

# Traffic Records Coordinating Committee

## Meeting Minutes

March 18, 2008

9:00-10:30 a.m.

Upstairs Conference Room  
Transportation Safety Division  
235 Union Street, NE  
Salem, Oregon

### In Attendance

Voting members: Ed Fischer (Chair), Dave Ringeisen (Vice-Chair), Lana Cully, Nick Fortey, Sgt. Alan Hageman, Robert Leopold, Joseph Marek, David McKane, Chief Gary Will

Non-voting members: Nicole Charlson

### Absent

Voting members: Troy Costales, Dan Wells

Non-voting members: Robert Burchfield, Greg Fredericksen

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### Introductions

**5 minutes**

### Review TRCC Membership

**15 minutes**

Robert Burchfield was recommended to be added as a voting member of the TRCC to represent Oregon cities or "local traffic engineering" as referenced in the TRCC charter. There was consensus among those present to approve the membership change. Rob will be a voting member of the Committee. Nicole is also pursuing a recommendation from the 2006 Traffic Records Assessment to add a representative from the judicial perspective or a prosecutor. She will be contacting Sarah Gates and/or Brian DeMarco from Oregon Judicial Department for input.

### Review TRCC Charter

**15 minutes**

The group reviewed the charter with Nicole's changes to the mission statement as recommended by the 2006 Assessment. The committee made several changes to the document and concurred on approval of the document with changes. Nicole will email the updated document.

### Review Project Changes

**15 minutes**

There had been a recommendation to include the Collision Diagram Tool to the approved list of projects and reduce the Electronic Field Data Collection project by \$50,000.

There was some discussion about the allocation of funds and whether or not projects were affected by funding changes at the state level.

A question arose regarding the possibility that if there were budget cuts at NHTSA that 408 funds would be returned if not allocated or spent. Nicole responded that this is not likely because there is consideration for the types of IT projects within the 408 umbrella that projects are time consuming and require considerable planning. Also, the projects subject to approval should be completed relatively soon. (Nicole requested an official response from Greg who was not present at the meeting.)

The TRCC voted and unanimously approved the updated project list.

## Performance Measures Update

15 minutes

Nicole distributed Oregon's performance measure report to NHTSA titled, "Section 408 Interim Progress Report." The first performance measure is likely to be approved once the data is available in mid-May (in time for the 408 application deadline on June 15). The goal is to have two back up measures, just in case. Ultimately, the goal would be to have deficiencies and related performance measures identified for all six systems and six performance areas (or 36 total) so that this is an ongoing process and less time consuming in preparation for the annual application deadline. The updated Strategic Plan includes some of these performance measures that were written based on the deficiencies identified in the 2006 Traffic Records Assessment.

Nicole also distributed a handout listing six performance measures, including the one submitted to NHTSA. One of the measures was submitted last year and will most likely not show progress for this year. Another measure, to increase the percentage of crash reports submitted by law enforcement, is difficult to prove or measure for NHTSA reporting purposes, but Nicole listed it as an ongoing measure because it seems to be a priority for the TRCC (**After discussion with NHTSA, this is incorrect and the performance measure was submitted for approval**). The EMS related measure will be important for next year. There are two related to electronic crash and citation reporting that will be developed as back up for this year. Nicole asked the group to provide input on the performance measures listed in the updated Strategic Plan.

## Strategic Plan

15 minutes

Nicole asked the TRCC to review and edit the Strategic Plan, particularly sections within committee members' area of expertise. There are highlighted sections in particular that raised questions of accuracy (not all questionable sections are highlighted). The document lists a fair amount of assumptions rather than facts, and it would be more beneficial to the TRCC if the statements in the Strategic Plan were concise and accurate. For example, in the "Crash Data Processes" section of the document, an assumption is made that Oregon is missing half of all reportable crashes. It would be more beneficial to know the facts, rather than base TRCC priorities on an assumption of fact. Also, near the end of the same section there is a statement that "OSP has implemented a de facto policy of responding only to those crashes involving an injury or fatality." This statement is false and misleading. It would benefit the TRCC and related agencies to make this document accurate and remove any misleading information. **The TRCC is assigned to provide updates to Nicole via email using "Track Changes" in the Word document on or before April 15.**

## Project Status – Roundtable

15 minutes

Nicole has sent out nearly all the project application and budget documents to initiate the new grant projects and is working with project directors to complete the requirements.

Ed reported that the State Highway Referencing Study (part 1) is nearly complete. Within the next couple of weeks the project will produce a report describing next steps and costs associated with eliminating multiple occurrences of the same mile marker on a single route.

Nicole reported that she is meeting with Troy and Eriks at DPSST at the end of March to discuss development of a survey to begin the Crash Report Training and Evaluation project. A recommendation was made to include the Oregon State Sheriff's Association and Oregon Association Chiefs of Police for education and outreach. Note: not all participate and not every city has email access (for example, Butte Falls and Prairie City do not have email access).

The Electronic Field Data Collection project is underway with Sherwood and Keizer making headway within the next month or so. Priorities for selection will be agencies with the most crash reporting and/or agencies that provide the most match funding (i.e., providing PDAs or partial software funding).

The EMS Data Project is underway to use ImageTrend software to collect pre-hospital data for the month of May. Originally, the project started with the help of a \$25,000 grant from the Office of Rural Health. OHSU has experience collecting data from 15 agencies in the past to analyze patient outcomes (example: heart stopped before reaching the hospital, analyze data for multiple patients to see what happened after reaching the hospital and what areas can be improved.) With this experience, OHSU should be capable of collecting data from all reporting agencies. This pilot project will be used to develop an implementation plan to deliver to the legislature in 2009.

As far as the TransViewer Internet Crash Reporting project, the initial application is built covering state highways and undergoing some programming tweaks, and will be available online soon. The next phase of the project will add reports for local roads.

For the Collision Diagram Tool, Doug Bish will be selecting a contractor. There was discussion within the TRCC about possible types of software and whether or not it would be possible to develop an interface between the law enforcement crash diagram and the reconstruction tool to provide crash outcome information.

### **Next Meeting**

**5 minutes**

The next regular meeting is scheduled for May 20 from 9:00-10:30 a.m. Tentative agenda topics: update on 408 application, vote to approve any changes to the strategic plan, and possibly an ongoing project status update. An EMS presentation by Ritu Sahni could be scheduled sometime after the May meeting. In addition, the TRCC may be interested in inviting Rob Burchfield to demo the City of Portland's new GIS-based query tool for crash data.

### **Adjourn**