

SUSTAINABILITY STRATEGIC PLAN

Background

ODOT's Sustainability Strategic Plan will be the agency's overarching plan for incorporating sustainability into the organization and its mission. It will be a multi-year document that describes ODOT's Sustainability Program and provides the overall vision for incorporating sustainability into ODOT. Included in the document will be sections covering the following areas:

- The justification for considering sustainability
- An explanation of the challenges we face
- Descriptions of relevant policies and mandates
- Long and short term goals
- Broad strategies for incorporating sustainability
- Indicators and measures to track progress.

The Sustainability Strategic Plan is part of a trio of documents that together will provide the written planning and reporting structure for the Sustainability Program. The complete set of program documents are as follows:

1. Sustainability Strategic Plan
2. Annual Sustainability Work Plan
3. Annual Sustainability Evaluation

The Sustainability Strategic Plan will be revised and updated as needed, likely every two to three years. It supersedes ODOT's original Sustainability Plan of March 2004 and strives to continue the intentions and commitments started in that document. The Sustainability Strategic Plan is currently in development and is expected to be completed in 3-6 months.

Document Development Process

The various stages of the Sustainability Strategic Plan development are as follows:

1. Develop early draft of document, leaving gaps where information needs to be collected.
2. Get early reviews and gather information on the draft document from 10-15 key staff.
3. Incorporate early review comments and information gathered.
4. Hold brainstorm sessions to gather additional information for goals/outcomes, strategies, performance measures, and past efforts.
 - a. Internal information will be primarily compiled by Fordham and the Good Company consultant team, with key staff providing information to fill in gaps. Additional staff comment/input will come later during the review processes.
 - b. Mission-related information will be primarily compiled through organized brainstorm sessions with key staff. Fordham and the Good Company consultant team will then sort and consolidate the information gathered.
5. Incorporate information from brainstorm sessions into final draft.
6. Sustainability Council to review final draft and comment.
7. Distribute final draft to interested parties for open review.
8. Incorporate Council comments and general comments.
9. Sustainability Council to recommend approval of final document.
10. Present final document to ODOT Director and/or exec staff designee(s).
11. ODOT Director to approve final document.