



**OREGON LIQUOR CONTROL COMMISSION  
RECORD OF MALT BEVERAGE DELIVERY**

Off-Premises Sales and Brewery-Public House licensees whose employees are delivering malt beverage must use this form to record each delivery of malt beverage made to an Oregon resident. Once completed, this form must be kept by the licensee for a minimum of two years from the date of delivery.

**Delivery Date:** \_\_\_\_\_ **Delivery Time:** \_\_\_\_\_  
mm/dd/yyyy

**Business Trade name:** \_\_\_\_\_  
Name of business delivering the malt beverages

**Type of Delivery:**

- Same day delivery (Note: order must have been received before 4:00 pm and delivered before 9:00 pm)
- Next day delivery – any delivery made one day or more after the order was received.

**Amount of malt beverage delivered\*** \_\_\_\_\_

\*Individual containers may not hold more than 2-¼ gallons. Examples of individual containers are: a single can, a single bottle, or a keg. Deliveries are limited to a total of 5 gallons of malt beverages per resident per month.

**Delivered to:** \_\_\_\_\_ / \_\_\_\_\_  
Name (please print) Date of birth

**Delivery address:** \_\_\_\_\_  
Street Address City

**Type of photo identification accepted:**

- Oregon Driver License
- Other State Driver License w/photo \_\_\_\_\_  
Name of state
- Oregon DMV ID Card
- Other State Photo ID \_\_\_\_\_  
Name of state and description of ID
- US Military ID
- Passport \_\_\_\_\_  
Name of country issuing passport

**I verify that:**

- the person receiving the malt beverage is not visibly intoxicated.
- I inspected government-issued photo identification.
- the person receiving the malt beverage is at least 21 years of age.

\_\_\_\_\_  
Signature of person making delivery

\_\_\_\_\_  
Printed name of person making delivery

**Person receiving the malt beverage must complete this section:**  
I am age 21 years or older. Signature: \_\_\_\_\_