

OREGON LIQUOR CONTROL COMMISSION
PRIVATE CLUB REQUEST AND AUTHORIZATION

TRADE NAME _____
LICENSEE _____
ADDRESS _____
CITY/ZIP CODE _____

We request authorization to use our Full On-Premises Sales license privileges on _____, 20____, to host an activity under the following section of the private club rule OAR 845-008-0045. (Circle the rule section that applies, and provide the information requested.)

(4)(d)(G) Another private club participating in an athletic exchange.

Name of other club _____

List the event _____

(4)(d)(H) A special activity, held no more than once a year. (At least 10% of the people attending the event must be members of the private club.)

List the event _____

(5)(a) A special event specifically designed to provide significant economic benefit to a charity.

Name of charity _____

Percentage of proceeds to go to this charity _____

(5)(b) An activity being held in conjunction with a community-wide event or festival.

Name the festival or event _____

(5)(c) A sporting event that requires the special facilities of this private club.

List the special facilities _____

Sporting event _____

(5)(d) An activity that no Full On-Premises license in the area has facilities available to accommodate. (On the reverse side of this form list the facts that show the private club has the only adequate facilities within 10 miles of the club.)

Minimum and maximum expected to attend: Minimum _____ Maximum _____

Name of group or organization using facilities _____

Event hours _____ am/pm to _____ am/pm Sponsoring member _____

As a representative of this private club, I certify that this request is valid under this rule, and is correct to the best of my knowledge. I further understand that any false statement may be grounds for denial of authorization or result in administrative charges.

Date

Signature

Title

LIQUOR COMMISSION OFFICE USE ONLY

Authorization is GRANTED/REFUSED for use of the Full On-Premises Sales license privileges at the facility as requested. _____

OLCC Authorized Signature

Date

Basis for refusal:

KEEP A COPY OF THIS APPLICATION FOR YOUR RECORDS. WE WILL RETURN THE ORIGINAL WITH OLCC AUTHORIZATION. MAIL THIS REQUEST TO YOUR NEAREST LIQUOR COMMISSION OFFICE AT LEAST 20 DAYS PRIOR TO THE EVENT. ADDRESSES ARE PRINTED ON THE REVERSE OF THIS FORM.

SEND YOUR COMPLETED REQUEST FOR AUTHORIZATION TO THE NEAREST LIQUOR COMMISSION OFFICE.

Main Office
9079 SE McLoughlin Blvd.
PO Box 22297
Portland, OR 97269-2297
(503) 872-5000

Coos Bay
500 Central
PO Box 1176
Coos Bay, OR 97420
(541) 266-7601

Salem
213 Madrona St. SE
Salem, OR 97302
(503) 378-4871

Klamath Falls
107 S. 7th
Klamath Falls, OR 97601
(541) 883-5600

Eugene
927 Country Club Road, Suite 200
Eugene, OR 97401
(541) 686-7739

Newport
715 SW Fall Street
Newport, OR 97365
(541) 265-4522

Medford
15 Crater Lake Ave.
Medford, OR 97504
(541) 776-6191

Dave Owens
221 W Stewart Ave Ste 201
Medford, OR 97501
(541) 776-6042

Roseburg
251 NE Garden Valley Blvd., Ste A-3
Roseburg, OR 97470
(541) 440-3362

Bend
Deschutes Business Park
20360 Empire Ave., Ste. B-3
Bend, OR 97701
(541) 388-6292/388-6299

Corvallis
180 NW 5th Street
c/o Corvallis Police Dept.
Corvallis, OR 97330
(541) 766-6405

Warrenton
65 N. Hwy. 101, Suite A
PO Box 967
Warrenton, OR 97146
(503) 861-3912

Pendleton
State Office Bldg.
700 SE Emigrant St., Suite 140, #2
Pendleton, OR 97801
(541) 276-7841

LIST HERE THE FACTS THAT SHOW THE PRIVATE CLUB HAS THE ONLY ADEQUATE FACILITIES WITHIN 10 MILES OF THE CLUB, PER SUBSECTION (5)(d) OF THIS RULE.
