HITOC-November 5, 2009

Phase One Stakeholder Process

- HITOC will discuss potential governance structure models November 5, 2009
- HITOC will discuss global approaches to best workgroup/stakeholder process November 5, 2009
- Between November 5 and December 9 informal conversations will be held with a targeted group of stakeholders
- Between November and December 9 conduct targeted survey of stakeholders
- Stakeholder input will be summarized and presented to HITOC before the December 9 meeting
- December 9 HITOC will review and vet governance structure
- December 9 the proposed structure for workgroups and stakeholders will be confirmed
- Team will launch process in January 2010

Date	Activity	Participants	Outcome
November 5	HITOC will discuss potential governance structure models and confirm approach to stakeholder input HITOC will discuss global approaches to best ongoing workgroup/stakeholder process	HITOC and Team	Initial clarification regarding governance models Confirmation of stakeholder approach for governance models Input from HITOC to team regarding best approach to ongoing workgroup/stakeholder work
November 5-December 9	Interviews with targeted stakeholders Survey key stakeholders	State staff, IPA representatives, System Representatives, Payer representatives, HIE representatives, HIIAC Members, other groups etc	Broad-scale input to proposed governance model Summary report
December 9	HITOC to review input and research re: governance model and proposed approach to ongoing workgroup/stakeholder process	HITOC and Team	Vet governance model and going forward workgroup and stakeholder process
December 9-January 2010	Set up workgroup/stakeholder process	Team	Initiate process for strategic and operational planning