



ROAD USER FEE PILOT PROGRAM

# Volunteer Update

Oregon Department of Transportation May 10, 2006

## **☎ The HOTLINE 1-866-520-3344.**

Please call the HOTLINE with any questions. Your call will be returned within one business day. We will keep the message updated with the latest pilot information.

**💰 Compensation \$\$\$.** You should receive your \$50 per vehicle check via US Mail from ODOT within three weeks of your completed installation appointment. The turnaround time should be quicker once we have issued this first round of payments. If you do not receive your payment within by three weeks of installation, please call the HOTLINE: 1-866-520-3344.

**Free Gas Vouchers.** If you complete your installation appointment by May 31, you will receive “Leathers Bucks” with your first compensation check. You will receive four \$10 vouchers good towards any gasoline purchase at either of the two participating stations: 11421 SE Powell or 10202 NE Sandy Boulevard. *Please note that you can only use one voucher per customer per purchase.* **The back of**

**the voucher asks for your driver license number and your telephone number. If you are uncomfortable providing that information to the gas station attendant, please use your vehicle license plate number instead and use “on file with ODOT” on the phone number line.**

**Buying Gas at Leathers.** Please begin your twice per month visits to Leathers during the month of May. Please know that mileage equipment is still being installed and tested at Leathers so don’t worry if the attendants say that the equipment isn’t working yet. We still would like to you purchase *some* (any amount is fine) gas at Leathers twice per month beginning in May. You do not need to do anything different then usual. You do not need to give the attendant any special instructions and you do not need to use your reader card from your glove box packet (the card is for the independent reader at DMV only). This is a wireless, invisible transaction.

For more information, call  
the **HOTLINE** at **1-866-520-3344**

or visit our **web site:**  
[www.oregon.gov/ODOT/HWY/OIPP/  
mileage\\_participants.shtml](http://www.oregon.gov/ODOT/HWY/OIPP/mileage_participants.shtml)

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**Independent Mileage Readings.** Please mark your calendar and plan to drive through the independent reader at Driver and Motor Vehicle Services (DMV), 8710 SE Powell Blvd., on or between June 12 and June 18, 2006. Instructions are listed below, and are located in your Participant Manual on page 11. This will mark the official start of the first phase of the study. You will be paid another \$25 per vehicle for completing this task on time.

### *Independent Mileage Reader Instructions*

1. Drive to the DMV facility at 8710 SE Powell Blvd. in Portland.
2. Drive around the back of the building and locate the Independent Mileage Reader.
3. Drive up to the reader.
4. Roll down the driver side window.
5. Present your mileage read card in close proximity to the front face of the reader. You must use the card that was assigned to that vehicle at Car Toys.
6. The reader should produce an audible beep and a small yellow light should turn on. Wait a few seconds, and then if a small green light appears, your mileage was successfully read.
7. If you are unable to get a green light after two tries, call the HOTLINE: 1-866-520-3344.

**Social Security Numbers.** The ODOT accountants will mail you a form to report your Social Security Number to the agency. Please follow the instructions to prevent delay in future payments.

**Glove Box Packet.** You should have received a Glove Box Packet for each vehicle when you had the equipment installed at Car Toys. In the packet is a manual, instructions for your mechanic and your reader card. The reader card is only used at the independent mileage reader at the DMV on Powell. No card is needed at Leathers. Please review your manual for answers to any of your questions. If you did not receive a packet, you can call the HOTLINE at 1-866-520-3344, or download a copy at our web site: [www.oregon.gov/ODOT/HWY/OIPP/mileage\\_participants.shtml](http://www.oregon.gov/ODOT/HWY/OIPP/mileage_participants.shtml)

**DEQ Vehicle Inspections.** If you need to take any of your vehicles to the Department of Environmental Quality (DEQ) Vehicle Inspection Program during the course of our study, please know that the inspectors need to plug their equipment into the same port on your vehicle that the ODOT equipment is using. In most cases they simply need to unplug the ODOT equipment and plug in their own.

DEQ has a policy of not unplugging anything already plugged into the vehicle. They are making an exception for our program and have been directed to unplug the ODOT equipment. If you encounter a vehicle inspector unwilling to do this, please show them your Mechanic Information card in your glove box packet. If they are still unwilling to help you, please politely leave the Clean Air Station and call the HOTLINE: 1-866-520-3344 and give us a few days to resolve the issue. We hope to avoid any inconvenience, however this is a pilot project and there are bound to be some glitches. Thank you for your patience.

**Installation.** If you do not have your appointment with Car Toys yet, please call Jason Shaw at (503) 256-0030 to schedule one today! It is not too late to earn your free gas vouchers.

**🔗 Check The Web.** Check out our special section for the pilot participants on the ODOT web site. You may want to bookmark the address, since it is long to remember: [www.oregon.gov/ODOT/HWY/OIPP/mileage\\_participants.shtml](http://www.oregon.gov/ODOT/HWY/OIPP/mileage_participants.shtml).

