



**OREGON MILITARY DEPARTMENT**  
JOINT FORCE HEADQUARTERS, OREGON NATIONAL GUARD  
1776 MILITIA WAY  
P.O. BOX 14350  
SALEM, OREGON 97309-5047

AGP

11 February 2008

**MEMORANDUM FOR RECORD**

**Subject: Safety Meeting for January, 2008**

The Oregon Military Department Safety Committee met on 8 January, 2008, at the Military Department in Conference Room 200. The meeting was convened at 1:00 PM hours. The status of the Member attendance was as follows:

Dennis Farley	SMW	Chairman	Present
Timothy Gilbert	AGI	Member	Deployed
Darrell Neet	AGI	Acting Member	Absent
Robin Sawvel	AGP	Safety Manager/Recorder	Absent
Bryce Dohrman	AGC	Risk Manager	Absent
Bruce Vollstedt	AGI	Member	Present
Paul Geck	AGI	Member	Present
Terry Larson	SMW	Member	Present
Terri Kroeker	DS-Air	Member	Absent
Frank Wallace	SMW	Member	Absent
John Unger	Region 5	Member	Present
Owen Pence	Region 6	Member	Absent
Mike Wiley	Region 4	Member	Absent
Jack Cassity	Region 7	Member	Absent
Ken Long	Region 8	Member	Absent
Mike Wilson	AGI	Member	Absent
Randy Luketmeyer	AGI	Member	Present
Joanne Manson	AGI	Member	Absent
Cherie Zastoupil	OEM	Member	Present

1. The first order of business was to review the Safety Meeting minutes from the December, 2007 meeting. The minutes were approved as recorded.
2. Old Business: Tabled until next meeting due to the majority being staffed by Robin who was not in attendance.
3. Safety Newsletter: Discussion around the new Safety Newsletter was that it was well written and employees were looking forward to future issues.
4. Building Status: Paul asked how buildings were holding up after all the rain. He also asked if everyone had enough ice removal material. Everything was reported as fine.

5. There being no further business, the meeting was adjourned at 1:30 PM.

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Robin Sawvel  
Safety Officer & Recorder