



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, 142d FIGHTER WING (ACC)
PORTLAND, OREGON

17 November 2011

MEMORANDUM FOR ALL MEMBERS

FROM: State Safety Committee

SUBJECT: State Safety Committee Meeting Minutes

- 1) The State Safety Committee meeting was held Wednesday, Nov 16, 2011. The following members were present.

Robin Boren	Aviva Johnston
Carla Jones	Randy Kovar
Steve Mezzanatto	Dan Parr
Paul Looney	John Staub

- 2) Next Meeting 14 Dec 2011 at 0900 in Bldg 140.

NEW ITEMS

- 3) **Accident Reports:**

An employee inspecting the roof on bldg 135 slipped and fell needing to seek medical attention for a cut and bruising. **Action:** Remind everyone to be cautious and aware during these times when the weather is changing

- 4) SFS brought up concerns of joggers in the early morning not having reflective gear and wearing head phones. **Action:** Steve will contact Ross Hillman of base safety and see what action can be taken.

- 5) Dan Parr inquired if all building would be equipped with the defibrillator's? **NO**, CMSgt Looney stated that the cost for the equipment, replacement batteries and daily service inspections do not make it feasible.

- 6) Fire Department engine doors are spontaneously opening and closing. This is due to the system being a radio frequency based system, and being located next to the airport several radio frequencies set it off. **Action:** Paul will submit a 332 to take the radio sensors out of the doors and re-structure the doors open close system.

- 7) Paul is rebuilding the Emergency Action Plan for each building. This should be accomplished by December 2011. After the EAP is accomplish we will work to start routine fire drills to happen yearly. This will need to be accomplished working with the Facility Manager.

OLD BUISNESS

8) Replacement of faded stop signs. The stop signs are in and awaiting Roads and Grounds to install them.

//SIGNED//
STEVE MEZZANATTO, CIV, ORANG
State Safety Chairman