

PROJECT SCOPE/SCHEDULE/BUDGET

Issue Statement

Project scopes are not sufficiently detailed thereby effect budgets and schedules.

Discussion

In solicitation of ACEC members and ODOT managers eleven responses were submitted related to scope, schedule, and budget. The common theme among all of the respondents (eight ODOT and three ACEC) was scopes which are not detailed enough. The following are summarized statements:

- Scopes not effectively capturing critical elements.
- Incomplete scopes result in insufficient budgets.
- Project schedule does not account for resource availability relative to scope.
- Insufficient detail in scope does not provide needed clarity to avoid confusion.

It is apparent that scoping of projects does not address elements necessary to complete projects on time and on budget. As stated earlier a majority of these comments are from ODOT personnel dealing with the budget shortfalls and tight schedules.

In conclusion it is apparent that improvements need to be made to the scoping process. If no action is taken, projects will continue to overrun budgets and not meet desired schedules.

Work Plan Outline

- I.** Research present scoping process
- II.** Evaluate and modify scoping process guide
- III.** Evaluate and modify boilerplate scopes