

 <p style="text-align: center;">Bulletin Statewide Program Unit Certification Program Office</p>	NUMBER	101-4	SUPERSEDES	New
	EFFECTIVE DATE	03/17/2015	PAGE NUMBER	1 of 1
	REFERENCE	ODOT Certification Program		
	TARGET AUDIENCE	Region 1 & 2 LALs; Satvinder Sandhu, Steve Cooley, Holli Pick, Mac Lynde, Marie Wright, Fully Certified LPAs, Conditionally Certified LPAs, Sam Hunaidi, Lisa Nell		
SUBJECT	Certification Program – LPA Construction Admin. Quality Control – Policy Change Notice		CC	Mark Foster

PURPOSE:

This bulletin advises our internal and external stakeholders that the RAS review process has been modified. Additionally, Section C, Chapters 16 and 17 of the Local Agency Manual (LAG) are being modified to reflect these changes.

BACKGROUND:

The mission of the LPA Certification Program is, in part, to streamline the delivery process to deliver local federal projects in a cost effective, timely manner by certifying highly qualified LPAs and ensure FHWA requirements are met.

Some Key elements are:

- Quality control (QC) by the LPA is the key to certification success
- ODOT is still available to help and conduct Quality Assurance checks as needed or required
- LPA needs a QC coordinator and a documented QC plan

ODOT recognizes that many of the LPAs have excellent QC plans and QC coordinators. Additionally, others are improving theirs. This is appreciated.

The information below is the result of the teamwork between Local Agency Liaisons, Statewide Local Program Unit, and the ODOT construction section.

BULLETIN INFORMATION:

The timing and frequency of project documentation reviews **for Fully Certified LPAs** by ODOT’s Regional Assurance Specialist (RAS) will occur as deemed necessary by ODOT’s construction section based on a risk analysis. This is a change from prior business practice. Any substantial issues found will be addressed by a corrective action plan or possible loss of FHWA reimbursement. In order to minimize the possibility of substantial issues occurring, the LPA needs to diligently conduct its QC plans and QC reviews. ODOT is available to help update the LPAs QC plans, and we would be glad to do so as needed.

CURRENT WORK EFFORT:

Section C, Chapters 16 and 17 of the Local Agency Manual (LAG) are being updated.

Feedback:

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We are always trying to continually improve. Please provide any feedback regarding this document to Marilyn Merritt or Mark Foster.

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