

Oregon Special Transportation Permit Application guide for: Mobile / Modular Home permits

Use this guide when calling in permit requests to the Over-Dimension Permit unit at (503) 373-0000 or ordering permits on Oregon Trucking Online.

- MCTD ACCOUNT NUMBER** - if you do not know your number, or do not yet have a number, contact the MCTD Registration Unit at 503-378-6699 to obtain one, as well as obtain information on Oregon tax and registration requirements.
- CONTACT NAME - CONTACT PHONE NUMBER** - the contact name and phone number, should we have any questions about the application.
- EMAIL ADDRESS** (optional for called in requests) – an email notification will be sent when the application has been submitted and when it has been assigned to analyst. This email will include the permit number and the name of the analyst assigned to the permit. Permits ordered via Trucking Online will also receive an email when the permit is completed. The Over-Dimension Permit Unit is not able to email the actual permit.
- MOVE REQUEST DATE** - the date the permit is to begin. Single-trip permits are normally effective for 10 days, but may be less due to construction, maintenance, or other special provisions. All single trip permits must expire within 14 days.
- COMMODITY** – this is set to “Mobile Unit” or “Modular Unit” by default.
- LOAD LENGTH** - the length of the mobile unit, including the tongue, or the length of the modular unit, not including the trailer. A mobile/modular unit load length greater than 80’ is not allowed in Oregon.
- TRAVEL HEIGHT** - the height of the load, measured from the ground to the highest point, loaded and ready for transport. Legal height in Oregon is 14’0”.
- BASE WIDTH** - the base width of the mobile/modular unit. A base width great than 16’ is not allowed in Oregon.
- EAVE WIDTH** – the total eave width of the mobile/modular unit, if any. If there is an eave on each side, add the eaves together and indicate in the comments that eave width is total for both sides. **Trucking Online users:** A valid eave width must be submitted, enter 0’0” if necessary.
- OVERALL WIDTH** – the sum of the base width and eave width. The system will automatically add these for you. A mobile/modular unit overall width greater than 18’ is not allowed in Oregon.
- OVERALL LENGTH** - the overall length of the hauling equipment or combination of vehicles.

- REAR OVERHANG** - the overhang as measured from the center of the last axle of the vehicle or combination of vehicles to the extreme end of the load. A load up to 5 feet from the end of the semitrailer is legal in Oregon. The length of rear overhang for a non-divisible load extending more than 5 feet beyond the rear of the semitrailer must be specified on the permit.
- GROSS WEIGHT** - the total combined weight inclusive of the load and vehicle or combination of vehicles.
- DESCRIPTION OF VEHICLE(S)** - a description of the hauling equipment being used, i.e.: toter/mobile unit, truck-tractor and semitrailer, etc.
- UNIT SERIAL NUMBER** - the serial number of the manufactured/mobile home or modular building. Each piece should have an individual number or letter designation.
- BUILDING / LAND USE PERMIT NUMBER** - the building or land use permit number. This is only required if delivering to certain county jurisdictions, such as Benton, Clackamas, Lane, or Linn County.
- TRAILER TYPE** – (Modular Units Only) trailers exceeding legal length or causing a combination of vehicles to exceed legal length must be described on the permit. If the trailer length cannot be reduced in size, it is FIXED. If the trailer is a telescoping stretch trailer, it is STRECHED. If the trailer length has been expanded with deck extensions, it is EXPANDED.
- TRAILER WIDTH** – (Modular Units Only) the width of the trailer, if wider than 8’06”.
- TRAILER LENGTH** – (Modular Units Only) the trailer length. Trailers exceeding 53’ (or other length limits on certain highways) may be permitted on a case-by-case basis.
- WEIGHT TABLE** – (optional, see “List dimensions between axles...”) the appropriate weight table, 1 through 5. Weight Table 1 allows legal axle and group axle weights up to 80,000 lbs gross weight. Weight Table 2 allows legal axle and group axle weights up to 105,500 lbs gross weight. Weight Tables 3, 4, and 5 are for hauling single, non-divisible loads.
- NUMBER OF AXLES** - the total number of axles on the vehicle or combination of vehicles. When operating at Weight Table 3, 4, or 5, all available axles must be deployed.
- AXLE WIDTH** - enter the width of axles, if wider than 8’06”.
- LIST DIMENSIONS BETWEEN AXLES...** - required if unsure of the WEIGHT TABLE. The distance between each axle, measured from the center of one axle to the center of the next axle. Axle 1 is the steer axle of the power unit, with sequential numbers

representing corresponding axles of the vehicle or combination of vehicles. Axle spacing's are required for Weight Table 5 permits, and some counties require axle spacing's for all heavy haul permits.

- GROUP AXLE WEIGHTS** - if unsure of the WEIGHT TABLE, enter axle or group axle weights, and number of axles in each group. Axle weights are required for Weight Table 5 permits, and some counties require axle weights for all heavy haul permits.
- UNLADEN TRAVEL REQUESTED? (Modular Units Only)** – a permit is required when unladen if operating on a length-restricted highway in a truck tractor/semitrailer combination or if the hauling equipment is overwidth and you do not have an annual overwidth permit. Carrier's are allowed up to 2 unladen segments on a permit. Unladen gross weight exceeding 98,000lbs will require a separate permit.
- STARTING LOCATION** - the specific starting location of the laden move, such as an address, intersection, or border location. Include the nearest city or town. This information is required to process permit.
- ENDING LOCATION** - the ending location of the laden move, such as an address, intersection, or border location. Include the nearest city or town. This information is required to process permit.
- ROUTE** - the route you wish to travel, including all state highways and county roads. In some cases, several routes may be available. The requested route may be restricted due to height, width, length, weight, or a combination of dimensions, and a different route may be suggested by MCTD staff.

UNLADEN LOAD DIMENSIONS (Modular Units Only):

- COMMODITY** - this is listed as "Unladen Combination" by default.
- LOAD LENGTH** – this is listed as "Legal" by default.
- LOAD WIDTH** – width of the trailer or hauling equipment if exceeding 8'6".
- TRAVEL HEIGHT** – this is listed as "14'0"" by default.
- OVERALL LENGTH** – the overall length of the unladen hauling equipment.
- FRONT OVERHANG** - this is listed as "Legal" by default.
- REAR OVERHANG** - this is listed as "Legal" by default.
- GROSS WEIGHT** - the total combined unladen weight inclusive of vehicle or combination of vehicles. A gross unladen weight exceeding 98,000lbs requires a separate permit.

- DESCRIPTION OF VEHICLE(S)** - a description of the hauling equipment being used, i.e.: toter/mobile unit, truck-tractor and semitrailer, etc.
- TRAILER TYPE** – trailers exceeding legal length or causing a combination of vehicles to exceed legal length must be described on the permit. If the trailer length cannot be reduced in size, it is FIXED. If the trailer is a telescoping stretch trailer, it is STRECHED. If the trailer length has been expanded with deck extensions, it is EXPANDED.
- TRAILER WIDTH** – the width of the trailer, if wider than 8’06”.
- TRAILER LENGTH** – the trailer length. Trailers exceeding 53’ (or other length limits on certain highways) may be permitted on a case-by-case basis.
- WEIGHT TABLE** – (optional, see “List dimensions between axles...”) the appropriate weight table, 1 through 5. Weight Table 1 allows legal axle and group axle weights up to 80,000 lbs gross weight. Weight Table 2 allows legal axle and group axle weights up to 105,500 lbs gross weight. Weight Tables 3, 4, and 5 are for hauling single, non-divisible loads.
- NUMBER OF AXLES** - the total number of axles on the vehicle or combination of vehicles. When operating at Weight Table 3, 4, or 5, all available axles must be deployed.
- AXLE WIDTH** - the width of axles, if wider than 8’06”.
- LIST DIMENSIONS BETWEEN AXLES...** - required if unsure of the WEIGHT TABLE. The distance between each axle, measured from the center of one axle to the center of the next axle. Axle 1 is the steer axle of the power unit, with sequential numbers representing corresponding axles of the vehicle or combination of vehicles. Axle spacing’s are required for Weight Table 5 permits, and some counties require axle spacing’s for all heavy haul permits.
- GROUP AXLE WEIGHTS** - if unsure of the WEIGHT TABLE, enter axle or group axle weights, and number of axles in each group. Axle weights are required for Weight Table 5 permits, and some counties require axle weights for all heavy haul permits.
- STARTING LOCATION** - the specific starting location of the laden move, such as an address, intersection, or border location. Include the nearest city or town. This information is required to process permit.
- ENDING LOCATION** - the ending location of the laden move, such as an address, intersection, or border location. Include the nearest city or town. This information is required to process permit.

- ROUTE** - the route you wish to travel, including all state highways and county roads. In some cases, several routes may be available. The requested route may be restricted due to height, width, length, weight, or a combination of dimensions, and a different route may be suggested by MCTD staff.
- WILL YOU BE ATTACHING AN EQUIPMENT LIST?** – if “Yes” an attachment 20 will be required to accompany your permit. If “No” see below.
- DO YOU KNOW YOUR VEHICLE PLATE AND/OR UNIT NUMBERS?** – if “Yes” provide either one here. If “No” select a range of unit numbers or select “Show All Vehicles” and choose from the active vehicles on the account.
- TOL/HOSTFAX** - the FAX number or Hostfax number (if your company has one) where the completed permit should be sent to. Permits ordered via Trucking Online will default to TOL, the permit can be printed using the reprint function from the main menu when it has been issued. Called in requests can also be sent to a DMV or the Jantzen Beach Port of Entry.

ADDITIONAL INSTRUCTIONS/COMMENTS – include in this section any notes to the analyst that will be processing the permit. For example:

SPECIAL ROUTING INFORMATION – If multiple stops are being made, the complete route won't fit in the routing section of the application, or if the route requested is different from what would normally be authorized.

CARRIER HAS OPTION OF VEHICLES LISTED ABOVE - if requesting the option to use one of multiple trucks on a single-trip permit.

NUMBER OF TRIPS - the number of trips being made by each power unit being permitted, if more than 1.