

**Oregon Special Transportation Permit Application (Non-Divisible)  
Application Instructions**

**SECTION 1 - CARRIER AND VEHICLE INFORMATION**

**CARRIER NAME** - enter the name of the company or individual to whom the permit will be issued. This name must match the name associated with the MCTD ACCOUNT NUMBER. The vehicle must be registered to the permittee shown in this field.

**MAILING ADDRESS** - enter the mailing address for the permittee. **CITY STATE ZIP** - enter the City, State, and ZIP Code for the permittee.

**MCTD ACCOUNT NUMBER** - Enter your MCTD Account Number. If you do not know your number, or do not yet have a number, contact the MCTD Registration Unit at 503-378-6699 to obtain one, as well as obtain information on Oregon tax and registration requirements.

**HOSTFAX / FAX NUMBER** - enter the FAX number or Hostfax number (if your company has one) where the completed permit should be sent to. If you want the permit sent to a DMV or the Jantzen Beach Port of Entry in Portland, please indicate that in this field.

**CONTACT NAME - CONTACT PHONE NUMBER** - enter the contact name and phone number, should we have any questions about the application.

**TODAY'S DATE** - enter today's date.

**MOVE REQUEST DATE** - enter the date the permit is to begin. Single-trip permits are normally effective for 10 days, but may be less due to construction, maintenance, or other special provisions.

**REQUEST SUBMITTED BY** - indicate whether the request is submitted by the carrier, or by a permit service. If a permit service, please indicate the **NAME OF PERMIT SERVICE**.

**LICENSE PLATE NUMBER** - enter the license plate number of the power unit(s) only. Complete the **STATE, YEAR, MAKE, and COMPLETE VIN** fields as well. Use additional paper if more than 3 power units are requested. We do not require license plate information for the trailer or other hauling equipment.

**VEHICLE EQUIPMENT LIST ATTACHED** - check this box if an equipment list will be attached to the permit, as opposed to declaring license plate number(s) and other truck information.

**CARRIER HAS OPTION OF VEHICLES LISTED ABOVE** - check this box if requesting the option to use one of multiple trucks on a single-trip permit.

**# VEHICLES** - enter the number of power units being permitted, if more than 1.

**# TRIPS** - enter the number of trips being made by each power unit being permitted, if more than 1.

## **SECTION 2 - NON-DIVISIBLE LOAD DIMENSIONS**

**COMMODITY** - enter the specific commodity being transported, such as dozer, poles, etc. Name brands are not required.

**LOAD LENGTH** - enter the length of the load being transported, measured from extreme end to end at the longest point.

**LOAD WIDTH** - enter the width of the load, measured at the widest points.

**TRAVEL HEIGHT** - enter the height of the load, measured at the highest point, loaded on the trailer and ready for transport.

**OVERALL LENGTH** - enter the overall length of the hauling equipment, including front and/or rear overhangs. For a self-propelled unit, such as a mobile crane, the overall length is the same as the load length.

**FRONT OVERHANG** - enter the overhang measured from the front of the bumper on the power unit to the extreme front of the load. Front overhang is NOT measured from the front of the semitrailer. A load up to 4 feet from the front bumper is legal in Oregon. A load extending more than 4 feet in front of the bumper must be specified on the permit. Permits will not be issued for both excessive front and rear overhang.

For a combination of vehicles, the load is not allowed to extend forward of the rear of the cab of the power unit, unless specified on the permit.

**REAR OVERHANG** - enter the overhang as measured from the center of the last axle of the vehicle or combination of vehicles to the extreme end of the load. A load up to 5 feet from the end of the semitrailer is legal in Oregon. The length of rear overhang for a non-divisible load extending more than 5 feet beyond the rear of the semitrailer must be specified on the permit. Permits will not be issued for both excessive front and rear overhang.

**GROSS WEIGHT** - enter the total combined weight inclusive of the load and vehicle or combination of vehicles.

**WEIGHT TABLE** - enter the appropriate weight table, 1 through 5. Weight Table 1 allows legal axle and group axle weights up to 80,000 lbs gross weight. Weight Table 2 allows legal axle and group axle weights up to 105,500 lbs gross weight. Weight Tables 3, 4, and 5 are for hauling single, non-divisible loads. If unsure of the weight table, complete the LIST DIMENSIONS BETWEEN AXLES... and AXLE WEIGHTS fields.

**NUMBER OF AXLES** - enter the total number of axles on the vehicle or combination of vehicles. When operating under Weight Table 3, 4, or 5, all available axles must be deployed.

**AXLE WIDTH** - enter the width of axles, if wider than 8'06".

**TRAILER LENGTH** - enter the trailer length, not including other hauling equipment such as booster axles and dollies. Trailers exceeding 53' in length may be permitted on a case-by-case basis. If the trailer length cannot be reduced in size, check the **FIXED** box. If the trailer is a telescoping stretch trailer, check the **STRETCH** box. If the trailer length has been expanded with deck extensions, check the **EXPANDED** box.

**TRAILER WIDTH** - enter the width of the trailer, if wider than 8'06".

**DESCRIPTION OF VEHICLE(S)** - enter a description of the hauling equipment being used, i.e.: truck-tractor and semitrailer, truck and trailer, etc. Other examples include 3-S2 for a 3-axle truck-tractor and 2-axle semitrailer, or 3-J2-S2-B2 for a 3-axle truck-tractor with a 2-axle jeep, 2-axle semitrailer, and 2-axle booster.

**HAULING EQUIPMENT LENGTH** - enter the total length of the hauling equipment, including the power unit, trailer, jeeps, etc. Do not include front and/or rear overhang.

**LIST DIMENSIONS BETWEEN AXLES...** - if unsure of the **WEIGHT TABLE**, enter distance between each axle, measured from the center of one axle to the center of the next axle. Axle 1 is the steer axle of the power unit, with sequential numbers representing corresponding axles of the vehicle or combination of vehicles. Axle spacings are required for Weight Table 5 permits, and some counties require axle spacings for all heavy haul permits.

**AXLE WEIGHTS** - if unsure of the **WEIGHT TABLE**, enter axle or group axle weights, and number of axles in each group. Axle weights are required for Weight Table 5 permits, and some counties require axle weights for all heavy haul permits.

**UNLADEN TRAVEL REQUESTED?** - if a permit is required when unladen (i.e. operating on a length-restricted highway in a truck tractor/semitrailer combination, or a route not covered on the annual unladen heavy haul permit), enter starting and ending location, and route requested. Enter the **OVERALL LENGTH** and **GROSS WEIGHT** when unladen, and the **TRAILER WIDTH** if over 8'06" wide.

### **SECTION 3 - PROPOSED ROUTE**

**STARTING LOCATION** - enter the specific starting location of the laden move, such as an address, intersection, or border location. Include the nearest city or town. This information is required to process permit.

**ENDING LOCATION** - enter the ending location of the laden move, such as an address, intersection, or border location. Include the nearest city or town. This information is required to process permit.

**ROUTE** - enter the route you wish to travel, including all state highways and county roads. In some cases, several routes may be available. The requested route may be restricted due to height, width, length, weight, or a combination of dimensions, and a different route may be suggested by MCTD staff.

**SECTION 4 - FOR ODOT USE ONLY**

Please leave this section blank.