

## KINGSLEY FIELD STATE EMPLOYEE'S SAFETY COMMITTEE MEETING

1. Place, Time, Date: Billeting, January 11, 2012 @ 1000 hrs
2. Chairperson: Gene Hurst.
3. Members Present: Gene Hurst, Mike Nelson, Jim Court, Scott Ramsey,  
Barbara Pfeiffer
4. **Old Business:**
  - a.) No old business
5. **New Business:**
  - a.) This month the committee conducted a safety tour of Billeting Bldg 208. The facility was very clean. Employees were reminded to maintain 18" clearance down from all ceilings/sprinkler heads. Employees were notified in writing from MSgt Medl, Services Superintendant, that room inspections of long term guests (1 week or more) will be conducted WEEKLY for purposes of public health and contraband issues.
6. **Accident Reviews:**

No accidents were reported since last safety meeting.
7. **Safety Discussion for the Day:**
  - a.) Whereas we are having spring like conditions in the middle of winter, members were reminded to be cautious with outdoor fire conditions. Two brush fires were fought the previous day in our community in January.
8. **Adjourned: @ 1025 hrs.**
9. Our next meeting is February 8<sup>th</sup>, 2012 @ 10:00am at the Fire Station
10. Submitted by Jim Court.