



OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS, OREGON NATIONAL GUARD
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AGDD

14 March 2008

MEMORANDUM FOR ALL MANAGERS AND SUPERVISORS

SUBJECT: Creation of Executive Safety Committee

1. As you are all aware, over the last several years our agency has been experiencing a large increase in workers compensation claims and costs. These costs have a major effect on our operating budget and rates we pay in Government Service charges for insurance coverage. We strive to provide a safe and healthy worksite for all employees while being efficient with costs.
2. As of 1 April 2008, the Oregon Military Department will create an Executive Safety Committee who will meet quarterly with the agency Safety Manager as to safety related issues and policy direction within the agency.
3. This Executive Committee will be responsible to review safety policy, related issues, safety trends and make recommendations as it relates to agency performance.
4. The Executive Committee members are Lynn Jones, Karl Jorgenson, COL Rock Chilton, Dan Radabaugh, and Lt Col Ron Kessinger.
5. Point of contact is Ms. Robin Sawvel, Safety Manager at 503-584-3581.

J. MICHAEL CALDWELL
Brigadier General
Deputy Director

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