

**BRIDGE REVIEWER QC/QA CHECKLIST**

Project Name:	
Key#:	
Region:	
Reviewer Name:	
<b>RESOURCE PLANNING MILESTONE</b>	
	Review ODOT Project Business Case
	Complete Resource Planning
	Assigned Designer Name:
	Assigned Checker Name:
<b>PROJECT INITIATION MILESTONE (2 weeks prior)</b>	
	Review ODOT Project Business Case
	Confirm Project Schedule
	Confirm Designer Name:
	Confirm Checker Name:
	Meet with Designer - date:
<b>50% PRELIMINARY DESIGN PHASE (~50% TS&amp;L Development)</b>	
	Check-in with Designer - date:
	Check on progress of Alternatives Study
	Check on status of TS&L Memo or TS&L Narrative
	Review ODOT Project Business Case
<b>85% PRELIMINARY DESIGN PHASE (95% TS&amp;L Development)</b>	
	Review ODOT Project Business Case
	Review Alternatives Study
	Review TS&L Memo or TS&L Narrative
	Review TS&L Plan Sheet(s)
	Review TS&L Estimate
	Review Bridge Design Standards Table, and Design Deviations and Exceptions
	Provide written review comments to Designer
	Hold 'sit-down' with Designer to review comment responses - date:
	Verify resolution of review comments

PRELIMINARY PLANS MILESTONE	
	Review Preliminary Plans plan sheets
	Review Engineer's Estimate @ Preliminary Plans
	Review SPLIST
ADVANCE PLANS MILESTONE	
	Review TS&L Report
	Review Design Deviations and Exceptions
	Review Advance Plans plan sheets
	Review Engineer's Estimate @ Advance Plans
	Review Engineer's estimate of probable construction schedule
	Review Special Provisions package
	Provide written review comments to Designer
	Hold 'sit-down' with Designer to review comment responses - date:
	Verify resolution of review comments
FINAL PLANS MILESTONE	
	Review Final Plans plan sheets
	Review Engineer's Estimate @ Final Plans
	Review Engineer's estimate of probable construction schedule
	Review Final Special Provisions package
	Provide written review comments to Designer
	Hold 'sit-down' with Designer to review comment responses - date:
	Verify resolution of review comments
PS&E PACKAGE MILESTONE	
	Verify all review comments resolved and closed out
	Verify Bridge-related PD-02 requirements complete
	Verify Calculation Books completed (to this point in time)
	Verify Bridge load rating completed
	Ensure all Bridge Quality Documents are complete and submitted to Bridge HQ
	Submit this QC/QA Form to Bridge HQ
Signatures	
Bridge Reviewer:	