar directory diagram. This will enable any user to find information on another workstation efficiently. Project files **will be stored on the server under F:\ODOT_DATA\Projects\key #**. Every Workstation has a c:\share" directory. This will allow Drafters to share details freely.

Use Serval software when copying or moving a file from another workstation, rename the file to avoid multiple copies of one file.

Bridge Standard Drawings files can be found in **dgn and pdf** format at:

http://egov.oregon.gov/ODOT/HWY/ENGSERVICES/bridge_drawings.shtml