



# **SUPPLEMENT FOR BREWERY PUBLIC HOUSE LICENSES**

The information in this supplement outlines the required forms and documents needed for the above type of license. This supplement also lists the privileges for this type of license. The supplement is intended to be used in conjunction with the Liquor License Application Guide.

# **BREWERY- PUBLIC HOUSE (BP)**

## **This license allows the holder to:**

- ✓ Sell malt beverages manufactured on or off the licensed premises for either on or off-premises consumption
- ✓ Sell malt beverages in brewery-sealed packages at retail directly to the consumer for consumption off the premises
- ✓ Sell malt beverages for consumption off the licensed premises in securely covered containers provided by the customer
- ✓ Sell wine and cider at retail for consumption on or off the premises
- ✓ Manufacture malt beverages, and to store, transport and sell them to OLCC wholesale malt beverage and wine licensees (WMBW)
- ✓ Export malt beverages

## **May also allow the holder to:**

- ✓ Apply to conduct all of the activities at a second location
- ✓ Deliver wine and malt beverages in factory-sealed containers to consumers on the same day a food and alcohol order is received. You must complete a Wine & Malt Beverage Delivery Privilege/Same-Day Delivery Notification form. To qualify for same-day delivery, the food portion of the order must account for at least 75% of the total cost of the order. Consult your designated OLCC representative for additional requirements about this privilege.
- ✓ Request approval to deliver wine and malt beverages in factory sealed containers to consumers on any day after the day the licensee receives the order. You must complete a Wine & Malt Beverage Delivery Privilege Next Day Delivery form. Consult your designated OLCC representative for additional requirements about this privilege.
- ✓ Apply to hold a winery, warehouse, full on-premises, limited on-premises or temporary sales license; apply to hold a distillery license solely to produce pot-distilled liquor or brandy; apply to become an OLCC retail sales agent for the purpose of selling only this pot-distilled liquor or brandy.

## The holder may not:

- ⊖ Hold a Full On-Premises Sales license if the Brew-Pub licensee or any person having a financial interest in the business or exercising control over the business is a distillery. This prohibition does not apply if the distillery produces 12,000 gallons or less of pot distilled liquor annually.
- ⊖ Hold a Full On-Premises Sales license if the Brew-Pub licensee or any person having a financial interest in the business or exercising control over the business is a brewery or winery. This prohibition applies only if the brewery brews more than 200,000 barrels of malt beverages annually or the winery produces more than 200,000 gallons of wine annually.

**ANNUAL FEE:** \$250 plus a \$2.60 server education fee. For 2nd and/or 3rd locations there is no additional cost.

**BUREAU OF ALCOHOL, TOBACCO & FIREARMS:** There are BATF requirements for this license. See the Guide for details.

**BOND:** Brew-Pub applicants must provide (and at all times maintain) a bond acceptable and payable to the OLCC. Once your application has been accepted, contact OLCC's Privilege Tax Auditor at 1-800-452-6522 for more information.

**LIQUOR LIABILITY INSURANCE:** Brew-Pub applicants must obtain and maintain liquor liability insurance in the minimum amount of \$300,000. You must provide proof of insurance before your license is issued.

**LOCAL GOVERNMENT RECOMMENDATION:** See the *Local Government Recommendation* section of the Guide.

**LAW ORIENTATION:** See the *Law Orientation* section of the Guide.

**SERVER EDUCATION:** This requirement must be met before a license is issued. Individual, sole proprietorship applicants must successfully complete an alcohol server education class. Corporate, LLC and limited partnership applicants must designate a person or persons to take and pass a server education class on behalf of the business entity. The designee must have the authority to set, implement or change the licensee's practices for selling and serving alcoholic beverages. If your designee changes, you must appoint a new one within 20 days and notify the OLCC in writing within 10 days of the appointment.

**SERVICE PERMIT:** Every person who serves or sells alcohol for consumption on a licensed premises, and any manager who supervises these people must have a valid service permit. Licensees who are not licensed as corporations, LLC's or limited partners do not need a service permit but must take and pass a server education class.

## REQUIRED OLCC FORMS

**Applicants must fully and accurately complete and submit the following OLCC forms. Please refer to the Guide for information on completing the forms:**

- Liquor License Application

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- Individual History (all individual applicants and managers; corporate officers, directors and major stockholders; all limited liability company members and managers; and all limited and general partners)
- Statement of Funding
- Franchise Agreement Summary (if applicable)
- Corporate Questionnaire (if applying as a corporation)
- Limited Liability Questionnaire (if applying as an LLC)
- Limited Partnership Questionnaire (if applying as a limited partnership)
- Business Information
- Floor Plan Sketch (Refer to both sides of the form for instructions.)

## **DOCUMENTS APPLICANTS MUST PROVIDE (COPIES ONLY):**

- Real estate and personal property (equipment, furnishings, etc.) leases
- Real estate and personal property purchase contracts
- Corporate applicants only: Copies of filed articles of incorporation, meeting minutes designating current officers, directors and stock holders, and a copy of the stock subscription agreement
- LLC applicants only: Copies of the LLC's operating agreement and filed articles of organization
- Limited partnership applicants only: Copy of certificate of partnership or a letter of acknowledgement from the state of Oregon
- Franchisees only: Franchise Agreement
- Non-Oregon corporate, LLC and limited partnerships only: filed authority to conduct business in Oregon
- Liquor Liability Insurance Certificate
- Brewing equipment list