

KINGSLEY FIELD STATE EMPLOYEE'S SAFETY COMMITTEE MEETING

1. Place, Time, Date: Billeting, March 14, 2012 @ 1000 hrs
2. Chairperson: Gene Hurst.
3. Members Present: Gene Hurst, Jim Court, John Carter, Mike Shepherd,
Barbara Pfeiffer, Scott Ramsey, Kevin Widenmeyer, Doug Lambert,
4. **Old Business:**
 - a.) Reminder that we will be holding a special election for Chairperson in July to replace Gene Hurst who is retiring this year.
 - b.) Mike Sheppard advised that Security Forces has not replaced his position yet so he is still attending the meetings until????
 - c.) All committee members reported that their OSHA 300 logs are posted as required.
5. **New Business:**
 - a.) John Carter discussed the requirements for motorcycle safety training. Whereas funding is tight, only military personnel are being funded for the training. If State employees need the training and need funding assistance, contact John for assistance details if available. Specialized training and equipment is required for all personnel using motorcycles on the military base. Contact John Carter for more details.
 - b.) Oregon OSHA Classes – June 21st. Identifying & Controlling Hazards 8:00am, Safety & the Supervisor 1:00pm @ KCC. Register on line @ www.orosha.org
Note that the first one is required for members on the Safety Committee.
 - c.) The Oregon Military Dept has updated the accident report form to be used when on the job incidents/accidents occur. The new Accident Report dated October 2011 needs to replace any old reports you have on file. Contact Gene Hurst, Jim Court or Robin Webb for a copy of the report forms. Note that this report does not replace the SAIF 801 report.
6. **Accident Reviews:**
 - a) No accidents were reported for State employees.
 - b) John Carter reported on two military personnel who were injured. One was an off duty broken leg due to a trampoline incident. The other was a broken ankle while on duty due to slipping on ice.
7. **Safety Discussion for the Day:**
 - a.) Remember that old man winter is still here and the snow is still flying. Ice is still causing slips, trips & falls. Wear your “YAK TRAKS”!!!!
8. **Adjourned: @ 1045 hrs.**
9. Our next meeting is April 11th, 2012 @ 10:00am at CE. We will meet at Kevin's Shop and conduct a quarterly safety review of Bldg 234.
10. Submitted by Jim Court.