January 23, 2013

I would like to thank the members of the Funding Formula Committee for their dedicated efforts and hard work from October 2011 through January 2013. You contacted other states for their methodologies, reached out to federal partners, met with your regional counterparts, and spent countless hours away from your offices discussing different funding possibilities.

You represented your regional emergency management partners well. This new Oregon EMPG Funding Formula is logical, defensible, consistent, and flexible. The formula will work whether we see an increase in federal funding, or suffer a reduction.

Committee Members:

Dean Bender, Polk County
Nancy Bush, Clackamas County – Co-Chair
JB Brock, Union County – Co Chair
Mike Davidson, Wasco County
Todd Felix, City of Gresham
Glenda Hales, Coos County
Rob Hunsucker, Malheur County
Mary King, Benton County – Secretary
Gordon McCraw, Tillamook County
Joe Partridge, Multnomah County
Joe Rizzi, Multnomah County (formerly City of Eugene)
Don Webber, Deschutes County

Regards,

[Signature]

Martin R. Plotner
Director
1. Fund OEM - 20%
   a. Tribal Nations allocated 3.4% (based on population)

**Round 1**

2. Local Base Allocation to all Counties and eligible Cities:
   a. 40 hours week FTE - $62,500
   b. Less than 40 hours week FTE - $38,000**

   **Assumption is less than 40 hours may require more administrative support.**

   **Part or full time requested annually.**

**Round 2**

3. Counties, by population, (city population included) divide percentage of non-allocated funds.

**Round 3**

4. Qualifying Cities (by population) divide percentage of non-allocated funds.

5. Redistributed or unutilized funds will go to a “non-allocated pot” for special projects which have a direct impact on the emergency management program. Funds awarded subject to discretion of OEM staff.

   a. Potential eligible projects:
      i. Annex or Plan development or updates (including cities)
      ii. Training activities
      iii. Exercises
6. State Priorities:
   a. Fund those items OEM mandates the locals should use
      i. Ops Center annual maintenance fee
      ii. EOP development and update

Additional Factors:

- Population will be adjusted annually using Census and other public sources.
- Cities with a population of 85,000 or greater are eligible to apply.
- Cities must have their respective County sign off on their annual work plan and quarterly reports. This does not mean the County must approve the City work plan.
- Funding will go directly to the City rather than routed through the respective County.
- Must be NIMS compliant, which is verified annually by OEM.
- Inclusive process on submissions to ensure transparency.
  - Peer review panel

Criteria for Eligibility:

Counties:

- Dedicated emergency manager
- NIMS compliant
- EOP consistent with Comprehensive Preparedness Guide (CPG) 101, updated every two (2) years
- Completed CPG 101 Plan Analysis Tool
- Natural Hazard Mitigation Plan (NHMP) current and FEMA approved
- Emergency Operations Center
- An incident command structure

Cities:

- Population must be greater than 85,000
- Must meet same criteria as Counties

Tribal Nations:

- Must meet same criteria as Counties