



DIGITAL BILLBOARD PERMIT APPLICATION

Outdoor Advertising Sign Permits • 4040 Fairview Industrial Drive SE, MS #2 • Salem, OR 97302 • (503) 986-3656

Part 1: Applicant information, sign specifications

NAME OF APPLICANT					SELECT ONE <input type="checkbox"/> Owns 10% or less relocation credit <input type="checkbox"/> Owns more than 10% relocation credit	
MAILING ADDRESS						
CITY	STATE	ZIP	PHONE	FAX	E-MAIL	
TYPE OF LEGAL ENTITY <input type="checkbox"/> Oregon corporation <input type="checkbox"/> Individual <input type="checkbox"/> Individual, dba: " _____ " <input type="checkbox"/> Other: _____						
NAME OF PERSON OR COMPANY TO ERECT SIGN			NAME OF EMERGENCY MALFUNCTION CONTACT PERSON			
MAILING ADDRESS		CITY	STATE	ZIP	EMERGENCY PHONE	EMERGENCY CONTACT E-MAIL
PHONE	E-MAIL		RETIRED ACTIVE PERMITS AND RELOCATION CREDITS Standing: _____ _____ _____ Credits: _____ _____ _____			
PURPOSE OF APPLICATION			DATE AND TIME APPLICATION RECEIVED (ODOT USE ONLY)			
<input type="checkbox"/> Reconstruction of permit no.: _____ <input type="checkbox"/> Relocation of permit no.: _____ <input type="checkbox"/> Replacement plate for permit no.: _____						
SIGN FACE HEIGHT (FEET)	SUPPORT NUMBER	SKETCH OF SIGN, INCLUDING STRUCTURE, FACE, AND CONFIGURATION OF SUPPORTS. (MAY NOT RESEMBLE AN OFFICIAL SIGN – ORS 377.720)				
SIGN FACE LENGTH (FEET)	SUPPORT SIZE					
SIGN FACE AREA (SQ. FEET)	SUPPORT MATERIAL					
HAGL	SELECT ONE <input type="checkbox"/> Bulletin <input type="checkbox"/> Poster <input type="checkbox"/> Other (describe): _____					
SIGN FACES						
<input type="checkbox"/> Single face (SF) <input type="checkbox"/> Back to back (BB)						
NAME OF HIGHWAY			HIGHWAY ROUTE NUMBER	SIDE OF HIGHWAY	ESTIMATED MILE POINT	
STREET ADDRESS OF SIGN SITE			TOWNSHIP	RANGE	SECTION/SUBSECTION MAP NO.	TAX LOT
CITY	STATE	ZIP	LOCATION MARKING <input type="checkbox"/> The site is marked as follows: _____			
PROPERTY OWNER NAME			OTHER INFORMATION			
MAILING ADDRESS			<input type="checkbox"/> Sign will be posted for compensation <input type="checkbox"/> Sign will not be at the location of a business or activity open to the public <input type="checkbox"/> Uses renewable energy source Type: _____ (If no renewable source utilized, complete page 3, affidavit)			
CITY	STATE	ZIP				

Part 2: Certification of applicant

The applicant or authorized representative of the applicant certifies by signing below that the information contained in this application is accurate and complete, that information was accurate and complete when the local jurisdiction signed its certification, and that no changes were made or will be made after the local jurisdiction certification. The applicant further certifies by signing that the land described in this application is not encumbered by any prohibition on this type of sign, and that highway right of way will not be crossed to access the sign or site for construction or maintenance.

PRINT APPLICANT NAME	PRINT TITLE (IF SIGNING AS REPRESENTATIVE)
SIGNATURE X	DATE

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SITE LOCATION				APPROVAL		PERMIT INFORMATION	
HIGHWAY 1 NO.	HIGHWAY 1 NAME			<input type="checkbox"/> Approved <input type="checkbox"/> Denied		PERMIT NO.	
SIDE	MILEPT	ES		DECISION MADE BY	DECISION DATE	OWNER CODE	CONSTRUCTION DATE*
HIGHWAY 2 NO.	HIGHWAY 2 NAME			CANCELLATION CANCELLATION DATE REASON		* Failure to construct within 180 days results in cancellation of permit.	
SIDE	MILEPT	ES		COMMENT		<input type="checkbox"/> Conforming <input type="checkbox"/> Non-conforming REASON	
PHYSICAL DESCRIPTION							
COUNTY	CITY	DISTRICT	REGION				

Part 3: Certification of local jurisdiction – zoning and compliance with local regulations

This section to be completed by the representative of the local jurisdiction. *To local official: If you have any question about the application, contact the ODOT Outdoor Advertising Sign Office, (503) 986-3656.*

ZONING OF THE SIGN SITE (MAP AND TAX LOT INFORMATION IN THE SIGN LOCATION INFORMATION ON PAGE 1)

A. Current zoning of the sign site described on this application: _____

B. This is a (check one):

Commercial classification

Industrial classification

Other (describe): _____

C. Location was first zoned a commercial or industrial classification:

On or before January 1, 1973

After January 1, 1973

Date is unknown or cannot be determined

D. Check if the following statement is accurate:

Current zoning was established as part of a comprehensive plan for the development of the overall area and not as spot or strip zoning devised primarily for the purpose of allowing outdoor advertising signs.

COMPLIANCE WITH LOCAL REGULATIONS

Check only one:

The proposed sign location and structure **comply** with all applicable ordinances, plans, rules, and other requirements of this jurisdiction.

The proposed sign location and structure **do not comply** with all applicable ordinances, plans, rules, and other requirements of this jurisdiction.

Neither of the above statements is fully accurate. **A letter of explanation is attached.**

Certification of local jurisdiction

All of Part 3, including any required attachment, is accurate based on the written information provided on this application by the applicant. (Erroneous information or improper zoning can result in permit cancellation.)

PRINT NAME OF CITY/COUNTY REPRESENTATIVE	CITY OR COUNTY WITH JURISDICTION	
TITLE OF CITY/COUNTY REPRESENTATIVE	PHONE	FAX
SIGNATURE OF CITY/COUNTY REPRESENTATIVE	DATE	

X

ODOT SIGN PERMIT OFFICE USE ONLY		
PERMIT FEE \$	CHECK NUMBER	DATE PAID

DO NOT WRITE BELOW THIS LINE – ODOT PERMIT OFFICE USE ONLY



DIGITAL BILLBOARD PERMIT APPLICATION Supplement For Renewable Energy Availability

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Certification by applicant

The sign described on the attached application located at the specified site has NO available renewable energy resource.

Including but not limited to:

- Wind energy
- Solar photovoltaic and solar thermal energy
- Wave, tidal and ocean thermal energy
- Geothermal energy
- The purchase of carbon credits
- Other: _____

Affidavit

Under penalty of perjury, I swear or affirm that the above information is complete and accurate to the best of my knowledge. I understand that false or misleading information in an application for an outdoor advertising sign permit can be grounds for cancellation of that permit (ORS 377.725), and can be punished as a criminal matter under ORS 162.

Signature of applicant: **X** _____

State of _____ County of _____

This application supplement was sworn and signed before me on _____, 20 _____,
by _____

Signature of notarial officer: **X** _____ Title: _____

My commission expires: _____

Seal

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