



OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS, OREGON NATIONAL GUARD
ADJUTANT GENERAL PERSONNEL
1776 MILITIA WAY
P.O. BOX 14350
SALEM, OREGON 97309-5047

AGP

10 October 2008

MEMORANDUM FOR Managers/Supervisors of State Employees

SUBJECT: 2009 Holiday Schedule

1. The holiday schedule for 2009 is as follows:

New Year's Day	Thursday	January 1
Martin Luther King Jr. Day	Monday	January 19
Presidents' Day	Monday	February 16
Memorial Day	Monday	May 25
Independence Day	Friday	July 3
Labor Day	Monday	September 7
Veterans' Day	Wednesday	November 11
Thanksgiving Day	Thursday	November 26
Christmas Day	Friday	December 25

2. Employees shall be credited for these holidays regardless of their work schedules: regular, irregular, or flexible. If a holiday falls on an employee's regularly scheduled day off, the holiday shall be rescheduled. This memorandum does NOT apply to represented employees. Employees in bargaining units are subject to the provisions concerning holidays and paid leave set forth in their respective collective bargaining agreements.

3. Questions concerning the specific application of holiday pay may be directed to one of the HR Consultants at 503-584-3588.

STEPHEN M. PETIT
Interim Director, State Personnel

DISTRIBUTION:
Managers/Supervisors List