



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, 142d FIGHTER WING (ACC)
PORTLAND, OREGON

21 September 2011

MEMORANDUM FOR ALL MEMBERS

FROM: State Safety Committee

SUBJECT: State Safety Committee Meeting Minutes

1) The State Safety Committee meeting was held Thursday, Aug 18, 2011. The following members were present.

Aviva Johnston	Daniel Parr
Randy Kovar	Steve Mezzanatto
John Staub	

2) Next Meeting 19 Oct 2011 at 0900 in Bldg 140.

NEW ITEMS

3) Accident Reports:

No State accidents to Report.

4) Security – Dan Parr reported no safety issues to address at this time.

5) West Bound Stop Sign at Johnson Ave and Hampshire is faded to the point of no visible writing. **Action:** Steve will submit a work order request to have stop sign replaced and inspect base stop signs for other replacements needed.

6) Main Gate issue of East bound traffic entering base and concerns of traffic accidents due to the stopped cars waiting to turn left. Please be aware when traveling East on Cornfoot road of stopped traffic and obey speed limits.

7) **Winter and Cold Weather Warning:** Remember to wear appropriate clothing and ensure your work vehicles are ready for the winter months by walking around your vehicle and completing your daily vehicle checkout check list. Also ensure you check your personnel vehicles.

OLD BUISNESS

8) Aviva brought up through the discussions over building inspections and the ponds that there is a shed in the area that should be inspected for Hazards. **Action:** Deputy Chief Fogul will take a look at the shed and determine if an inspection folder should be created and the shed regularly inspected. **Follow up with Chief Fogul findings.**

9) Maj. Page has sent Daniel Parr as the Security Forces representative to attend safety meetings.

10) Is the Pond area within the lease boundary negotiation with the Port of Portland? **Findings:** After checking with Michael Godsey, he stated we will still have the responsibility of the ponds.

//SIGNED//
STEVE MEZZANATTO, CIV, ORANG
State Safety Chairman