

Dear Producer,

Please review the attachment for information regarding OMIP 2009 contract changes. A letter will be sent to all OMIP contract holders outlining the 2009 contract changes and new benefits.

Below are a few important reminders to help you when assisting your clients with the OMIP application.

#### Revised Application

- OMIP will accept the current 2008 version of the application through the month of January 2009. **Effective February 1, 2009, the new 2009 version of the OMIP application will be required.** Please visit the OMIP website in December for the 2009 application, 2009 member contracts, and 2009 member handbook. The 2009 premium rates are currently posted on the OMIP website.
- The 2009 OMIP application will require all applicants to initial a statement of understanding regarding Oregon residency. OMIP requires proof of Oregon residency when applying to OMIP and requires that once enrolled in OMIP, enrollees must maintain a principle place of residence in Oregon and physically reside in this state for at least 180 days each benefit enrollment year and file personal income taxes in Oregon. The applicant must initial this section or the application will be considered incomplete.

#### Incomplete Applications

- Submitting an incomplete application may result in a delay of the applicant's effective date of coverage. In such cases, an incomplete application will result in OMIP retaining the producer referral fee. Please take the time to carefully review the application for completeness prior to submitting it to OMIP for processing. For your security the producer section of the application is removed before it is sent back to the enrollee.

#### Certificate of Coverage (COC)

- **Applicants for OMIP Medical plans**, who have prior creditable coverage, but who have not received their COC from their prior carrier(s), may submit their application without the COC. However, it is important to initial the box in Part E of the OMIP application and to forward the COC as soon as possible. OMIP will apply the six-month wait period for pre-existing conditions until the COC is received.
- **Applicants for OMIP Portability plans**, who have not received their COC from their prior carrier(s), may submit their application without the COC and initial the box in Part E of the OMIP application. It is critical that the COC be submitted as soon as possible. In addition, a COBRA exhaustion letter from the prior carrier must be submitted if COBRA was available. ***Please ensure that all documentation noted in the Portability section of the OMIP application is submitted.*** OMIP will decline to process the application if the required documentation is not available.

### Consent Forms

Consent forms that allow you to contact OMIP on behalf of your clients can be downloaded from OMIP's website or at the following link:

<http://www.or.regence.com/docs/forms/authForUseOfProtectedHealthInfo.pdf>

### Dual Enrollment in OMIP and the Oregon Health Plan –or- Medicare Prohibited

OMIP enrollees cannot be enrolled in both the Oregon Health Plan (OHP) and OMIP –or- Medicare and OMIP. There may be serious financial consequences for enrollees if this happens. Please confirm that your client/OMIP applicant is not enrolled in OHP or eligible for Medicare.

Thank you for your continuing efforts and support in making OMIP an effective tool for insuring the high risk population of Oregon.