

# Traffic Records Coordinating Committee

## Meeting Minutes

May 26, 2009

2:00 p.m. – 3:30 p.m.

ODOT Transportation Safety Division Building

### In Attendance

Voting members: Dave Ringeisen (Vice-Chair), Robert Burchfield, Troy Costales, Lana Cully, Ed Fischer, Alan Hageman, Bob Leopold, Joseph Marek, David McKane, Dan Wells

Non-voting members: Nicole Charlson, Nick Fortey, Greg Fredericksen

Guests: Doug Bish, Kelly Kapri, Craig Newgard

### Absent

Voting member: Gary Will (Chair)

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### Introductions / Opening Remarks

5 minutes

**Decision:** Meeting minutes from March 24, 2009 were approved by the Committee.

### Approve Strategic Plan / Finalize Application

40 minutes

Nicole briefly outlined the requirements needed to complete the Section 408 grant application. NHTSA is using a new web-based grant management system to submit grant requirements called the Traffic Records Improvement Program Reporting System (TRIPRS). Currently, most of the requirements have been completed. Remaining steps are the approval of the Oregon Strategic Plan by the TRCC, NHTSA's approval of our submitted performance measures, and certification letters by Troy and Chief Will stating that the TRCC is operational and that Oregon has adopted and is using the MMUCC and NEMSIS data elements or that 408 grant funds will be used toward adopting the maximum number of data elements as soon as practicable.

Three performance measures were proposed to show measurable progress: to increase the percentage of police crash reports, to increase the number of EMS pre-hospital data records, and to increase the number of NEMSIS compliant data elements. The percentage of police crash reports measure was not viable, because the statewide crash file is only 70% complete for 2008 at this time and there is only a small increase from last year, but this will remain as an ongoing performance measure for Oregon.

This is the last year of the Section 408 grant cycle and reauthorization will determine what happens with the grant application next year. If all goes well, the grant application will be approved and Oregon will receive \$500,000 in September 2009 to use during the next grant year (Oct 1, 2009 – Sept 30, 2010). The ultimate goal will be to propose projects in July and select projects in September that can be completed by the end of September 2010 so that all grant funds can be expended by the end of the grant year. The TRCC reviewed and made edits to the Strategic Plan. Nicole added non-408 funded projects to the last page of the Strategic Plan, including the Oregon State Police electronic ticketing project (50 cars) and several ODOT projects. Bob moved to approve, Alan seconded the motion and all voting members present concurred.

**Decision:** Unanimous approval of the Oregon Strategic Plan by the Committee.

**Action Item:** Nicole will email the final version of the Strategic Plan to the Committee.

### **EMS Data Project Presentation**

**30 minutes**

Craig Newgard, M.D., from the Department of Emergency Medicine at OHSU gave a presentation and update on the status of the EMS pilot project started in 2008. Phase one of the project was completed in January 2009 to establish an EMS database using ImageTrend software and enter statewide data from the month of May 2008. At the end of phase one, over 24,000 patient care reports were collected. Before phase one was completed, very little was known about the types of Oregon EMS agencies or the feasibility of capturing standardized data from all 575 EMS agencies in Oregon. Phase two (currently underway) will determine if the data collected can be linked to existing hospital and crash databases using probabilistic linkage. Generally, EMS agencies are interested in moving forward with the project. Only two agencies refused to share data due to HIPAA concerns. The TRCC is interested in how crash location data could be improved with the possible linkage using the lat/long data from ambulance run reports. TRCC members also expressed interest in outreach materials that could be used to share information from the project with local transportation and law enforcement agencies. DHS will begin outreach during 2010 to rally support prior to the start of the 2011 legislative session. The two year pilot project ends in Sept 2009 and will require new funding to continue.

### **New Project Proposals**

**10 minutes**

The TRCC will propose projects in July that fit within the scope of the 2009 Oregon Strategic Plan. Project approval will be done in September 2009. The goal will be to select projects that can be completed by September 2010. For the current fiscal year, there is \$75,000 unallocated that was considered for either the online citizen crash form project or for a Highway Safety Manual (HSM)/Safety Analyst data needs assessment. Both projects were previously put on hold due to a lack of staffing resources to complete the project. The HSM project is now ready to move forward and Doug Bish requested funding. Oregon is honored to have Chris Monsere from PSU, and Karen Dixon and Ida van Schalkwyk from OSU on the national Transportation Research Board (TRB) Task Force to develop the HSM. The TRCC had some questions about the uncertainty of when the HSM will be released and suggested Doug explore obtaining additional funds from the Oregon Transportation Research and Education Consortium (OTREC). The National Conference on Transportation Asset Management will be held in Portland during October 19-21 and will have a special session on the 18<sup>th</sup> addressing the implementation of the HSM (sponsored by TRB and FHWA).

**Action Item:** Doug Bish will develop a project scope and work proposal for the TRCC to vote during the July meeting.

### **Legislative Updates**

**5 minutes**

Troy gave a brief update on the upcoming legislative timeline.

### **Project Status Updates**

**0 minutes**

Nicole distributed a spreadsheet with brief status updates and funds spent.

**Action Item:** Nicole will email the project status spreadsheet to the Committee.

### **Next Meeting**

**0 minutes**

Agenda topics include: new project prioritization, elections, and project status updates.

**Action Item:** The next regular meeting is scheduled for July 28 from 2:00-3:30 p.m.

### **Adjourn**