

CPMS¹ Messenger



a timely newsletter for those completing the CPMS forms

DECEMBER 2009

Prepared by Piet Vermeer & the CPMS Data Team, AMH

Vol. 16, No. 12

Questions? Give us a call

Dianna Dobay

503-945-6186
MH CMHPs 12-19
dianna.m.dobay@state.or.us

Bonnie Landers

503-945-6188
A&D CMHPs 1-9, 21-25
bonnie.h.landiers@state.or.us

Mary Herrle

503-945-6673
A&D CMHPs 26-27
MH CMHPs 1-10, 26
mary.c.herrle@state.or.us

Stan Usher

503-945-5891
A&D CMHPs, 10-19, 29-39
MH CMHPs 29-75
stan.usher@state.or.us



Cecelia Labi

503-945-5764
A&D CMHPs, 20
MH CMHPs 20-25, 27
cecelia.labi@state.or.us

CPMS E-FORM set - up

Issues regarding the Administration Center.

The administration center of A&D E-form version 4.0 came pre-filled with default values. The users tab contained the admin user and the header record was filled with "Install Default" as agency name and Piet Vermeer and his phone number. The cmhp and provider number are all zeroes as contact information for your organization.

Next time you start your A&D or MH E-form application please first click on the **admin** button and make sure your e-form administration is in order. If you do not see an **admin** button on your E-form Client Center please contact your system administrator and ask him or her to check and make sure the E-form admin information.

It makes our job of processing the export files with "default" information much harder. The e-mail they come in are sometime from yahoo or msn or any other electronic mail provider which does not help us detecting where the file came from if it has no signature containing the organizations name. It also makes it more difficult to retrieve the correct file if something in the process has gone wrong.

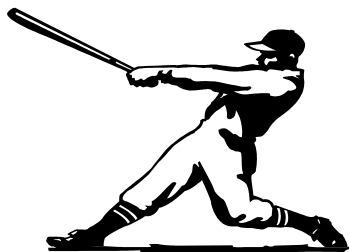
Our data team has another request. When you work for a provider, A&D or MH, that has multiple locations and each site takes care of their own cpms paperwork (i.e. runs their own E-form), please add your specific location to your agency-name.

For example we have "Emergence" as a provider in multiple locations. Emergence changed their E-form agency names depending on the location to Emergence-Albany, or Emergence-Centennial, etc. Adding your location will make processing all the export files much easier.

¹ Client Process Monitoring System (data system for mental health and chemical dependency treatment services).

3 Strikes and Yer Out!

We still get a good number of CPMS paper forms, either Mental Health or Alcohol and Drug.



We do our best to key that information into our computer right away. However, there are times when we have difficulty entering the data. This is because the form is incomplete or we just simply can't read it. We try to make every effort to call, fax, or e-mail you so that we can resolve this discrepancy quickly and easily. This way we can get your form entered into the database without delay.

When we call, some times we must leave messages. We know that you are very busy. But, please call us back right away. If we call three different times, and we get no response back from you, we have no choice, but to mail back your CPMS forms. Thank you for your diligence.



BHIP Update

(By Janelle Jegglie, BHIP Business Analyst)

Several months have passed since I provided a BHIP update to our community providers. During that time the BHIP team had been busily planning, planning and planning. Now it is time to get down to the work of implementation, testing and training.

Here is a list of what has happened since July:

- Our Request for Proposal was posted and closed on July 14.
- Evaluations were done on written proposals submitted by four vendors.
- Site visits were conducted by the BHIP team: nine sites in six states in three weeks, followed by oral presentations from the vendors and reference calls.
- Best and Final Offer meetings were held the week of October 5 with two vendors.
- During the week of October 19, the vendors submitted their final cost proposals.

The BHIP Team would like to give a big THANK YOU to the many staff who worked so hard and dedicated so many hours to the software selection process. We would not be this far along in the process without you. The final scores have been tabulated and **Netsmart Technologies, Inc.** received the highest total score.

The final scores are made up of:

- Written evaluations, oral presentations, site visits and reference checks, which account for 75 percent of the total score, and
- Cost proposals, which account for 25 percent of the total score.

The Intent to Award begins the formal contract negotiation process. The State Department of Justice will participate in the negotiations to ensure adherence with state policies and regulations. When the contract has been negotiated, approved, and signed, the Netsmart team will join the BHIP staff on the Salem OSH campus to commence the implementation tasks to bring the Netsmart Avatar electronic health record system to the hospital. While the BHIP solution is not scheduled to go out into the community at this time, BHIP wants to keep all our stakeholders informed of our process and progress.

Next month I will share information on the Community and Patient Portals that the Netsmart product has to offer. If you have any questions about BHIP, please e-mail bhip.project@state.or.us.

Thank you for taking the time to read through this newsletter. If you have ideas or questions you want addressed in future newsletters, please let me know. – Piet Vermeer, Research Facilitator, AMH, 503-945-5960 or piet.i.vermeer@state.or.us