

CAMP RILEA ARMED FORCES TRAINING CENTER  
 CRO SAFETY COMMITTEE  
 91204 RILEA OREGON ROAD  
 WARRENTON, OR 97146-9711

CRO SAFETY COMMITTEE MEETING MINUTES

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**COMMITTEE MEMBERS**

<b>Chris Eckert</b>	Chairperson	Present	X
<b>Tina Bigelow</b>	Voting Member	Present	X
<b>Richard Smith</b>	Voting Member	Present	<input type="checkbox"/>
<b>Yvette Niemi</b>	Voting Member	Present	<input type="checkbox"/>
<b>CPT Sung Ji</b>	Voting Member	Present	X
<b>Kenneth Klee</b>	Voting Member	Present	<input type="checkbox"/>
<b>Dan Wilcock</b>	Voting Member	Present	X
<b>Freddie McCown</b>	Voting Member	Present	X
<b>Eric Lingenfelter</b>	Voting Member	Present	<input type="checkbox"/>
<b>Greg Evans</b>	Voting Member	Present	<input type="checkbox"/>
		Present	<input type="checkbox"/>

**MEETING DATE:**                   **14 Sept 2011**  
 Time:                                   0900 - 1005

**NEXT MEETING:**                **11 Oct 2011**  
 Time:                                 0900

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CHAIRPERSON SIGNATURE

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RECORDER SIGNATURE

**MEETING FORMAT**

**ROLL CALL**

**OLD BUSINESS**

- A. Core Safety Competencies
- B. AED's
- C. Classes and Workshops

**NEW BUSINESS**

- A. Lingenfelter Departure
- B. Man-Lift Training
- C. Needed Repairs
- D. Confined Spaces SOP

**MEETING AGENDA PLANNING**

**MEETING ADJOURNED**

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OLD BUSINESS:

A. Core Safety Competencies:

1. Sung Yoon Ji emphasized that we have spent far too much time on the OSHA training requirements list with no results. The Committee agreed that the list WILL be completed by the next meeting.
2. It was noted that the original suggestion of thirteen (13) required trainings for the post is inaccurate and will be researched for updated information.
3. It was suggested that Greg Evans replace "Smitty" for working on the training requirements.

B. AED's:

1. The box to contain the headquarters AED is in Ken Klee's office, a work order has been generated and just waiting for wall mounting.
2. Dan Wilcock reported that the batteries will expire June 2013. They will need to go on a PM check list and be reordered from Robin Webb just prior to expiration.

C. Classes and Workshops:

1. The Committee agreed to only send one to two (1-2) people to attend key classes and/or workshops in the close range area: Wilsonville, Salem, etc.
2. Dan Wilcock conveyed that there will be an Evacuation Safety class in Salem on 6 October.

NEW BUSINESS:

A. Lingenfelter Departure:

1. Eric Lingenfelter will be leaving his permanent position at Camp Rilea, and therefore his membership on the Committee will be relinquished. He will be replaced and consideration of the new member to be from State Shop due to the high number of employees there; Brad Horn will be solicited.

B. Man-Lift Training:

1. Chris Eckert will obtain date, time and place of the Man-Lift Training and give to Tina by COB today and she will send out information.

C. Needed Repairs:

1. Freddie McCown reported that the red light beacon at the 116<sup>th</sup> lower compound is out.
2. The beacon is also out at the main post flag.
3. The blinker at the windmill may be out as well, Chris Eckert will check on it.

D. Confined Spaces SOP:

1. The SOP's for the convaults and sewers will be handled with Ken.

