



# **Certified Local Agency Project Delivery Checklists**

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# ***Checklists***

- Consultant Selection, A&E services
- Part I – Programming Through PS&E Delivery
- Part II - Ad, Bid & Award
- Part III - Construction & Contract Administration



# ***Checklists Format***

- Basic project information
- Signature lines for responsible parties
- CFR, ORS and/or LAG Manual references



# ***Checklists Purpose***

- Optimize chances for successful certified local agency projects
  - Identifies federal requirements for CLA
  - Ensures applicable project work is federally participating
  - Helps ODOT monitor projects and fulfill its Stewardship responsibility to FHWA
  - Provides step-by-step requirements and guidelines for project completion



# ***Checklists Purpose*** (cont.)

- Identifies key deliverables for each area
- Furnishes “process information” for local agency and ODOT staff
- Acts as core document for ODOT project reviews



# ***Checklist Base Document***

## **Local Agency Guidelines (LAG) Manual**

