

Activity 014 Agreements

Description

Activity 014 involves preparing intergovernmental agreements, memoranda of understanding, letters of intent, and similar agreements. It includes time and resources involved in negotiations, correspondence, research, initial drafts, reviews, and other work needed to obtain and process the final documents.

General Information

Refer to discussion in the General Instructions section preceding Activity 014 in this section of the *Maintenance Guide* for additional information including environmental and traffic control recommendations and other important considerations.

Measurement of Accomplishment, Expenditure Account, Charge Activity

Measurement is number of worker hours involved. Expenditure account type is crew indirect (IN) EA; use a sub job appropriate for the crew performing the work.

- Charge all involved work to Activity 014.