

EXHIBIT 3. SCHEDULE OF GUIDELINE AMOUNTS

ATTORNEY FEES - TRIAL AND APPELLATE LEVEL CASES		
Non-capital Case	\$46 per hour	Includes juveniles charged with aggravated murder.
Capital Case, Lead Counsel	\$61 per hour	See definition in section 2.1.2
Capital Case, Co-counsel	\$46 per hour	Initial cap of 300 hours for trial-level cases. See definition in section 2.1.2.
Out-of-State	\$46 per hour	Or the minimum public defense hourly rate of the state in which the attorney resides, whichever is more.
NON-ATTORNEY FEES (Must be preauthorized by OPDS)		
Paraprofessional	\$15 per hour	
Transcription	\$3.00 per page for original	Electronic submission-no postage paid.
Guardian Ad Litem	\$45 per hour maximum	For attorney and non-attorney providers
Investigator – Non-Capital Case	\$29 per hour	Mileage and some out-of-pocket paid without specific preauthorization.
Investigator – Bilingual	\$34 per hour	
Fact Investigator - Capital Case (See definition for capital case in section 2.1.2)	\$40 per hour	Mileage and some out-of-pocket paid without specific preauthorization.
Mitigation Investigator - Capital Case (See definition for capital case in section 2.1.2)	\$45 per hour	Mileage and some out-of-pocket paid without specific preauthorization.
Polygraph Exam	\$400 flat fee for exam and report	Reimbursement for travel expenses must be specifically preauthorized.
Psychiatrist and Psychologist	\$150 per hour	Travel expenses must be specifically preauthorized.
All Other Experts	Varies on type of service and provider qualifications	Preauthorization required
INTERPRETER FEES (For attorney/client communication, does not require preauthorization by OPDS)		
Qualified Interpreter	\$25 per hour	Travel time at one-half the hourly rate and mileage at the guideline rate.
Certified Interpreter	\$40 per hour	
ROUTINE CASE EXPENSES FOR COUNSEL & INVESTIGATORS (Preauthorization not required)		
Blank CD/DVD, case and label	\$1.00 each	For media, case and label
Film Developing/Photograph Production, In-house and Vendor	Actual cost if vendor. Photos in-house at \$0.40 for 3 x 5 or 4 x 6. \$1.20 for full page.	Receipt required if produced by vendor.
Photocopies and Scanning, In-house	Maximum \$0.10 per page	Also applies to in-coming faxes.
Photocopies and Scanning by Vendor	Maximum \$0.15 per page	Receipt required.

Photocopies, State Court/Other Government Entities	Maximum \$0.25 per page	Certification costs also paid if necessary. Receipt required.
Mileage from 1/1/11 to 4/16/12 From 4/17/12 to 12/31/2012 From 1/1/2013 to 12/31/2013 From 1/1/2014 to 12/31/2014 From 1/1/2015 to 12/31/2015 From 1/1/2016 to present	Maximum \$0.51 per mile Maximum \$0.555 per mile Maximum \$0.565 per mile Maximum \$0.56 per mile Maximum \$0.575 per mile Maximum \$0.54 per mile	Excludes counsel's trips between office and courthouse unless specifically authorized.
Parking - routine travel	Actual cost	If trip qualifies for mileage payment. Receipt required if over \$25.
Telephone	Actual cost	Long-distance charges, including those for faxes, and charges for collect calls from client held at an institution.
Discovery	Actual cost when supported by a receipt	Material obtained from district attorney, DHS or county juvenile department.
Postage	First-class mail	
OJIN Online Searches	\$0.25 per minute of usage	When provider has subscription for OJIN.
Service of Process	\$30 per location of service	Use of sheriff's office is encouraged.
Special Delivery	UPS, Federal Express, USPS Express mail, messenger service	Explanation and receipt required. See Section 3.2.2 of policy for details.
Other Items		See Section 3.2.2 of policy for details.
TRAVEL EXPENSES (Must be preauthorized by OPDS)		
Meal Allowance Amounts - When on overnight business and departure and return times are not reported	\$20 for first day of travel \$19 for last day of travel \$39 for each full day between first and last	May qualify for additional allowance for first and last day depending on time of departure and return if traveler notes times on worksheet. <u>Receipts are not required.</u>
Breakfast - When on overnight trip	Maximum \$9.00	If leaving home or office prior to 6:00 a.m. or return is after 9:00 a.m.
Lunch - When on overnight trip	Maximum \$10.00	If leaving home or office prior to 11:00 a.m. or return is after 2:00 p.m.
Dinner - When on overnight trip	Maximum \$20.00	If leaving home or office prior to 5:00 p.m. or return is after 8:00 p.m.
Mileage (other than routine mileage for counsel, investigators and forensic experts)	See date ranges and rates listed above.	Must be preauthorized for providers other than attorneys, investigators and forensic experts.
Parking	Actual cost	Receipt required if over \$25.
Rental Car	Varies	Compact vehicle (unless otherwise preauthorized) plus fuel with submission of original receipts. Insurance costs will not be reimbursed.
Airfare	Varies	Through state contract. Contact OPDS.

LODGING, MAXIMUM PER NIGHT (excluding taxes)

Must be preauthorized by OPDS for all providers

2016 Oregon Rates

\$89	\$102	\$105	\$102	\$106	\$98	\$151	\$119
Standard Rate (Applies for all locations without specified rates)	Clackamas	Clatsop	Deschutes	Lane	Lincoln	Multnomah	Washington
Out-of-State Lodging	Please follow the GSA Guidelines for Out-of-State Lodging. The traveler should request the government rate. GSA Website: http://www.gsa.gov/portal/content/104877 - "Search by State"						
Non-Commercial Lodging	\$25 allowance when traveler uses alternative accommodations. Provide a short written explanation.						