

## KINGSLEY FIELD STATE EMPLOYEE'S SAFETY COMMITTEE MEETING

1. Place, Time, Date: Fire Dept, December 14, 2011 @ 1000 hrs
2. Chairperson: Gene Hurst.
3. Members Present: Gene Hurst, Mike Shepherd, Barbara Pfeiffer & SMSgt John Carter
4. **Old Business:**
  - a.) Meeting was called to order by Gene Hurst.
  - b.) Minutes from last meeting were reviewed.
  - c.) Gene Hurst commented that the November meeting had a very low attendance and we need to make sure people begin attending. Discussion was that maybe the 2<sup>nd</sup> Wednesday of each month would be a better day for the meeting.
  - d.) Gene reminded safety members to be sure to post monthly safety meeting minutes on the bulletin boards in the work areas for personnel to review.
5. **New Business:**
  - a.) With the onset of bad weather and colder temperatures people are encouraged to use some type of traction devices for their shoes when walking around base. YAK TRAX (boot chains) were used as a good example of the type of devices that could and should be used.
  - b.) There were several people who were complaining of back problems believed to be a result of poor lifting techniques; however no official reports have been filed. Everyone is encouraged to employ good lifting techniques when moving items.
6. **Accident Reviews:**

No accidents were reported since last safety meeting.
7. **Safety Discussion for the Day:**
  - a.) Hazards of using cell phones while driving, both on and off base.
  - b.) Christmas tree safety and how fast trees can catch fire and possible ignition causes, both with real and fake trees. Lighting shorts and overheating often cited as responsible causes of tree fires. Everyone encouraged to pass the word about using new LED lights that burn less power and are much cooler. SMSgt Carter believed Home Depoe was running a light exchange program where people can bring in their old lights and get credit towards the new style LED lights.
8. **Adjourned: @ 1045 hrs.**
9. Our next meeting tentatively scheduled for 10AM, January 11<sup>th</sup>, location to be determined.
10. Submitted by Mike Shepherd.