Is an Environmental Historical Preservation (EHP) Screening Memo required for each project?
Yes. OEM needs to have an EHP for every project on hand and in your file to justify exclusions for planning projects, hand-held radios and similar no-impact projects.

With no regional dollars available this year, are regional projects still allowable?
Yes. Regional projects are still encouraged and carry additional weight in the review process. That is to say that regional projects can earn additional points. A regional Project is defined as two or more contiguous counties benefitting from the project.

Under what Investment Justification would I write a request for funds to purchase IS 300/400 training materials?
There are three options depending on your audience. The Planning IJ could be used for all disciplines. The EOC Enhancement IJ could be used for emergency management staff. The Law Enforcement Terrorism Prevention IJ could be used for law enforcement personnel.

Can State agencies apply for grant funds?
Not directly. But a State agency could work in collaboration with a county or counties to have a project as part of a county application.

When does the clock start for completing equipment purchases within 8 months?
The clock starts January 1, 2014. If you get an agreement sooner, then bonus for you!
What if we complete the equipment purchase within the 8-month requirement, but it’s going to take several more months for installation. Are we out of compliance? 
No. Having the equipment purchased is not the same as completing the overall project. But following the purchase of the equipment, you should still be meeting all of your Milestones to complete the project on time and within the term of the grant.

Does OEM want hard copies of all the plans and strategies that support a project? 
No. But we do want at least an electronic excerpt of the relevant document(s) with your submission. Be sure to note the page and paragraph number within the Project Description that reviewers will need to justify your project. Do not copy and paste sections from a plan or strategy into the Project Description, we just need the page and paragraph.

What if there are multiple partners within a project, does OEM need electronic copies of all of the partner’s plans? 
We need at least excerpts of whatever plan/plans and strategy/strategies that provide justification for the project.

One of our Investments has several sub-grantees. Does each sub-grantee need a separate detailed budget, or can we roll it up into one budget? 
We need a separate detailed budget for each sub-grantee in each project. Remember: A sub-grantee is receiving their own grant agreement.
If we submit a project that is not approved by the review committee, will we be able to reapply with another project? No. That’s why it is important to review the application Oregon submitted to DHS, review and understand the guidance and requirements for this year’s application, and to submit plans and strategies that support your project to make sure your project can move forward. Instead of developing a project that might not make it through review, take the time to call OEM to determine if you’re on the right track before you submit.

Has a grantee ever had a grant suspended for failure to meet grant requirements? Yes. Be sure you read and understand the Grant Agreement in its entirety.

Concerning the EHP Screening Memo, under “Section B Project Type” does every submission need to complete the “Provide a complete project description” section? Yes. This could be as easy as copying and pasting your “Project Description” from the State Application. Remember that the reviewer in Washington D.C. needs to have a clear view of what it is you’re proposing to accomplish. Therefore, it’s important that you provide anything and everything you can, and are asked for, to get your project through the EHP process. Do not include, however, project justification language. Just describe the project.

Federal and State guidance references reporting of NIMS typed resources, how will that be accomplished? A new form for quarterly reports to OEM will be developed and distributed to sub-grantees that will address NIMS typed resources.