



Umpqua Community College

Term _____ Seq # _____

DEAR STUDENT AND PARENT:

Welcome to the Umpqua Community College Traffic Safety Education Program (Driver Education).

ATTENTION: *The Oregon Attorney General has changed the Traffic Safety Education reimbursement rules. UCC will no longer receive state reimbursement for a student who has their license or gets their drivers license prior to completing an approved Traffic Safety Education course. Any student who registers for a "Driver Education Student Permit" course and gets their license prior to completing the course (both classroom and behind-the-wheel) will be assessed an additional \$150.00. This fee must be paid before a course completion certificate will be issued.*

Our Traffic Safety Education course is designed to teach the skills, knowledge, judgment and attitudes essential for safe and skillful driving. **STUDENT:** To make the most of this program, ask your parents for help! You will need at least 50 hours of supervised practice in addition to the driving time you have with your Behind-the-Wheel (BTW) instructor before you will be eligible to apply for your Graduated driver's License. **PARENTS:** It is not necessary to take your teen into heavy traffic, but time behind the wheel is essential. As you spend time together, please emphasize safe driving habits. When your son/daughter received their permit, you should have received the "TUNING UP MANUAL" from DMV. It can be very helpful in working with your teen. Talk with your teens BTW instructor for information on how your son/daughter is doing and where they are driving.

ATTENDANCE:

The Oregon department of Transportation, Transportation safety Division will not authorize a certificate if the student has not completed 30 hours of classroom instruction and 12 hours of in-car training (6 hours of driving and 6 hours supervised observation). Therefore, students are expected to attend a full 30 hours of classroom and 12 hours of in-car sessions. Students who do not complete the necessary hours will not receive a certificate of completion. Successful completion of this course requires a passing grade of 80% in the classroom and development of safe driving skill's behind-the-wheel, but also a good attitude and a demonstration of responsibility by appearing for class on time, every time. Attendance will comprise a portion of your grade. Please review your calendar to ensure there is no conflict.

GENERAL INSTRUCTIONAL REQUIREMENTS:

In the event of instructor conflicts with a regularly appointed Behind-the-Wheel session, the instructor will contact the student(s) involved. In the event the student has a conflict with an appointed drive time the student will need to contact the instructor. This needs to be done the night before since many of the instructors have several drives in a day and cannot be reached on short notice.

BEHIND-THE-WHEEL MAKE UP:

In the event the student has missed a behind-the-wheel session (not pre-excused!) arrangements can be made for a make up. The fee is \$40.00 for each make up lesson, payable at the time of the lesson to UCC.

IN CAR EXPECTATIONS:

1. No food or beverages at any time.
2. The driver-training car should be as clean when you leave it, as it was when you arrived.
3. Class begins promptly at scheduled time.
4. Absences must be pre-excused.

The student must have a current permit, and it must be brought to all behind-the-wheel sessions. A student will not be allowed to drive and will be considered absent if his/her permit is not available. Students must wear appropriate clothing and shoes to class. No sandals, flip-flops, or heels are allowed in the car. We suggest students wear vomfortable, securely fitted shoes. Appropriate corrective lenses are required and sunglasses are highly recommended.

DRIVER EDUCATION VEHICLES WILL NOT WAIT MORE THAN 5 MINUTES PAST THE APPOINTED TIME FOR TARDY STUDENTS. If a student misses the car, he/she will be considered absent.

PARENTS AND STUDENTS:

If there are any specific questions about the program, call Judy Ode – Driver Programs Coordinator – office 677-3259, home 679-9677, or contact your classroom or behind-the-wheel instructor. Please take the time to discuss the above policies. Make sure everyone understands the commitment you are making in this program, particularly the time commitment. Please sign below and return this form to your classroom instructor at the next class meeting.

Parent signature

Date

Student signature

Date