

The **Highway Division** is the Oregon Department of Transportation's most visible arm, spread across Oregon with engineers, road crews and a wide array of other disciplines involved in the maintenance of the state's highways, bridges and other parts of the transportation system. Various sections are a part of this Division.

The mission of the Right of Way Section is timely and cost effective acquisition of real property necessary for the improvement of Oregon's transportation system and to maximize the return on the Highway Trust Fund's real property investment through management and sale of excess property.

The **Right of Way Section** provides expertise in real estate and other right of way matters to the Oregon Department of Transportation and other state and local agencies. In cooperation with the Federal Highway Administration, the Right of Way Section implements Public Law 91-646, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970. The Right of Way Section is responsible for the appraisal, acquisition, and management of property acquired for public projects. The Right of Way Section assists people and businesses in relocating from the acquired rights of way.



Organization

The **Right of Way Program Management Unit** is responsible for property management functions, outdoor sign program, and Right of Way data systems.

The **Right of Way Operations Unit** is responsible for Acquisition, Condemnation, Title/Closing functions, Quality Assurance Review, Department of Justice Liaison, and Alternative Dispute Resolution Coordination.

The **Right of Way Project Administration Unit** is responsible for appraisal and review services, relocation review, rail and utility program, research, and support functions.



Personnel & Responsibilities

The **Right of Way Manager** is responsible for administering, directing, and supervising the right of way acquisition, property management, and railroad and utilities programs of the Department of Transportation. The Manager represents the Department in matters relating to right of way by appearing before legislative committees, various boards and commissions, as well as other State agencies.

The **Right of Way Program Management Manager** is responsible for administering, directing, and monitoring the functions of three major programs that are essential to carrying out the goals and objectives of the agency. The three program areas are: 1) Right of Way Property Management, 2) Outdoor Advertising Sign, and 3) Right of Way database support. They direct and coordinate all of the activities of these programs, including the quality of services provided on a statewide basis. These program areas are responsible for the generation of \$10 million each biennium in property management revenue, and insure that over \$30 million annually in federal funds continue to be received by the agency due to an effective Outdoor Advertising Sign program as determined by the Federal Highway Administration. The Program Management Manager evaluates and coordinates the services provided by the Right of Way Program Management unit and exercises positional leadership to assure effective delivery of these services and programs.

The **Right of Way Operations Manager** directs three major programs for the Right of Way Section which is essential to project delivery and carrying out the goals and objectives of the agency. The three program areas are: 1) Quality Assurance for the Right of Way land acquisition program, 2) Appraisal Review, and 3) Acquisition & Condemnation Services. They are responsible for development and implementation of the programs' policies, procedures and priorities and determining the effective use of Section resources to meet agency goals in these program areas. In addition to directing these program areas, the Operations Manager coordinates and integrates the regional land acquisition program with the Right of Way Section and is responsible for administering, directing and monitoring the functions

that support the regions. They approve settlements negotiated in the field over \$20,000 under delegated authority from the Right of Way Manager.

The **Right of Way Project Administration Manager** directs four major statewide programs for the Right of Way Section that is essential to project delivery and carrying out the goals and objectives of the agency. The four program areas are: 1) Relocation Assistance and Payments, 2) Railroad Acquisition and Coordination, 3) Access Management, and 4) Local Public Agency Program. These programs have statewide scope and represent areas of priority and risk for the Section. The position also is responsible for essential program and support functions including information Project Administration, project authorization and coordination, agreements, budget, performance measurement, and contract administration and payments. It directs, produces and monitors financial reports for the Department's \$10.8 million biennial Right of Way headquarters budget. The position also supervises and manages the Right of Way Section support staff responsible for file maintenance (creation, tracking, and retrieval), project support, executive/manager support, and general office support.

Senior Right of Way Agents are designated to assist supervisors in carrying out the right of way functions.

Right of Way Agents are designated to perform in any of the following areas: real estate appraisal for estimating market value; negotiation for acquisition of sites, liaison, acquisition, relocation, and property management activities on behalf of the Department.





Region Technical Centers

The five Region Technical Centers, which includes Right of Way offices, are responsible for the acquisition of right of way in coordination with the construction program in each region. Liaison, appraisal, negotiation, relocation, and property management functions are carried out in the five regions under the direction of the Region Supervisors.

Region 1

(Portland Metropolitan Area)
123 NW Flanders
Portland OR 97209
503-731-8400 or 888-769-7341
Fax: 503-731-8458

Region 2

(Willamette Valley, North and Central Coast, Western Cascades)
455 Airport Rd SE Bldg A
Salem OR 97301-5397
503-986-2601 or 888-769-7342
Fax: 503-986-2622

Region 3

(Southwestern Oregon)
3500 NW Stewart Parkway, Suite 164
Roseburg OR 97470
541-957-3559 or 888-769-7343
Fax: 503-957-3563

Region 4

(Central Oregon)
63085 N Hwy 97, Suite 102
Bend OR 97701-9901
541-388-6196 or 888-769-7344
Fax: 541-388-6381

Region 5

(Eastern Oregon)
3012 Island Avenue
LaGrande OR 97850
541-963-7552 or 877-851-9097
Fax: 541-962-9819

Oregon Department of Transportation
Right of Way Section
355 Capitol Street NE - Rm. 420
Salem, OR 97301-3871

Right of Way



Section

Oregon

Department of Transportation
Right of Way Section
355 Capitol St NE Room 420
Salem, Oregon 97301-3871
Voice: 503-986-3600 Fax: 503-986-3625
Toll Free: 888-769-7340
www.odot.state.or.us/tsrow