



## Responsible Vendor Program

### Tips for Checking ID

*This information may help you write your house policy on how to check identification properly.*

- Always have the customer remove the ID from their wallet.
- Check the expiration date first. Expired ID is not valid ID.
- Look carefully at the most commonly altered areas:
  - ▣ Expiration date
  - ▣ Birth date
  - ▣ "Minor Until" date
  - ▣ Photo
- Have a flashlight handy and hold it behind the ID to look for cuts, punch outs, or pin holes.
- Check the lamination on Oregon IDs:
  - ▣ Before mid-2007, it does not completely cover the front of the card. It stops about 1/16 inch from the edge on all 4 sides. There's no lamination on the back.
  - ▣ After mid-2007, the lamination completely covers both the back and front of the card.
- Turn the ID 90 degrees to look for numbers and letters that are out of line.
- Ask for a second piece of ID if you have any doubts about the first. People with false ID rarely carry back-up ID.

#### U-CARD Memory Aid

<b>U</b> – Unaltered:	Feel for cuts, bumps, and uneven lamination
<b>C</b> – Current:	Check expiration date: expired ID is not valid
<b>A</b> – Age:	Birth date must show the person as 21 or older
<b>R</b> – Readable:	You must be able to read and understand the ID
<b>D</b> – Description:	Compare photo with the person: height, weight, facial structure, etc.

See the other side for the T-L-A system for checking ID.

***Pick a method for checking ID and use it consistently. Having a system will make checking ID easier, faster, and more accurate.***

# CHECKING ID

Oregon law says you must check the ID of anyone who looks under

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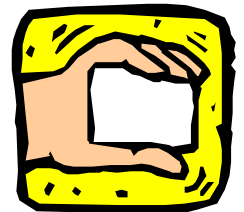
***Establish A Routine & Stick To It  
Every Time You Check ID***

## TOUCH

- Hold ID & feel for:
  - Raised edges around photo
  - Bumpy surfaces
  - Irregular lamination
  - Cuts, slits, or pin holes
  - Peeling lamination or uneven corners
  - Thickness & quality of ID

## LOOK

- Really look, don't just glance at ID
- Check expiration date first & reject expired ID
- Check birth date
- Check photo: Does it look like the person?
- Compare consistency of printing: Look for letters & numbers that don't match or line up
- Turn ID over & check info on back



## ASK

- Ask for second piece of ID: People with fake ID rarely carry back-up ID
- Quiz person:
  - What's your zip code?
  - How do you spell your middle name?
  - What's your address?
  - What year did you graduate high school?
  - How old are you?
- Ask person to sign their name & compare it to signature on ID



*If you suspect the ID is false  
or if you just don't believe the person is 21,*

**DON'T SELL OR SERVE ALCOHOL**  
*to them!*

