



**OLCC LAW ORIENTATION - SELF TEST
OFF-PREMISES SALES LICENSE**



NAME OF APPLICANT _____ DATE _____

BUSINESS NAME _____ CITY _____

✓ Instructions: Using the **OLCC Law Orientation for Retailers booklet**, complete all the following questions and sign your name and date at the end.

LICENSE PRIVILEGES AND REQUIREMENTS

1. I am applying for an _____ Sales license. This license allows sale of only beer (malt beverages), wine, and cider. My employees who sell alcohol must be at least _____ years old.

2. I may not permit the drinking of alcohol on my licensed premises, except for _____.

3. In Oregon, I may legally sell alcohol between the hours of _____ and _____.

4. During business hours, licensees must have someone available who can communicate effectively with customers and OLCC employees. "Communicate effectively" means:

5. OLCC requires clerks to read the brochure titled *What Every Store Clerk Needs to Know About Selling Alcohol*. I will verify my clerks have read and signed the brochure by the following:

6. I must post one sign warning about the danger of alcohol consumption for pregnant women at my business. I must post the sign at one of two locations. The two locations include:

LICENSE RENEWAL

7. My license year is the 12-month period from _____ to _____.

8. Who from the licensed premises must sign the renewal application before I send it and my check to OLCC?

9. What happens if I don't renew my license by the time it expires?

MINORS & IDENTIFICATION

10. A person must be _____ years old before I may allow him/her to purchase alcoholic beverages.

11. When checking identification, I must check ID of anyone who looks under _____ years old.

12. OLCC and police agencies may use people (minor decoys) under the age of 21 in an attempt to purchase alcohol from your business. It is very important to check identifications of young appearing customers who wish to buy alcohol. Oregon law says there are only four kinds of ID that are acceptable as proof of age. They are:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

13. If a driver's license has expired, is it a valid piece of ID that I may accept? _____

14. How can I know whether or not ID is valid? (List 5 tips)

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | |

15. What should I do if I believe the ID is false?

VISIBLY INTOXICATED PERSONS & PROHIBITED CONDUCT

16. "Visibly intoxicated" means an individual is showing obvious signs of using alcohol or other drugs. List 4 signs of visible intoxication.

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

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17. My employees and I should not sell alcohol to a customer showing signs of visible intoxication. What other types of problems do I need to be aware of and avoid if I operate a business with an Off-Premises license ?

18. If I only have an Off-Premises Sales license, is it legal for customers to drink alcoholic beverages on my property, outside the store? _____

19. Is it legal for my employees to drink alcoholic beverages while on a break or at lunch? _____

20. Who is responsible for any disturbance or criminal activity my employees allow? _____

21. Is it legal for me to give alcohol as a prize? _____

22. May I allow a patron to leave my premises with an open alcohol container? _____

23. May I sell alcohol through a drive-up window? _____

24. May I deny access to Commission employees or police officers who are there to inspect my business?

25. Am I responsible for my employees' activities when I am not present at the business? _____

OWNERSHIP INTEREST IN THE BUSINESS

26. What must I do before allowing anyone to purchase all or part of my business, purchase stock in my corporation, or become a member of my LLC?

27. If I own the business in my own name and decide to incorporate, what must I do?

28. If I change the name of my business, what must I do?

CLOSURE

29. I must notify the Commission, in writing, when my premises will be closed for more than _____ days.

ADVERTISING

30. No more than _____ alcohol related signs may be visible to the public from outside my business.

31. Is it legal for me to advertise alcohol by posting flyers or leaflets on public property? _____

FINANCIAL ASSISTANCE

32. When I buy alcoholic products from a wholesaler, is it legal for that wholesaler to offer me a payment plan or discounts? _____

33. Is it a violation of OLCC regulations if I write an NSF check to a wholesaler? _____

34. Do I need OLCC approval before returning alcoholic products to the wholesaler? _____

HEARINGS & VIOLATIONS

35. If OLCC refuses my license request, or if I receive a ticket for violating a liquor law, I have the right to ask for:

36. If I or my employees violate liquor laws, I understand I may receive a penalty (or sanction). The maximum amount of civil penalty per violation is \$ _____. In an extreme case, the license may be cancelled.

RESPONSIBLE VENDOR PROGRAM

37. Licensees may participate in the Responsible Vendor Program. Participating licensees will be eligible for:

BOTTLE BILL

38. Must I take back clean empty cans and bottles if I sell the product? _____
39. I am not allowed to limit can and bottle returns to certain hours or days of the week. However, I may limit the number of cans and bottles I will accept from any individual to no more than _____ per day.
40. Under what circumstances may I refuse to accept bottles & cans?

THIRD PARTY LIABILITY

41. If I or my employee sells alcohol to a minor or visibly intoxicated person, can I be held responsible for injuries or damages caused by that person?
- _____
42. "Third Party Liability" is a _____ and will be decided in a court of law.

By signing my name in the space below, I certify I have reviewed the OLCC law orientation materials given me and that I have personally answered the questions listed above.

SIGNATURE

DATE