

Oregon Parks and Recreation Department Scientific Research Permit Application Instructions



The Oregon Parks and Recreation Department (OPRD) welcomes interest in conducting scientific research on lands owned and managed by the department. Scientific studies designed to increase the understanding of ecological processes and resources on state park lands are a valuable source of information for park and resource managers.

OPRD intends to cooperate with organizations and institutions when their scientific research is compatible with the department's mission of land stewardship through the protection of ecological processes and natural resources.

A scientific research permit is required for most scientific activities pertaining to natural resources that involve specimen collection, field work, or that may have the potential to disturb natural resources on OPRD owned or managed lands.

All requests for permit to conduct scientific research and/or collection must be submitted on a current "Oregon Parks and Recreation Department Scientific Research Permit Application" form (Available in Adobe or Microsoft Word formats).

Instructions:

- Complete all appropriate blocks/lines. Applications must be typewritten with original signatures. A complete application prevents delays!
- Sign the application in ink and send an original to the address at the bottom of the application. Faxed copies will not be accepted.
- We recommend that applications be submitted at least 60 days in advance of the first planned field activity.
- Any ground disturbing activities will require a clearance from the state archeologist (OPRD cultural resources clearance form-See Page 7).
- Permits may be issued for multiple years.

This application and permit does not apply to requests for paleontological investigations/collection.

Mail Applications to:
Oregon Parks and Recreation Department
Attention: Natural Resource Section
725 Summer Street, NE Suite C
Salem, Oregon 97301

For further Information Contact:
Aimee Buchholz, Natural Resource Assistant
(503) 986-0737
aimee.buchholz@state.or.us

Permit # _____

Permit Expires: _____

Oregon Parks and Recreation Department Scientific Research Permit Application



Instructions: Applications must be typewritten with original signatures. The precise location of the proposed work must be shown on an USGS topographic map. Application should be sent to the department's Salem office.

Please allow for a minimum of 30 days to process the permit application.

Applicant's Name: _____

Title: _____

Affiliation: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____

Fax Number: _____

E-mail address: _____

Names of others involved in project/study, including names and phone numbers of all collectors:

Resume or curriculum vitae for principal investigator and all field staff attached (required)

Permit # _____

Permit Expires: _____

PROJECT DESCRIPTION:

Include: Purpose, method of investigation, method of collection, species to be investigated and/or collected, steps to be taken to minimize impact, location and duration of project. Please include a project proposal if available. However, please do not simply say, "see attached", include a brief project summary in the space provide below.

SAMPLE/SPECIMEN COLLECTION:

- Plant Soils Fungi Seeds Water Animal Rock
 Other (specify): _____

If Plant/Animal – Identify the Species to be researched or collected:

Name of Species _____

Is/are the species a:

Federal endangered or threatened species? Yes No _____

Federal candidate species? Yes No _____

State endangered or threatened species? Yes No _____

State sensitive or candidate Species? Yes No _____

Voucher specimens will be deposited at: _____

Permit # _____

Permit Expires: _____

Will the project involve ground disturbance: Yes No

If yes, application requires completed attached OPRD cultural resource clearance form (See page 7).

Additional Permits:

Are additional federal or state permits required? Yes No

If so, please list and provide a copy of each permit:

Area for Proposed Study:

Please note that OPRD's jurisdiction includes all state parks AND that portion of Oregon's coastal zone from extreme low tide to the statutory or actual vegetation line, whichever is most landward and ¼ mile on each side of the river of all state designated Scenic Waterways.

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Dates of Proposed Study:

Permit # _____

Permit Expires: _____

Scientific Research Permit
Standard Permit Conditions and Restrictions



By acceptance of this permit, Permittee agrees to abide by the following conditions:

1. This permit applies only to non-cultural resource materials, and is limited to the kind, number, and size of specimens described on the front of this form.
2. All activities shall comply with applicable federal, state, and local laws, regulations, and ordinances. Any necessary federal, state, or local permits shall be obtained prior to the beginning of the activity. Copies of those permits must be provided to the Park Manager before work begins.
3. The Permittee assumes full responsibility and liability for any damages or injury to any member of the public arising out of the activity, including personal injury and property damage, and for any damage to park property.
4. The Permittee shall indemnify and hold harmless the State of Oregon, its Parks and Recreation Commission and members thereof, the State Parks and Recreation Department, and its officer, agents, and employees against any and all damages, claims, or causes of action arising from or in connection with the activity.
5. The study shall be completed only in those areas identified in the permit application and as identified on a 1:24,000 scale USGS map with a circle drawn around the proposed study area.
6. The Permittee shall carry a copy of this permit at all times while on OPRD property, and must be able to show the permit to OPRD staff upon request.
7. The collections allowed under this permit shall be used for scientific purposes only, shall be dedicated to the public benefit, and shall not be used for commercial purposes.
8. Except for the resources indicated in the permit, the taking or disturbing of resources is specifically prohibited.
9. Any holes dug must be refilled. All holes must be dug with a shovel or a hand auger.
10. The collection of plants shall not occur within 200 feet of any road, parking lot, trail, campground, picnic area, or restroom, unless the collecting site is completely screened from view, in which case 100 feet will be the minimum distance.
11. No more than 1% of the population will be collected (i.e., one out of every hundred individuals). Permittee will use scientific judgment and will collect specimens only from populations that can tolerate collection without jeopardizing the viability of that population.
12. The Permittee shall submit a summary of the information gathered to the Park Manager where the investigations took place, and to the OPRD Natural Resource Section in Salem, Oregon. The Department further requires that the Permittee shall provide to the Department any materials published because of this permit.
13. Contact the Park Manager(s) at least 24 hours prior to each occurrence of the permitted activity.
14. OPRD reserves the right to cancel this permit for any reason.
15. For activities on the ocean shore, a special drive-on-beach permit is needed for any areas closed to motor vehicles.
16. If any cultural material is discovered during a project, all work and operations must stop immediately and the state archeologist must be contacted to assess the discovery. Contact Dennis Griffin (503) 986-0674.

Permit # _____

Permit Expires: _____

Special Conditions

Special conditions apply: As follows See attached

[Empty box for special conditions]

I, the undersigned, have read and hereby agree to the conditions and restrictions listed above. I further understand that the department may impose special conditions. I hereby agree to abide by any special conditions if this permit is granted.

Signature of Applicant

Printed Name of Applicant

Date

This permit has been approved with conditions denied

OPRD Staff Signature (NR Staff)

Printed Name and Title

Date

OPRD Staff Signature (Park Manager)

Printed Name and Title

Date

Applicant must carry this permit at all times while on state park owned or managed properties

Return to:

Oregon Parks and Recreation Department
Attn: Natural Resource Section
725 Summer Street NE, Suite C
Salem, OR 97301

OPRD CULTURAL RESOURCES CLEARANCE FORM

NOTE: Form must be submitted at least 60 days prior to work.

Park Name:			
Project Location (i.e., Day use area, campground):			
Anticipated Project Start Date:	City/County:		
Applicants Name:			Phone:
Email:			Date:

Does the project location contain:

- Archaeological Site Historic
 Building/Structure

Location Information (attach 8½ x11 copy of USGS map):

USGS Quad _____; Township _____; Range _____; Section _____

Detailed Project Description (include all attachments such as rough site plans, sketches, photos, product specifications, etc., as necessary):

Applicant's Signature: _____

Date: _____

DO NOT COMPLETE BELOW THIS LINE (OPRD USE)

OPRD Comments:

Archaeology:

- National Register Listed
- Determined Eligible
- Undetermined

Historic Building/Structure:

- National Register Listed
- Eligible
- Ineligible

Effect:

- No Adverse
- Adverse

Name: _____

Date: _____

SHPO Comments:

Concur

Non-Concur

Comments:

Name: _____

Date: _____