

Support and develop PLs so that we can do the right project at the right time in the right way for the right cost

				2007 Status			
	4/26/2007	Responsibility/		JFM	AMJ	JAS	OND
	PL Link	Stakeholders	Status	Q1	Q2	Q3	Q4
<i>Goal 1: Recommend and provide or promote professional training, mentoring, and development programs specific to Project Leaders within the organization.</i>							
Plan & execute training as a part of all quarterly meetings	Leadership Team			G			
Advise & assist with PL relevant training topics and execution							
PL guidebook review and development	PDU (Kelly Bruce & Tracy Posey)	PDU, PLs statewide					
Project Delivery Academy Training Development (review and input)	PDU (Kelly Bruce & Tracy Posey)	PDU, HR, DAS, Tech Services, CPMs	PDU Leading				
Create and encourage professional development and mentoring program	Leadership Team	HR, PDU, PLs statewide, PMI		G			
Support and Champion OPMA & PMP processes	PDU (Tracy Posey & Kelly Bruce)		PDU to document. Leadership Team to track OPMA & PMP certifications	G			
Define and organize what professional organizations need to continuing certification (criteria)	PDU/ (Tracy Posey & Kelly Bruce)						
Work with HR to utilize statewide HR database system to track units	PDU/(Tracy Posey & Kelly Bruce)		PDU to document				

Goal 2: Provide a networking forum for communication, discussion, and problem solving for Project Leaders statewide.

Communicate and share LT notes and agendas with statewide PLs	Region Reps	PL statewide	Region reps distribute	G			
Encourage PLs to use PL Sharepoint site for information sharing	Leadership Team	PL statewide	Poll PLs on usability of Sharepoint site and need for training				
Plan, execute & evaluate quarterly statewide meetings	Leadership Team, Quarterly Meeting sub team	PL statewide, PDU/AMs		G			

Goal 3: Recommend policies/procedures/decisions.

<i>Participate in the review and implementation of PDLT/AMLT work plan items as assigned</i>	Leadership Team, Quarterly Meeting sub team	Business line leadership teams and Regions	Expecting to receive assignments during 2007				
Negotiate process for PL review of proposed policies, procedures, decisions, etc. (include in Sharepoint)	Leadership Team	PDU, AMs, Tech Services, PDLT, Tech Centers	Strategize and talk with other leadership groups about their processes.				
Review and advise on policies and procedures as they relate to PLs	Policy Sub Team		Ongoing	G			
PD-17 Incentives/Disincentives	Policy sub team		Completed	G			
PD-12: Communication Plans	Policy sub team		Expecting review work during 2007				
PD-16 Mobility	Policy sub team		Completed	G			
CS3	Policy sub team		Expecting Review work during 2007				
Salvage Material Policy	Policy sub team		Completed	G			
Change Orders and PL role	Policy sub team		Investigate TMP incorporation				
Project Leader Position Description Review	Leadership Team	PL statewide, PDU, AMs, HR					

2007 Status

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				JFM Q1	AMJ Q2	JAS Q3	OND Q4
PBLT/PDLT Integration	Leadership Team	Planning/Project Delivery business line teams	Ingrid Weisenbach is on a statewide subteam working this item	G			

Goal 4: Develop and share tools, techniques, best practices, guides.

Quarterly review: new tips and tools from regions; distribute to statewide PLs	Leadership Team	PLs statewide	Quarterly	G			
Recommend changes to OPD website to coordinate information (Portal)	Electronic Tools Sub team	PDU	Review as needed	/			
Support for PDWP & PCS or other prospectus and funding management tools (PDS)	Electronic Tools Sub team		participate as per JS requests	G			
Scheduling support for MS Project	Electronic Tools Sub team		Work on getting more PL involvement in the templates	/			
Mobility Database - Region 2 Pilot	Electronic Tools Sub team	Eric Havig	any PL comments for further review?	G			

Goal 5: Recommend or support process controls for statewide consistency.

Develop Work Plan/Action Plan for Leadership Team	Leadership Team	PLs statewide, AMs	Yearly	G			
Review quarterly workplan and assess status, make modifications etc	Leadership Team	PLs statewide, AMs	Quarterly	G			
Develop measures to report at quarterly meetings	Leadership Team		Understand purpose of the measures	/			
Determine sub-team minutes/communication process (Sharepoint)	Leadership Team		Recommend to Statewide PLs to post to Sharepoint	/			
Review operating guidelines	Leadership Team	PLs statewide	Review during second quarter	/			
Review & implement LT membership per operating guidelines	Leadership Team	PLs statewide	Review during second quarter	/			
Representative participate in AM team where requested	Leadership Chair or other delegate	PLs statewide, AMs	As Needed	G			

R	Off track
Y	needs attention
G	On track
/	No work planned

* Goals are from Project Leader Leadership Team Operating Guidelines adopted 2/3/05