

APPROVED MINUTES

OLCC Business Partners Joint Steering Committee Meeting



December 7th, 2006
Held at Oregon Liquor Control Commission
9079 SE McLoughlin Blvd, Portland
10:00 a.m. –12:00 noon

Minutes by: Austene Schneider

Stakeholder Attendees: Mary Botkin, Judy Craine, Chris Girard, Brian Flemming, Dan Floyd, Jeff Hampton, Debra Kidney, Janice Krem, Jay Nelson, Saleem Noorani, Erik Svenson

OLCC Attendees: Barbara Berger, Judith Bracanovich, Linda Ignowski, Merle Lindsey, Jim MacAlistaire, Michael Miliucci, Michael O'Connor, Steve Pharo, Austene Schneider, and Rudy Williams.

HIGHLIGHTS

- Introduction of new member Jeff Hampton who is the Director of Regulatory Affairs with Oregon Restaurant Association. Welcome Jeff.
- Jeff Anderson has transferred and has been replaced by Roberta Cunningham
- Minutes from the October 5th meeting were motioned for approval by Judy Craine and seconded by Saleem Noorani. Minutes from October 5th meeting approved.
- Steve Pharo provided information regarding OLCC's request at the December E-Board, which included 2005-07 funding for an agents comp study and funding for acquiring an additional warehouse facility. Steve said the current warehouse situation will not suffice the next 10 years growth potential. Funding has been approved and there's a warehouse available for purchase located one block from the existing warehouse. Given the size of the possible purchase, it appears that the additional warehouse would suffice the growth potential. Funding approved for the warehouse was approximately \$8.5 million, which will allow for the structure purchase, closing costs, utilities and equipment needed to complete the new warehouse and installation of a conveyor belt system in the new building. Chris Girard congratulated the OLCC team for the work done in order to receive funding. Steve Pharo said this process was an affirmation that OLCC is doing good things and is gaining the much appreciated support from external stakeholders.
- Governor's Recommended Budget update—Steve is very excited about the Governor's Recommended Budget. Over the past several years OLCC has lost some public safety positions and now has a recommendation from the Governor for an additional 18 full time

APPROVED MINUTES

equivalent positions: there will be five liquor regulatory specialists and three halftime support staff for three district offices, Pendleton, Klamath Falls and possibly Ontario if that office is approved. Total of 6.5 FTE for Enforcement. The distilled spirits program also received funding for nine FTE positions. Six of the nine positions for the distilled spirits program are to replace limited-duration temp positions with full-time permanent positions. The Governor's Recommended Budget for 2007-09 includes \$440,000 for OLCC to continue the "My License" Program to continue streamlining the licensing process. The Governor's Budget for 2007-09 also includes removing the water tower located behind the warehouse.

- **Public Safety** – Item number 112A has been closed. Linda said that item number 77 would require a change in financial assistance laws and the organization would need to look at federal guidelines, state law and rules as well as OLCC's in order to move this item forward. This item will remain on the active list. Jeff Hampton will be joining the Public Safety (Enforcement) Workgroup.
- **Distilled Spirits Program and Agents**- Item number 4 will remain active as parts of this are a policy option package. Item number 56 will be addressed by request of legislative budget note (agents comp study) and will remain on active list. Item number 62, 63 and 97 will also remain on the active list. Item numbers 95, 111 and 114 have been closed.
- **Legislative**- the Legislative workgroup met in October to prioritize their active items. A sub-committee has been formed to address item number 11 on the public safety list (more inspectors) which is the Legislative Workgroup's number one priority and plans to meet on December 8th. Jeff Hampton has also joined this workgroup and the sub-committee. Another sub-committee was formed to address item number 115, priority number 3 which is based on Jeff Anderson's House Bill 3052. This sub-committee will be meeting on December 14th. (Note- Bill subsequently dropped, Jeff Anderson withdrew from committee and meeting cancelled) The regular workgroup meeting is scheduled for December 18th and a meeting is also scheduled for January 22nd.
- **Legal**- Item numbers 28C and 40A are closed. Item 40B is tabled. Item number 90 is moving to Public Safety (Enforcement) Workgroup.
- **Saturation**- the Saturation workgroup took a break and resumed in September. They have refocused efforts on some internal issues. More detailed report to follow at next meeting.
- **Item number 1**- This item was referred to the Public Safety Partners Steering Committee to discuss and possibly will go to the Legislative workgroup afterward for further discussion.
- **Schedule and Process of the Committee**- the committee will take a break during legislative session and plans to host the annual open house the second week in March, give or take a week.* Regular meetings will start in May. Chris Girard requested that invitations to invitees include the reports from the committee in order to provide background information to individuals attending the open house. The group also discussed internal process of how workgroups report to the steering committee. After a lengthy discussion on administrative process Steve motioned to handle the issue internally and will meet with OLCC staff to discuss process. Steve will report back to the steering committee at the annual open house.
- Meeting adjourn 11:20

*Note- Open House meeting will be March 13 (1:15-4:30 at the OLCC Main Office).