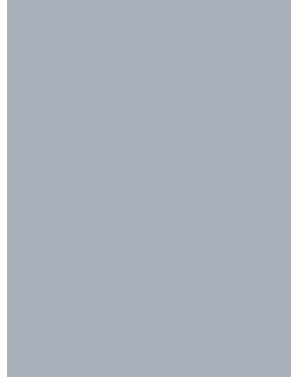
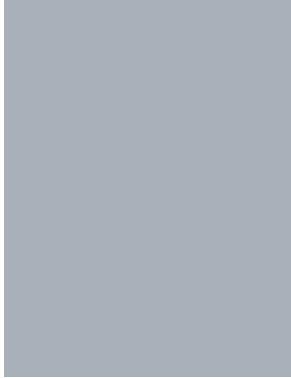


Participant Manual



ROAD USER FEE PILOT PROGRAM



ROAD USER FEE PILOT PROGRAM

Participant Manual

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ROAD USER FEE PILOT PROGRAM

Welcome Aboard!

Congratulations on being selected for The Oregon Department of Transportation's Road User Fee Pilot Program! We appreciate your willingness to participate in this groundbreaking research study. Your participation is essential to the success of this important research.

This manual is intended to answer questions that will arise during the course of this program. If at any point during the research period you have questions that are not answered please feel free to contact ODOT at 1-866-520-3344. Thank you for your cooperation and we look forward to working with you.

—The Oregon Department of Transportation

ROAD USER FEE PILOT PROGRAM

I. Introduction

The Oregon Department of Transportation is testing a mileage-based fee with the Road User Fee Pilot Program by recommendation of the Road User Fee Task Force (RUFTF). RUFTF was created by the 2001 Oregon State Legislature to examine various alternatives for replacing Oregon's gas tax as the primary revenue source for repairing, maintaining and building Oregon's roads.

A replacement to the gas tax is being sought because the purchasing power of the state's gas tax has steadily eroded over the years for several reasons:

- the gas tax has not kept pace with inflation
- voters have opposed increases in the gas tax
- the fuel efficiency of new vehicles, especially hybrids and alternative-fuel vehicles continues to increase, resulting in less gas tax paid

RUFTF was charged by the Legislature to review all possibilities for replacing the gas tax. The task force reviewed 28 different options. After 16 months of meetings, research, and discussions, RUFTF focused on a mileage-based charge.

RUFTF agreed that a replacement to the gas tax should be a user-based fee— like the road user fee being testing in the Pilot Program— because it is a fair, simple, and affordable way to generate revenue for road repair, maintenance, and construction, as it charges a fee based on actual miles traveled only in Oregon.

Because the Pilot is a test, many policy options remain for decision makers, such as charging a lower rate-per-mile for vehicles that achieve a certain fuel efficiency, for motorists that avoid rush hour zones, or for those participating in other environmentally friendly situations.

There is international interest in the outcome of the Road User Fee Pilot Program. States all over the country and countries like Japan, Germany and Great Britain have expressed interest in the Oregon study.

II. Participant Duties

Training: Participants must attend a training session and sign a volunteer agreement and liability release.

Duration: Participants must commit to participate in the study for 12 months.

Driver License and Insurance: Participants must maintain a valid Oregon drivers' license and required insurance on all household vehicles.

Installation: Call Car Toys at (503) 256-0030 to make an appointment to have your vehicle mileage reading device installed. The installation will take approximately 30 minutes and *must* be complete by May 31, 2006. You will receive your first milestone compensation check of \$50 for completing this task.

Car Toys

10209 N.E. Halsey St.
Portland, OR 97220
(503) 256-0030

Store Hours

Mon. - Fri. 9 a.m. - 9 p.m.
Sat. 9 a.m. - 8 p.m.
Sun. 11 a.m. - 7 p.m.

Tampering: Participants shall not tamper with any of the on-board mileage equipment. Doing so will result in expulsion from the study.

Reading Mileage: During the course of the study you will be asked to have your vehicles' mileage read at the independent reader located at DMV, 8710 SE Powell Blvd, Portland, OR 97266-1938 three times; once in the beginning, once at the midpoint and once at the end. You will be notified in advance of when you need to have your mileage read. You will receive \$25 each time one of your vehicle's mileage is read during the specified time, totaling \$75 per vehicle.

Survey: Since this is a research study, you will be expected to participate in three telephone surveys. ODOT's research consultants will call you for a phone interview sometime in the month of June 2006, in October 2006, and in March 2007. Please answer all their questions to the best of your ability.

Driving: Drive as you normally do.

Fueling: Purchase gas at either Leathers gas station (located at 102nd and N.E. Sandy or 114th and S.E. Powell) two times per month.

Reporting Malfunctions or Changes: Please contact Jill Pearson at 1-866-520-3344 to report any technical malfunctions or changes in employment, residence or household vehicles.

Mid Point Changes: At the end of October 2006 you will receive notification about upcoming changes in the study. You will randomly be divided into one of three test groups. Depending on the group to which you are assigned, you will need to follow the specific instructions that come with your group assignment notification. Additional compensation may be included during the second half of the study.

Wrap-up: In March 2007, you will receive notification about the final date by which you must go through the independent reader, how to get your mileage reading device un-installed, and participate in the final research survey about the Pilot Program. Please DO NOT remove the equipment from your vehicle on your own. There are procedures that Car Toys must follow to comply with our study. After all the above tasks are complete, you will receive your final compensation check for \$175 per vehicle.

III. Compensation Schedule

<u>Milestone</u>	<u>Amount*</u>
On-board equipment installed	\$50
Mileage read at independent reader (Spring 2006)	\$25
Mileage read at independent reader (Fall 2006)	\$25
Mileage read at independent reader (Spring 2007)	\$25
Un-install and participate in surveys (Spring 2007)	\$175

**All compensation is per vehicle*

IV. Independent Mileage Reader Instructions

1. Drive to the Driver and Motor Vehicle Services (DMV) facility at 8710 SE Powell Blvd, Portland, OR 97266-1938.
2. Drive around the back of the building and locate the Independent Mileage Reader near the end of the drive-up window driveway.
3. Drive up to the reader.
4. Roll down the driver side window.
5. Present your mileage read card in close proximity to the front face of the reader.
6. The reader should produce an audible beep and a small yellow light should turn on. Wait a few seconds, if a small green light appears your mileage was successfully read.
7. If you are unable to get a green light after two tries, call Jill Pearson at 1-866-520-3344.

V. Frequently Asked Questions

What does the Pilot entail?

The Pilot will test the technology created for the Road User Fee Pilot Program. ODOT will arrange to install on-board mileage counting equipment (referred to as an *on-vehicle* device) in each participant's vehicle. Participants will be requested to purchase gas at the participating gas stations at least twice per month for a one year period. This is required in order to test the equipment. ODOT will arrange to have the equipment removed at the end of the study.

Am I still paying the gas tax?

You will be paying the gas tax as usual during the first six months of the pilot. After the first six months are over, participants will randomly be separated into three different test groups. Some will pay the gas tax and others will not. Some will be eligible to earn additional compensation during the second half of the study, others will not. However, no one will pay any additional out of pocket expenses.

Am I being charged a mileage fee?

Most of the participants will be charged a mileage fee during the second six months of the study.

Will I be eligible for any compensation for participating in the pilot?

Yes. Every participant selected will receive a total of \$300, paid upon completion of milestones, throughout the pilot.

Where do I get the on-vehicle device installed?

Car Toys at 10209 N.E. Halsey Street in Portland, (503) 256-0030. Call to make an appointment to have the device installed.

How long will installation take?

The installation of the on-vehicle device and accompanying hardware will take approximately 30 minutes.

Where do I go to get my mileage read?

Your mileage will be read when purchasing gas at Leathers. You won't have to do anything other than buy some gas. You won't even notice that your mileage has been read. However at three times during the course of the pilot you will need to have your mileage read at the independent read station located at the DMV at 8710 S.E. Powell Boulevard in Portland. A map of the location is included in this manual.

How long will it take to get my mileage read at the independent reader?

The mileage reading operation will only take a few seconds.

How do I have my mileage read at the independent reader?

Pull up to the reader and present your mileage read card in close proximity to the front face of the reader. The reader should produce an audible beep and a small yellow light should turn on. Wait a few seconds, if a small green light appears your mileage was successfully read. If not, try two more times. If you cannot get a successful read contact Jill Pearson at 1-866-520-3344.

How often do I have to have my mileage read at the independent reader?

There will be three different points during the pilot that you will be required to go through the mileage reader; at the beginning, middle and end of the study. You will be given advance notice of when you should go. You will receive \$25 per vehicle after each mandatory read.

Is there a limit to how often I go through the independent reader?

No. But you will only be compensated for the three mandatory read times.

What happens if I don't make it as often as required?

The test will only be useful if enough data is collected. Your obligation is to make sure that you do your part in providing data by getting your mileage read during the required times. If you do not, you forfeit your compensation payment.

Will this damage my car?

No. On-vehicle devices will be connected to your vehicle's on-board diagnostics port (commonly referred to as *OBDII port*) to collect mileage. Connecting the on-vehicle device to the OBDII is as simple as connecting a cell phone to your vehicle's cigarette lighter to recharge its battery.

What if I want to quit early?

Please try not to. However if special circumstances arise and you need to discontinue your participation please call Jill Pearson at 1-866-520-3344 to make arrangements. Keep in mind that you will forfeit any remaining compensation.

What happens if I travel outside the state?

Nothing. You can travel anywhere you wish during the test. The on-board mileage counting device will record miles driven outside of the state in the non-Oregon category.

How often do I need to purchase gas at Leathers?

You must purchase *some* gas twice per calendar month at either of the two Leathers gas stations.

Will the government know where I am?

No. The only data ODOT will have is when you have your mileage read and how many miles were driven within each category.

Can my driving data be subpoenaed?

Yes. However the only information that will be recorded is when you had your mileage read and the total miles driven within each category.

What do I do with the on-vehicle device when the pilot is over?

You will be notified of when to call Car Toys to make arrangements to have the device removed from your vehicle(s). When this task is complete, you will receive your final milestone check of \$175.

Where is the on-vehicle device going to be located in my car?

The on-vehicle device will either be mounted in the front passenger compartment (hopefully under the dashboard), or inside the trunk of your vehicle. A display will also be mounted near the dashboard viewable by the driver. This display will show four different mileage

counts: in-Oregon, non-Oregon, rush hour, and no signal. While driving, mileage will be added to one of the four categories.

If I notice a malfunction with the on-vehicle device what should I do?

Please contact Jill Pearson at 1-866-520-3344.

What do the four lines on the on-vehicle device represent?

A display will be mounted in each car that shows mileage accumulated in four categories:

- In-Oregon. Miles traveled within Oregon but not in the Metro area during rush hour.
- Non-Oregon. Miles traveled outside of Oregon.
- Rush hour. Miles traveled inside the Portland Metro urban growth boundary, weekdays, during rush hours, except on holidays.
- No signal. If your on-vehicle device does not receive a satellite signal your miles will be counted in this category (underground parking garages, near tall buildings, thick forested areas, etc.).

Will the numbers on my display reset when my mileage is read at a reader?

No. Mileage will continue accumulating during the entire 12-month study.

What do I do when I take my vehicle in for service?

The on-vehicle device is connected to what is called your OBDII port. The OBDII port is frequently used by technicians when your vehicle is serviced. When taking your vehicle in for service, please give your mechanic the "Mechanic Information" sheet located in your glove box envelope. When you pick up your vehicle please ask if the cable is reconnected to your OBDII port.

VI. Contact Information

ODOT

Jill Pearson, Road User Fee Pilot Manager
355 Capitol St. N.E., Room 115
Salem, OR 97301
1-866-520-3344
E-mail: Jill.l.pearson@odot.state.or.us

Car Toys

10209 N.E. Halsey St.
Portland, OR 97220
(503) 256-0030
Hours: Mon.–Fri. 9 a.m.–9 p.m., Sat. 9 a.m.–8 p.m.,
Sun. 11 a.m.–7 p.m.

Leathers Fuels

10202 N.E. Sandy Blvd., Portland, OR 97220
Hours: Mon.–Thu. 6 a.m.–9 p.m., Fri. 6 a.m.–10 p.m.,
Sat.–Sun. 6:30 a.m.–9 p.m.

11421 S.E. Powell Blvd., Portland, OR 97266

Hours: Mon.–Sat. 6 a.m.–9 p.m., Sun. 7 a.m.–9 p.m.

Independent Mileage Reader

Driver and Motor Vehicle Services (DMV)

8710 S.E. Powell Blvd., Portland, OR 97266-1938

VII. Maps

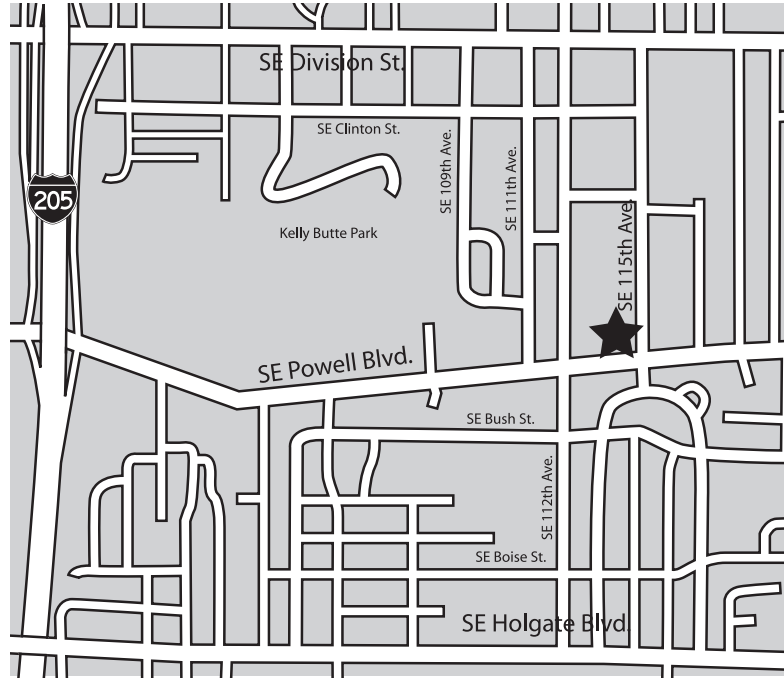
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Leathers Fuels, 10202 N.E. Sandy Blvd, Portland, OR 97220



Leathers Fuels, 11421 S.E. Powell Blvd, Portland, OR 97266



Independent Mileage Reader (DMV) 8710 S.E. Powell Blvd, Portland,
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