

All Terrain Vehicle Account Allocation Committee Meeting
Jackson County Library
Medford, Oregon
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The All Terrain Vehicle Account Allocation Committee (ATV AAC) meeting was called to order by the chair, Pat Harris at 8 a.m. Committee members present were as follows: Pat Harris, Tyrrell Hart, Joe Barrell, Scott Ryland, Larry Runk, Tim Custer and Randall Parmelee. Oregon Parks and Recreation Department staff included Wayne Rawlins, Jeff Farm, Kyleen Stone, Terry Bergerson, Ron Price, Ian Caldwell, Rocky Houston and Mike Law. Members of the public present included Sharon Stewart, US Forest Service; Angela Morris, US Forest Service; Wendy Zustiak, US Forest Service; Burk O'Brien, Morrow County; Tom Harris, Oregon Recreation Coalition; and Velma Parmelee.

Opening Remarks:

Wayne Rawlins made opening remarks about the program changes. Rocky Houston left the ATV program and is now working in Recreational Trails Program. Ron Price is now in the ATV Program Coordinator position and Wayne commented on the smooth transition and acknowledged Ron's history and skills relating to the program and how Ron will be a benefit for the department. Kyleen Stone is the agency's Assistant Director. Ken Goforth was promoted to Financial Services Manager. Kyleen will present budget information in Ken's absence. In the Medford paper, Representative Richardson brought up the DHS financial situation to Governor Kulongoski (\$175 m). Senator Courtney wants to call a special session to fix the situation, which could mean that they are looking for money, which this program has. They looked at the program last session and Wayne stated that there have been "warning remarks" made to the agency. OPRD and ATV AAC need to show legislators that we know how to use those dollars, that we have a plan for those dollars, and that the plan can be put into effect. It is his hopes that the legislators don't start looking at the ATV grant dollars next session. Tim [Wood] would like higher visibility with all of our grant programs. During 2006, we are internally going to raise the image of all of our grant programs to all our constituents. We need to show them that the funds are there. We will be working hard to attract more "customers" for all of our grant programs. (Land and Water, Recreational Trails Program, Local Government, County Opportunity) Tim has a very positive attitude towards all the grant programs to the point where he and Kyleen are proposing to supplement the LWCF with a million dollars of state funds. Tim is looking to add to the local government grant program half million dollars worth of funding. Wayne will be concentrating heavily on informing our constituents that we are managing their money, we're doing good things with it and there are good products on the ground. The ATV program has done that very successfully and it needs to do more. Wayne also stated the need to get the ending balance for 2013 down to 4.5 million.

Pat Harris commented that 4.5 million in reserve is the figure that they looked at when the program first started out. Wayne responded the program needs to show that even with increasing revenues that this program knows how to manage that money, the need is there and it's a great opportunity.

Tim Custer stated the need to raise spending limits to get the funds expended. Instead of “showing them how to do the job”, he would like to know what that means to the Director and the agency. He thought it was a very general statement. Wayne said the beginning step would be getting out there with our users and getting them to come ask for money. Kyleen said one of the ways we can show this is showing them our data on the safety program, showing the citizens’ that we are keeping them safe, that we have good quality recreation areas in which to ride, and we are not degrading other resources as a result. She also stated the need to collect more data and keep improving the program. Tim said that at the meeting in Coos Bay it was discussed that a list of ongoing and potential projects be created to discuss when the ATV AAC meets during this session. His wish was that this list be expanded upon. Ian and Mike were to compile this list. Tyrrell sees the need for spending the money, but wants to be prudent with the funds. Kyleen stated that this is critical in our stewardship. Tim would like to know what the vision is to show the constituents that we can do the job. There is not currently a plan in place. Terry Bergerson commented that transportation planning and loss of riding areas is always one of the biggest issues. He asked Ron how the funding would need to be allocated for Bureau of Land Management and US Forest Service transportation planning for the next several years. Ron replied the federal agencies are going to want all they can get since this is an unfounded mandate, they will put in a token amount, but will be coming to the committee for a lot of planning dollars and when that is done, implementation. Restoration and development are going to be hand in hand with many of these projects. Tim Custer suggested that money being spent in 2007-2008 be earmarked. Tyrrell said if the money were earmarked, submissions would have to be prioritized. Tyrrell said he would put acquisition highest and also brought up an idea he has been bringing up for the past few years, this committee should formulate a state master plan to assure connectivity between riding areas. This would provide a vision of where the committee wants to prioritize their expenditures down the line and in the future. Tyrrell questioned when the group would be able to meet to discuss master planning, as there wasn’t time on this meeting date.

Budget

Kyleen Stone informed the committee of the Oregon Parks and Recreation Commission meeting next Wednesday (January 18th) and they will be taking the first look at the budget priorities that start July 1, 2006 for the 2007-2009 planning. There are a couple of packages being presented that are very general and need “more meat”. Kyleen passed around packages for the ATV AAC to look at and to get a sense of how the committee felt about the packages. The first one was package #8, a 2.3 million dollar increase in 07-09 limitation to cover acquisition opportunities, law enforcement/emergency services, O&M increases for the new riding areas. OPRD and the committee need to sit down and work with the ATV AAC. Kyleen was in agreement that the groups should get together and specifically and strategically create the master plan to “fill in the blanks”. An element that needed to be added to this is transportation and federal properties, which is not accounted for in the package. Pat agreed with this and noted that they will be coming to this committee for funding for planning. Ron said he would get with the Forest Service to get an estimate of the planning dollars they expect to request. They did a priority list for implementation planning and they had dollar amounts attached. Tyrrell asked if the OPRD is suggesting that biennium will be 8.75 million for the total budget. Wayne said for 07-09, the beginning balance of 10.3 million and roughly 9.2 million in grants. Pat asked a question on the wording of one of the handouts, where it stated, “...acquire, develop and rehab parks...” She wanted to add the word “ATV” or “motorized”. The group was concerned that this could be misconstrued for local parks. Kyleen also spoke about a Safety Program Coordinator, a person who could be dedicated full time. She wanted to present this to the group to make sure that this is reasonable. Randall informed

Kyleen that a motion had been made on this. The position would start July 1, 2006 and be a fulltime position. Once the work of OSU is completed on the feasibility of a safety program, OPRD would like to come forward with a budget package that puts the components together and provides for funding for the safety training. This may start before the next biennium. OPRD will be going to every Emergency Board this biennium because of the State Fair, they will be in front of the legislature approximately every month and a half or so. OPRD wants to develop a plan of what our needs are, to assure when the legislators ask questions, we can demonstrate our needs and be specific to our goals.

Tyrrell asked about the Safety Program Coordinator, and where this position fits into the staffing. How does it relate to our committee? Currently she sees it in the Recreation Programs section. The accountability to the committee would be to inform the committee of what OPRD is doing as far as keeping the public safe and to provide safety statistics to show the results. If we can't show that by having a safety program that we are having an impact, we can't justify the position to the public, or the committee. She sees this position as giving and receiving feedback on how the program is going. It will be funded with ATV funds. Randall discussed the fact that when the motion was made for this position that it be a level that was not a "coordinator" position, but more a field position. Tyrrell agreed. Randall's understanding of Kyleen's example is more of a "Rocky" position. Kyleen's vision is that this will be a safety program throughout the state, assuring there are trainers and training sites and educational opportunities throughout the state, creating safety curriculum, someone who will manage the data and provide this information throughout the state. There will also be additional costs because there will need to be people out delivering the safety education throughout the state. Randall expressed his intention when making the motion, and his concern over Mike and Ian taking time away from the issues they should be dealing with. He wanted to see safety issues addressed, because of the concerns out there, by a person who can handle the safety trailer, which will allow Mike and Ian won't be taking time away from the aspects of the program that they are currently involved in, acquisitions, maintenance, law enforcement, and those kinds of things. Kyleen explained that the coordinator would be involved in all aspects of the safety program and if that person were driving the trailer around the state it would be more difficult for them to assure all the other components of the safety program happen. Kyleen said this person could be in charge of the safety trailer, which would free up Mike and Ian. Randall expressed there are lots of opportunities not being addressed in Eastern Oregon and those people feel left out. He recently went to a meeting in Baker City and there were folks there that didn't know we had a grant program. He wanted assurance that these people were included in the program. Randall would like a position created administratively that would address that issue, meet with federal and county governments and private property owners to utilize the program. Perhaps the private owners would lease or sell properties which could possibly allow for connecting trail systems as the committee has stated they would like to see happen. Pat added the committee would like to see more media involvement and that would be included with this position. Kyleen explained that this position would work with our marketing department in those goals, to assure that the public gets the safety message and information on training. On another front, without ATV money, OPRD is working on public outreach to inform the public about our various grant programs. More budget packages would be requested to implement these outreach strategies. Tyrrell stated that this person should be an active enthusiast. Tyrrell stated that the committee increase is only 3% according to the budget handout and suggested an increase of more than 3% to assure the committee has the funds to make contacts and look at various possible acquisitions, sometimes outside their represented areas. His suggested increase would be 25%. Kyleen told the committee if they would like to agree as a group it would not take legislative process. It could be done internally. Scott Ryland commented that the

Safety Coordinator position wasn't what was agreed to in September per se, and the ATV AAC has agreed in the past that they haven't spent enough toward the safety and education program and there is a big need. Scott is not necessarily in agreement that it should be a State Parks employee position, but possibly someone coming in with a proposal for the committee (on a long-term basis). The committee isn't getting the success it expected from ASI. Scott reiterated the sentiment that Mike and Ian should continue in their field representative duties and not focus on the safety program. Kyleen said the legislature might not require that the position be a state employee and it could be contracted. She also suggested they may want to request this position be a limited duration, see how it's going and ask for a permanent position at a later date. Without this position, it has been difficult to find the right contractor and get the job done in a way that meets our needs and expectations. Randall asked Kyleen if a limited duration position were the choice, would this give OPRD a better opportunity with the legislature to create a new permanent position. Kyleen answered that as long as OPRD and the committee were behind it, and because it's dealing with saving lives, she doesn't think there would be a problem with funding it. Limited duration positions are not desirable to applicants because they last only two years. Scott feels like the committee would like to have a "heavy hand" on this position, such as when they make suggestions they would like that person to follow through on them, and he feels that if they are OPRD employees all the ATV AAC is doing is making recommendations and what OPRD and the Oregon Parks and Recreation Commission want them to do is what gets done. ATV AAC has no say in what gets done. His point is that if it's a contracted position and they have to come before the committee to get funded. Wayne interjected that legally this committee doesn't have the authority to contract. Scott understood this, but was working with the idea that this person would have to be recommended through the ATV AAC. Scott is aware of two organizations that would step forward and apply for this position because they have attempted to in the past. Neither would be interested in becoming a State Parks employee. Kyleen told Scott that this position would oversee the safety program as a whole and could possibly hire contractors interested in doing the on the ground delivery of services. Terry Bergerson stated that when the OSU feasibility study is completed; if it shows that we need to develop a curriculum in this state we have a great opportunity. This program could be a shining example for the rest of the country. With that in mind, not knowing the outcome, we have a big incentive to find a person for this position that has the vision and the quality of expertise to carry that forward. Wayne suggested that the person to be hired for this position follow Terry's grassroots effort to provide a much more intense safety program. Randall reiterated the need to keep Mike and Ian doing their current jobs and not have them be a part of the safety program and stated they already have too much on their plates. He recommended another package for a position to locate acquisitions. Larry Runk commented the committee is behind safety, but OPRD is asking for an OPRD employee and the committee would like more input on this because OPRD is using ATV dollars. Tyrrell made a comment that he would support a proposal to legislators to license all operators, modeling it after the Marine Board, where operators can be grand-fathered into the system. Licensing would come along with a test. Tyrrell was in agreement with Larry that the committee should have some input on the safety position, as the ATV fund will be used. Kyleen shared with the committee that OPRD and ATV AAC would help develop criteria for the hiring process. Tyrrell made a motion that this committee recommend to the Oregon Parks and Recreation Commission the creation of a position of ATV Safety Coordinator with stipulations that the person selected for the position be an enthusiast, have a recreation and public service background and that a member of the ATV AAC be on the panel that interviews for this position. Tim Custer seconded the motion. Discussion was held and Larry Runk stated that he would also like to be involved in the interview process. Tyrrell suggested that the motion be changed to two committee members and Tim Custer withdrew his second. Tim made a motion to amend the

motion: This committee advises the Oregon State Parks Commission that they support the creation of a full time position of ATV Safety Program Coordinator with the stipulations being that the person selected should be an enthusiast, have recreation and public relations background and that two members from this committee (ATV AAC) be on the interview committee for the position. Tim Custer seconded the motion. Those in favor included Pat Harris, Larry Runk, Tyrrell Hart, Tim Custer Randall Parmelee and Joe Barrell. Scott Ryland voted in opposition. Wayne commented that he would need to check with Personnel to verify if it is possible for this position to be hired by private citizens. Scott commented that this was part of the reason for his opposition. Larry commented that they would not be part of the hiring process, but rather there to advise on the interview. Larry made a motion that ATV AAC support OPRD in advising the Oregon Parks and Recreation Commission on the ATV grant package program increase, from 2.3 million to 3.5 million for 2007-2009. Scott Ryland seconded the motion. It passed unanimously. Kyleen asked if the committee wanted more discussion on the increase on the ATV AAC budget discussed earlier. Tyrrell said the proposed committee budget and noting the increased O & M and everything else, they're running into 32 – 35% range. The committee budget was increased 3%. In light of the plan to be aggressively seeking acquisition properties, the committee will need reimbursement for travel while checking out possible acquisitions. Tyrrell suggested a 25% increase. Tyrrell said they need acquisitions in the near areas of metropolitan centers. He mentioned various committee members and possible locations to look for new areas. Pat added that the committee is not currently allowed to do this according to the rules and would need approval from OPRD to be allowed to do this. The committee discussed the benefits of visiting sites prior to committee meetings regarding funding areas. Randall stated he would like to see the budget double. Tyrrell made mention that more meetings may need to be held due to the amount of project discussion and the number of days that the meetings are currently lasting. Kyleen commented that if the committee is willing to put in that kind of time, it seems a small price to pay to reimburse for travel. Discussion followed on what is considered a public meeting. Ron suggested the committee attend the upcoming grant workshops. Larry suggested the Chair of this committee convene meetings as needed. Tim Custer requested a calendar of meetings scheduled by OPRD and email those to committee members. Tyrrell made a motion to recommend the amount of \$50,000 for the budget this committee for this biennium 05-07. Larry seconded the motion. The vote was unanimous. Discussion was held regarding a land acquisition position and Kyleen informed the committee that OPRD already has two full time staff dedicated to this currently and briefly explained different options that may be available. Kyleen directed committee members to Cliff Houck for questions. The committee had a discussion on the various pros and cons of hiring an additional position that would be responsible for acquisition. The committees' proposal of preparing a master plan and implementing those ideas is in line with the direction the legislature has given OPRD as far as acquisitions.

Housekeeping/Rules/Legislative Concepts

Wayne discussed with the committee new items that came out of the legislative session. Senate Bill 68 brought forth a law that allows people with disabilities to ride legally on the beach. Wayne brought up the point that it is not clear what "disabled" means. He offered some scenarios such as if an ATV operator has a blue hanging tag for their passenger vehicles, and stated that this would need to be adopted into the rules.

He spoke of the changing of the rules for grant match and eliminating that on land acquisition from 80% funding to 100% funding.

Wayne also told the committee that they would need to make any housekeeping rule changes and get those to OPRD before February 6, 2006 to make recommendations to have them prepared for the Oregon Parks and Recreation Commission meeting in March. The committee has copies of the recommended changes.

Randall asked again about the OAR on grants money distribution for law enforcement on trails that are not "designated trails". Randall feels they have violated their own OAR's in funding one grant because there are no designated trails or areas on the land. They have done that on a temporary basis and they have until April of this year to see how that worked. Wayne told the committee he will work with Kyleen on the interpretation and get back to them on this matter. She works with Steve Shipsey and Wayne will try to get something in writing from him. Randall's concern is that the program will be paying for patrols when the riding area is closed to the public. This would be a rule change and not require a legislative concept. The committee discussed compiling comments on the rule changes and to get those back to Wayne by February 6, 2006 to carry forward to the Oregon Parks and Recreation Commission for consideration. Scott Ryland requested a hard copy of the changes and legislative concepts.

Legislative Concepts

Terry provided update, a timetable and proposed legislative sheets to the committee. Since the meeting in Coos Bay, Terry has spoken with ODOT and Steve Garets and discussed the mandatory training program and various aspects of the concept. OPRD has entered into an interagency agreement with OSU for the feasibility study at the cost of \$55,900. This funding will be from the ATV administrative funding. Steve has an extensive background and a good understanding of off road riding. Bob Reichenburg will be working with Steve on the project. Larry asked if there would be exceptions to ATV rental agencies and out of state riders. Terry said that will be part of the assessment and there have been conversations about those items. Tyrrell made a comment as to the sheet stating, "Due to time constraints the study will not be looking at class three." This should read class two, instead of three. This study will need to be done by April 1, 2006. Tyrrell informed Terry about past-proposed curricula from former ATV AAC committee member Norval Arbogast that included class two training. Scott suggested that information be passed on to Steve Garets and the committee agreed. A portion of the education and training that Tyrrell brought up was a strong ethics component and the desire to include that in the program. Tim Custer suggested that researching what other states are doing for rental agencies would be beneficial to the study. Part of this assessment will be to look at the political problems associated with not using ASI/MSF. At the April 20, 2006 meeting in LaGrande the committee will have the final report presented to them. Hopefully Steve will be able to attend that meeting. The concepts for carrying passengers and mandatory helmet requirements have been approved by the State Police, ODOT, and DMV and are being submitted for the ATV AAC review. DMV has requested that if we follow through with the mandatory titling that it not be all inclusive, but rather those new and used off road vehicles purchased after January 1, 2008 would need to go through the process and show proof of ownership. Ron, Wayne and Terry met with DEQ and requested that a rule change regarding changing the sound level. The DEQ would like to delay the request and the earliest we would move forward on this would be May 2006, as DEQ is hoping to acquire an additional position. Pat and Ron will be going to the OHV conference in Alabama and attending a session on sound and bring back information on what is being done nationally to address sound issues. If the rule is moved from DEQ to OPRD it will take legislative action. The committee voted on requiring a 96-decibel limit, the trails plan allowed for it to be even lower. Terry asked the committee if it could be lowered even further so that the change would only occur once. Pat offered that a "drop date" for

levels be established. Scott said that 96 allowed for a cushion, as some manufacturers levels are not there yet. Ron added that 96 is consistent with our neighboring states. Discussion was held regarding how this could affect aftermarket sales outlets. Terry will present a briefing on the safety concepts to the Oregon Parks and Recreation Commission on January 18, 2006. March 2, 2006 there will be a request for approval on all the legislative concepts and also a DAS placeholder for the mandatory training concept. April 1, 2006 mandatory training feasibility study report will be completed. April 14th the legislative concepts will be submitted to DAS, April 20th OPRD will make a presentation on the best options for mandatory training based on the recommendations from the report. June 8, OPRD requests Oregon Parks and Recreation Commission approval for the mandatory training concept. June 30, deadline for submitting final mandatory training concept to DAS. Late summer/early fall we will have the governor's decision on what concepts move forward. Larry acknowledged Terry's excellent work on this project. Tyrrell accredited Terry for his open communication and timely responses to the committee. Pat, on behalf of the committee, does endorse these concepts and expressed Kyleen may report this information to the Oregon Parks and Recreation Commission.

Quarterly Reports/Staff Reports

There was no quarterly report prepared. Ron reported the five culverts from the Eugene contract. All culverts were installed and the match was legitimate. The ATV's for the Starkey grant (used for match) were not purchased with ATV dollars. They were from Oregon Department of Forestry. Dr. Wisdom misspoke during a field trip to Starkey. Ron will prepare a quarterly report and send it out. Most of the grant recipients from 05-06, the first quarter have come through and received billings. The biggest delay would be the Sand Lake project. They only recently would sign the contract due to contract language. The second quarter billings should come through at the end of this month. ODF, Tillmook were not able to get their seasonal employee due to DAS rules in regard to hiring. They are indicating they will not be able to spend all the money allocated to them for the seasonal and the \$25,000 to \$27,000 will be returned and de-obligated. Status sheets for law enforcement have all been put into one spreadsheet. Rocky talked about the Sportsman Show in Portland and said we would not be in a booth this year; the cost of a booth is \$4000. We will be represented at the Outdoor Show in Bend. Because of our working relationship with COHVOPS, we will not have to pay to have a booth at their location.

Ian Caldwell

Ian discussed the Mt. Emily project and the group working on the feasibility study. He's having good communication with the community and county commissioners. Ian intends for the group to take a field trip in that area in April during the next committee meeting to take a look at that site. Ian has been communicating with the Forest Service because they own the land just north of that area. That area is kind of small to stand alone, 3800 acres, but if you connect that into the Forest Service land there will be longer, better loops. The Forest Service is in favor of it. Due to the location of the staging area is they would not need to do an EA. Randall noted that this area is close to home, and good for a couple hour ride. Scott asked about the cost estimate for this area. Ian said it would be about \$1000 an acre. Pat asked about opportunities for class two vehicles. Ian said there is a main road; it's kind of rough. It currently gets a lot of 4-wheel drive use. Ian is also working with Hood River County Forestry. They have several pieces of land with trails they own. They may be coming to OPRD for an RTP grant. They have both class one and class three trails. There is state OPRD property that connects with some of the area. All of the trails in Gibson Prairie area in the Mt. Hood have been shut down since last summer because of illegal trail

construction. Ian will be attending a meeting with the users and the Forest Service on January 19, 2006. County commissioners have written letters regarding this area. Ian visited the District Ranger at McKenzie Ranger District and had discussions regarding the Wagon Train Trail designation.

Mike Law

Mike has been working on grant applicants for the Shotgun Creek area. At Riley Ranch they have a county grant for the campground development, and right now the staging area will be open this summer for parking. The access hasn't been worked out yet. Mike has been looking for training sites on State OPRD lands. He sent the committee pictures of the areas. The one in Florence won't work. The site he looked at near Sand Lake is also a buffer area and will not work either. Mike talked to Wayne Patterson of the US Forest Service to see if it could serve a purpose and was told no. Scott told Mike about another area near Sand Lake, Rough Camp which the committee was more interested in. Rocky said that this is not state park property. He said there were only the two adjacent properties. Scott will get more detail about the properties the committee was interested in, because the kids have historically been playing back there and the spot they were looking at was already fenced in. Mike also looked at a spot south of Salem, about 100 acres and has a gentleman who lives adjacent to the property who would like to find out if the property owner is going to sell it. Mike has also heard that this is a riparian area. He is waiting for more information on this. Mike has also been talking to Ron Wellborn who said that he is trying to get a training site at Yamhill County Fairgrounds. They may request funding for a public training site. Trails in the Tillamook area are getting quite a bit of overuse and they are understaffed and they plan to have a reduction in the number of events. Tyrrell asked if this problem could be repaired with funding which will increase the maintenance. Mike responded that ODF does not have allocated positions to do the work. They have brought on a new recreation manager who will be able to coordinate the work better than they have before. They used to have twenty-four events a year and this has to be cut back. One concept ODF may decide to use for the future is having a lottery system to determine who will get to hold events. The rally will also be included in this lottery system. This can affect the historical events that occur every year. ODF will be having three meetings coming up. The first one will be January 30 for clubs and individuals to talk about their proposal. The next meeting will be February 6 with more discussion, actually playing things out. Near the end of the month, they will have a permit event workshop. Mike isn't clear how the lottery system will work. Scott asked about Riley Ranch and whether the county has a definite agreement with the US Forest Service regarding access. They both agreed on where the access where will be, the logistics are being worked out. Scott asked if the committee should go ahead with the campground, because there is no need to build a campground if it has no ATV access. They are negotiating an EA and the county will contract the EA out. They need an agreement that accesses the dunes prior to any more ATV funds being spent. Rocky has sent them a letter informing them if they were unable to attain access, we would need to look at the conversion process. Mike spoke about Douglas County and said that it would cost more to move the existing building than it would to build a new building. Scott asked how Hauser was coming with their van. Mike said he thought it should be done by now as they were getting it outfitted in September. Scott also wanted to know about the Winchester sand rail and if they are getting use it out of it. Mike said they had been on quite a few calls and it seems to be working well. They haven't mentioned a maintenance plan to Mike, but he will follow up on that. Tim asked about the third parking lot at Winchester, and he was

told he needed to wait for the latest Dunes plan. The south jetty and Goose Pasture non-holiday weekends, it's like Sand Lake, completely full. Is there discussion about making that area bigger? Mike was told they could not do that due to the area around it. Tim further asked if there were another location close by that could be developed into another parking area. Scott asked if OPRD would be interested in purchasing some of the Sand Dunes Frontier property and take over that camping area and it was stated that this could be looked at.

Ron Price

The permit sales for the year are up 10-15% over last year. The new stickers are here and they are green. Max and Ron have been discussing asking Les Schwab to become a permit agent throughout Oregon because they are in most cities. Ron provided legislative concepts handouts to the committee and asked for comments. The group discussed the reason only 10% of riders are in active clubs. This is not a good way to get information out or get assistance with trail maintenance. The survey shows that 60% of users get their information off the Internet for OHV information. A member of a motorcycle club spoke up and told the group that state forests are not allowing users to come in and do any maintenance work. Tyrrell said he would like people to come in annually and provide an overall view of the projects being worked on as well as the accomplishments. Many different groups want more of a long-term commitment for funding to back up their internal budgets. Suggestions were made on reporting annually, presentations at meetings on status of projects and information sharing to attempt to have this occur. Tyrrell suggested that he might support the idea of averaging the O & M budget for years past and commit to giving the requestor 80% of those funds. If the requestor were looking for more funds, not related to O & M, they would be allowed to come in for the competitive selection on those items. Larry commented on the fact that since very few grants have been turned down, and questioned why the process could not stay the same, where applicants apply on a yearly basis. He also said staff spends 35% of their time working on these application grants and made the suggestion that grant application be made simpler which in turn would make it easier on the requester and the staff. Wayne expressed that the grant application package will not be made simpler. Wayne suggested that if we allowed applicants to come in yearly or bi-yearly he thinks that the amount of requestors would increase. Larry stated that he likes meeting with the project managers yearly and find out what is going on with the ATV projects in their areas. Mike suggested that even with a two-year contract, we may want them to come in still, but they would be guaranteed the funds. Tyrrell feels in the four years he has been on the committee he has moved further away from the people the committee is funding money to. In the past, the ATV Coordinator has provided an update of what is going on in the field, what money has been spent and various questions this committee has had for the project. This is no longer occurring. Wayne stressed that he didn't want this to occur and questioned whether or not the committee is getting quarterly reports. The committee said they get information on a few projects, but not the whole progress report on the money spent during a biennium. Wayne assured the committee that this should and will happen again. Wayne also suggested that the two-year cycle for grant requests might also meet the needs for law enforcement, operations and maintenance. Pat asked if that were the case, would the grant requestors need to take out the equipment from their O & M and request that separately. Wayne responded yes, they would need to come see us outside of normal operation and maintenance. One of the issues Randall had with this idea is that the reporting is currently not being done, and also extensions are being granted and there has been no reporting on

why this grant was extended. The committee asked Sharon Stewart from ODNRA how this could effect her projects. She said that she would continue funding and project reports as she has done in the past. The time it saved would be in preparing the annual grant. She could do her paperwork every other year, instead of yearly. It would also add the confidence to her upper level management within her agency because the money would be guaranteed and that would satisfy her agency in putting funds towards projects also. Pat asked if Sharon thought that would mean more money for their grants. Sharon answered yes, and added this would also allow her to request more money from other entities. Tyrrell added that ODNRA always has a good match. Burke was asked about the cycle and how that could affect Morrow County. He agreed with Sharon Stewart. He gave another example of how this could benefit his agency. Burke read from a position description and within that description it says, "In the event that the grant funding is not obtained, this position may be vacated." Burke explained that it is hard to find quality people to apply for a job with this statement. There was also concern within the group about long-term commitments over two years and how that would spend outside of the biennium and also it's outside the spending authority. Another item brought up was recourse and what action could be taken if a grantee does not meet their intended project goals. Tim gave his opinion that the two-year grant cycle would be an advantage for OPRD and the committee. He added that he likes being able to go back to the last request and measure it up against the current request. Randall, Larry and Tyrell brought up the lack of communication happening between OPRD and the committee and Wayne told the committee OPRD staff would work on this. Tyrrell suggested contacting Glennys Lindsay and see how this was accomplished in the past. Tim Custer did not want the lack of communication to pollute the 2-year cycle concept. Other committee members added that this is partially the reason for the lack of interest in doing the longer contract. Rocky discussed the variables and what it would take to be awarded a longer contract. Taking the information shared here today and information gleaned from the January 25th grant stakeholders meeting, Wayne is hoping to have more options to present this committee at the April meeting. The committee will email any further options to Ron Price. Pat stated that the two-year agreement is a good idea in her opinion. She would not want to see it for more than two years at this time. Scott was also in agreement, with the stipulation of having three years experience with the committee prior to moving on to the two-year cycle based on performance during the interim. He also agreed this would assist land managers in obtaining other grant funds, as has been requested of them from this committee. Greg Morgan from the Bureau of Land Management stood up and offered another suggestion of requiring a renewal form that would show the progress of the project and also list any variances to the amount of funding required. Pat introduced Greg and informed the group that this will be Ron Price's temporary replacement as the representative of Bureau of Land Management for ATV AAC.

Other Business

Tyrrell asked the committee to schedule a meeting for planning a master plan for OHV in Oregon, in possibly February. Pat and Scott agreed that this meeting should be separate from the regular ATV AAC meeting. Tim offered the PGE building if the meeting will be in February. The date for the August ATV AAC meeting is the same as the Oregon Parks and Recreation Commission's meeting date and will need to be changed. Pat asked that the ATV AAC meeting be scheduled so that Oregon Parks and Recreation Commissioners would be able to attend. Wayne suggested the meeting be scheduled near to the commission's meeting date, either a day before or a day after. The Oregon Parks and Recreation Commission will be meeting in Tillamook on August 17, 2006. The

committee would like to invite the commission to the meeting on Friday, August 18, 2006. March 14, 2006 in Hood River will be the date for the planning meeting for the master plan. March 13, 2006 will be the field trip date. Larry recognized Tyrrell for the time involved in setting up this meeting and doing a great job.

Project Discussion

BLM/Vale, *Planning:*

Interpretive center is within a few miles of staging area. There is concern about the dust and it is considered to be a personal bias of the manager of the National Historic Oregon Trail Interpretive Center. The riding area is not out in plain site. There was a concern with the Sage Grouse and the areas around them. They need to have an EA on this. Mountain bikes not utilized heavily. Something needs to be done with the open mines; they can't close them due to bats but perhaps could fence them. They have a "most difficult" stretch in between a "difficult" portion.

COHVOPS/Cline Butte, *Planning:*

They have provided more information than the last grant application. They have answered the questions they were previously asked. It is close to a metropolitan area and easily reached. The request only shows time for motorized use, although the area has non-motorized areas. This request only shows time for motorized use, although the area has non-motorized areas. The booklet provided by the Deschutes Club along with the submission does not belong with this request. All three classes use this area. Users were not happy with the housing development attempting to close the trails. There are animal carcasses around the area. Randall would like a third part feasibility study for this area.

OPRD/Honeyman State Park, *Development:*

Tyrrell said this is an excellent project. This property is adjacent to Dune Frontier. The only drawback to the project is that it is not open year-round. This is a traditional summer camping spot and OPRD has been attempting to maintain this.

USFS/North Fork John Day Ranger District, *Operation & Maintenance:*

There was a reduction of \$5,700 volunteer contribution of match. This was a prediction of volunteer match, so they underestimated their volunteer hours. Hard dollars went up and volunteer hours went down. They are applying for RTP funds also.

BLM/Vale, *Operation & Maintenance:*

Noxious weed will be more of an issue, in the future may need to put in wash stations to keep weeds down. Weeds and sage grouse are getting money from the federal government. There is money available for access and habitat funding available due to \$2.00 surcharge on hunting and fishing license. Wayne informed the committee; policy-wise they are trying to keep those funds for access for hunters.

USFS/Unity Ranger District, *Operation & Maintenance:*

Trailer weight seems excessive, Ian asked her to seek out other sizes for the trailer. Their existing trailer is falling apart. The Forest Service thought if they got a bigger trailer it would last longer.

BLM/Lakeview, *Operation & Maintenance:*

This grant has education and maintenance components and it creates a mixed grant. It is not defined as to what is patrol and what is maintenance on this grant. There are not stats on what the person is actually doing. The person doing this job is doing both education patrol and maintenance simultaneously. Only two letters of support, they did not receive one from the four-wheel drive association.

Motorcycle Riders Association, *Operation & Maintenance:*

They are getting so much equipment they need storage. The primary use will be for storage and in addition to this, it will also be used for Sportsman Shows, Jackson County Fair, National Trails Day and other shows to promote the ATV program. The awning mount may be excessive, but they felt the need due to the weather and the locations they will be traveling to. There will be a secured spot when it is not at the various shows.

COHVOPS, *Operation & Maintenance:*

There is a slight increase to the request. The match comes from BLM and USFS in addition to volunteer hours. The Forest Service had pulled the \$30,000 out until they had a meeting and were convinced they needed to fund this. Bureau of Land Management will have a standard base for match in the future. They need to show within the bid the rate of pay for each GS paid employee.

USFS/Hebo Ranger District, *Operation & Maintenance:*

They do not have a trash compactor and told the committee, in the past, they would look into a compactor to cut costs.

USFS/Rogue River National Forest, *Operation & Maintenance:*

There was a question if a sound meter should be included in an O & M grant. The committee thought this would be appropriate if it were being used by law enforcement and will ask the grantee how this will be used. They will also ask if events get to use the sound meter or will the law enforcement officer. They want consistency for the types of meters to assure that the same reading outcomes. It is hard for riders to get sound tested currently.

USFS/Umatilla National Forest, *Operation & Maintenance:*

The grant shows it will be for forty-six miles of trail. Which classes will this serve? The grant shows one and two, but the most usage it gets is for class three, single-track trail. The trail needs some connection. There was also a request for a sound meter with this grant.

USFS/Oregon Dunes National Recreation Area, *Operation & Maintenance:*

There were three bids provided for the sand shaker. There was discussion on the various types and sizes available. Larry said he would like to see an RTP grant for this machine instead of an ATV grant. Rocky let the committee know that cycle has passed and September 2007 would be the earliest they could be granted money from RTP.

Morrow County, *Operation & Maintenance:*

This area is open year around (snow permitting) and the camp host is there for nine months. They are still developing their program. They will be coming forward later for a development grant, probably in April.

USFS/Middle Fork Ranger District, *Operation & Maintenance*:

Large increase over last year, but well needed. Huckleberry has signs on the highway now, making it much easier to find.

BLM/Eugene, *Operation & Maintenance*:

Request went up and it has good match. There seems to be a big variation on the bids for sound meters. Suggestions were made that there be a standard for the sound meters and/or a bulk purchase on meters. Mike has been sending links for sound meters to clubs. AMA is offering grants for these kinds of purchases.

Oregon Department of Forestry/Tillamook, *Operation & Maintenance*:

The committee has a lot s of questions for this grant. Radical reduction in use factors for this area. Rock generally comes from the forest and they are going outside of the forest to get the rock. The committee wants to know where they are getting it. It was the decision of the District Forester. Tyrrell suggested they use the rock crusher on the Sweco, similar to COHVOPS. Tillamook has a different soil conditions and they don't have the supply of rock. They show donated time, money and equipment listed, but committee members have hear that ODF doesn't allow any more volunteer labor or time. There should be adopt-a-trail agreements to show their volunteer usage. Pat wanted to know what is a Title 2 fund. They are county funds to be used for federal projects.

The meeting adjourned at 3:45 p.m.

All Terrain Vehicle Account Allocation Committee Meeting
Jackson County Library
Medford, Oregon
January 13, 2006

Contact Name: Ron Price, 503-986-0706

Contact E-mail: Ron.Price@state.or.us

The All Terrain Vehicle Account Allocation Committee (ATV AAC) meeting was called to order by the chair, Pat Harris at 8 a.m. Committee members present were as follows: Pat Harris, Tyrrell Hart, Joe Barrell, Scott Ryland, Larry Runk, Tim Custer, Randall Parmelee and Greg Morgan. Oregon Parks and Recreation Department (OPRD) staff included Wayne Rawlins, Ron Price, Ian Caldwell, Rocky Houston and Mike Law. Members of the public present included Sharon Stewart,

US Forest Service; Angela Morris, US Forest Service; Wendy Zustiak, US Forest Service; Burke O'Brien, Morrow County; Julie Barrell, NOHVCC/Oregon Motorcycle Riders Association; Polly Gribskov, Bureau of Land Management; Vicki Ramming, US Forest Service; Shirley Stentz, OPRD; Rick Guglielmi, US Forest Service; Bonnie Clugston, US Forest Service; Mark Tynan, Motorcycle Riders Association; Liz Aleman, Bureau of Land Management; Kelly Foster, Oregon Department of Forestry; Bob Gustavson, Oregon Department of Forestry; Wayne Patterson, US Forest Service; Steve Anderson, US Forest Service; Tom Harris, Oregon Recreation Coalition; Simon Winters, Morrow County; Bill Blackwell, US Forest Service; Keith Brown, Bureau of Land Management and Velma Parmelee.

Chair Pat Harris called the meeting to order at 8 a.m.

Old Business

Wayne Rawlins requested future meeting dates be confirmed. Pat confirmed that this would occur near the end of the meeting. Wayne also informed the group of new travel reimbursement rates in effect.

Ron Price introduced Greg Morgan who will be taking on a temporary assignment in Ron's former Bureau of Land Management position as well as on the ATV AAC. His temporary position should last at least sixty days. It was unclear as to whether he would be taking on the role for the US Forest Service as well, since Gayle Throop has not been attending meetings.

Pat opened up the floor for introductions.

Wayne informed the committee that the statutes state there must be seven voting members and four non-voting members and that technically this needs to be done. This needs to be put on the commission's agenda for the meeting January 18, 2006. The position cannot be an agency representative, it must be an appointed person. Gayle Throop from the Forest Service has not been attending the ATV AAC meetings. There are four vacant positions on this committee.

Chair Harris informed those presenting grants there will be twenty minutes allowed for each presentation.

Chair Harris asked for a motion to approve the minutes from the September 15-16, 2006 meeting held in Coos Bay, Oregon. Before approving the minutes, Ian Caldwell and Pat Harris made the following corrections:

Under "New Business – Quarterly Reports"

- The sentence, "A *concerned* raised was the funding level of RAACs." should read, "A **concern** raised was the funding level of RAACs."
- In the sentence, "Ian Caldwell commented on the acquisition in the *Sled Springs/LaGrande* area", it should read ... **Mt. Emily**/La Grande.
- Regarding the sentence, "Randall Parmelee wanted to know if Ian had met with the County *Commission*", it should read ...with the County **Commissioner**. Within the next sentence "*they*" should be changed to "**he**".

Under "Budget Discussion"

- The sentences, "Kyleen stated that OPRD would be going to an Emergency Board in 2006 to seek additional *limitation* for the ATV program" and "They also requested

that the *limitation* be increased for acquisition.” The word limitation should be changed to “**allocation**” for both sentences.

A motion to accept the meeting minutes as corrected was made by Randall Parmelee and seconded by Scott Ryland. The motion passed unanimously.

Scott Ryland asked if the committee would be waiting until the end of all the presentations to score the requests or if they would score each request after their presentation. It was decided they would score each request immediately following the presentation.

Projects

BLM/Vale, Virtue Flats Management Plan - Planning: Randall Parmelee made a motion to recommend funding in the amount of \$29,550. The motion received a second by Tyrrell Hart and passed with a unanimous vote.

COHVOPS, Cline Butte Plan - Planning: Joe Barrell made a motion to recommend funding in the amount of \$53,169 and was seconded by Tyrrell Hart. Pat Harris, Larry Runk, Scott Ryland, Joe Barrell, Tyrrell Hart and Tim Custer voted in favor of the motion. Randall Parmelee voted in opposition. The motion was approved.

OPRD/Honeymen State Park, “H” Loop Improvements - Development: Larry Runk made a motion to recommend funding in the amount of \$27,287. The motion received a second by Tim Custer and passed with a unanimous vote.

USFS/North Fork John Day – O & M: Tyrrell Hart made a motion to recommend funding in the amount of \$90,060. The motion received a second by Larry Runk and passed with a unanimous vote.

BLM/Vale – Virtue Flats - O & M: Randall Parmelee made a motion to recommend funding in the amount of \$13,980. The motion received a second by Joe Barrell and passed with a unanimous vote.

USFS, Unity/LaGrande - O & M: Randall Parmelee made a motion to recommend funding in the amount of \$87,483. The motion received a second by Larry Runk and passed with a unanimous vote.

BLM/Lakeview, Christmas Valley Sand Dunes Maintenance Patrols – O & M: Scott Ryland made a motion to recommend funding in the amount of \$28,500. The motion received a second by Randall Parmelee and passed with a unanimous vote.

Motorcycle Riders Association, Trails Maintenance Trailer – O & M: Randall Parmelee made a motion to recommend funding in the amount of \$15,400. The motion received a second by Randall Parmelee. Tyrrell Hart abstained from voting. Pat Harris, Larry Runk, Tim Custer, Scott Ryland, Randall Parmelee and Joe Barrell voted in favor of the motion. The motion was approved.

COHVOPS - O & M: Randall Parmelee made a motion to recommend funding in the amount of \$237,352. The motion received a second by Larry Runk and passed with a unanimous vote.

USFS/Hebo Ranger District, Sand Lake – O & M: Scott Ryland made a motion to recommend funding in the amount of \$237,352. The motion received a second by Tim Custer and passed with a unanimous vote.

USFS/Prospect Ranger District –O & M: Scott Ryland made a motion to recommend funding in the amount of \$69,882. The motion received a second by Randall Parmelee and passed with a unanimous vote.

USFS/Walla Walla Ranger District, Walla Walla River Trails – O & M: Tyrrell Hart made a motion to recommend funding in the amount of \$13,010. The motion received a second by Tim Custer and passed with a unanimous vote.

USFS/ODNRA – O & M: Tim Custer made a motion to recommend funding in the amount of \$277,457. The motion received a second by Larry Runk and passed with a unanimous vote.

Morrow County – O & M: Larry Runk made a motion to recommend funding in the amount of \$114,2397.49. The motion received a second by Joe Barrell and passed with a unanimous vote.

* Break in presentations to discuss Riley Ranch.

USFS/Middle Fork Ranger District, Huckleberry Flats – O & M: Tim Custer made a motion to recommend funding in the amount of \$38,970. The motion received a second by Joe Barrell and passed with a unanimous vote.

BLM/Eugene, Shotgun OHV Trail System - O & M: Tim Custer made a motion to recommend funding in the amount of \$76,735. The motion received a second by Scott Ryland and passed with a unanimous vote.

** Break in presentation

Oregon Department of Forestry, Tillamook – Tillamook Forest O & M: Scott Ryland made a motion to recommend funding in the amount of \$62,177. The motion received a second by Tyrrell Hart. Joe Barrell abstained from discussion and voting. Pat Harris, Larry Runk, Scott Ryland, Tim Custer, Randall Parmelee and Tyrrell Hart voted in favor. The motion was approved.

***Riley Ranch**

Bill Blackwell spoke about Riley Ranch. They have selected a good bridge location and still need to look at feasibility and the NEPA process. There are three alternatives to getting the job done. The Forest Service can do the work locally, they could contract it with a private company and they could use the Enterprise Team (Forest Service employees working as private consultants). Locally is cheaper, but slower. Enterprise would be quicker, but more expensive, \$100 - \$300,000. The Forest Service figures it would cost about \$40,000 and take about nine months to complete. Larry at Coos County received a grant for a campground and Mike Law asked if there would be camping. He was told it would be very limited day use for this summer. Tyrrell has been in contact with Jennie Bradley, who is in the position to pick and choose projects. When a decision is made, Bill will inform all the interested parties. Tim wanted to discuss this further after the projects presentations. The committee questioned whether Riley Ranch could offer a refund if they do not

follow through on their original plans for the area, the reason for funds being granted. The committee would not have invested the money into the project had they known it was not going to be completed as originally presented. There was an understanding that the county was going to pay for any access and they would not be coming to this committee for that money. They promised they had that backing. The local government and the RV grants the county are going after are for the Ten Mile project instead of Riley Ranch. There was a suggestion a meeting be set up to discuss this. Pat suggested they wait until after January 23rd and see where they are first.

** The editor of the Jacksonville newspaper came into the meeting and asked questions about funding sources for parks without motorized trails. The group gave her many options of possible grants she might seek out.

Meeting information

The group will need a 12-passenger van

March 13/14, Hood River

13th –Field Trip

14th – Work Day

15th - 17th – Tryon State Park (Portland) for Recreational Trails Advisory Committee Meeting

April 19/20/21, LaGrande

19th – Mt. Emily & Virtue Flats

20th – Work Day

21st – Grant Meeting (Law Enforcement)

August 17/18, Tillamook

17th –Morning with the commission and afternoon business meeting.

18th – Grant Meeting

Chair Harris adjourned the meeting at 3:05 p.m.

Respectfully submitted,
Kelly Blanchard
ATV Program Assistant