



# Oregon

Theodore R. Kulongoski, Governor

## Oregon Department of Transportation

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File Code:

**TO:** District Managers

**FROM:** Luci Moore   
State Maintenance Engineer

**SUBJECT:** Notification of Bridge Clearance Changes

Oversize load trip permits are given based on the information that Motor Carrier OD Permits Unit has access to. If an activity reduces the bridge clearance without them knowing about it, there is the potential that a vehicle that is too tall for the actual space will hit the structure and both the vehicle and the structure could be damaged. Processes are being put in place for all groups that could be affecting existing bridge clearance to ensure timely notification of the change to the Permit processors.

We need to establish formal procedures for District Offices to notify Motor Carrier for reductions to bridge clearances due to maintenance activities or contracts.

This procedure applies to any activity that reduces the existing bridge clearance by more than ½ inch.

**For activities that reduce the bridge clearance by more than ½ inch the following actions are required.**

If the existing bridge has an existing clearance of less than 17'6" for the interstate or 17' for non-interstate bridges, or you plan to reduce clearance below those thresholds, Motor Carrier OD Permit unit must be provided with at least 30 days notice of the planned reduction in writing.

If clearances will stay above 17'6" on the interstate and 17' off of the interstate, no prenotification is required.

The new bridge clearance heights will be measured and reported to Motor Carrier OD Permit unit within 30 days of completion. Measurements will be accurate to the nearest ½ inch and recorded to the nearest 100<sup>th</sup> of a foot.

The clearance will be measured on both sides of the bridge and at all locations required on the attached form and documented on the form. The completed form will be faxed to Motor Carrier OD Permits at 503-378-2876.

The information will also be faxed to the Bridge Section at 503-986-3407 to keep the bridge logs up to date.