

## **Activity 014 Agreements**

Activity 014 involves preparing intergovernmental agreements, memoranda of understanding, letters of intent, and similar agreements. It includes time and resources involved in negotiations, correspondence, research, initial drafts, reviews, and other work needed to obtain and process the final documents.

### Measurement of Accomplishment, Expenditure Account, Charge Activity

Measurement is number of worker hours involved. Expenditure account type is crew indirect (IN) EA. Charge all involved work to TEAMS Activity 014.