



**January 12, 2006**

**Public meeting by conference call**

**Minutes approved by Commission on  
January 31, 2006**

**Present:** Nancy Chi, David Hartwig, Bruce Johnson, Susan King, Gloria Larsen, Lewis McCoy, Glenn Rodriguez, Dave Widen, Maureen Wright, Joel Young, Leslie Ray, Jim Dameron.

**Absent:** Andy Goldner, George Miller, Roy Magnusson, Susan Allan, Sandy Douma.

**Public participation** – To ensure that the public could participate in the Commission’s deliberations, we set up a conference room and phone line at the Portland State Office Building. Two members of the public attended.

**Issues Heard:** The Commission met to discuss one issue – the adoption of administrative rules for hospital reporting and for creating a biennial budget.

**Call to Order:** Quorum present.

**Context:** This meeting follows on the heels of a public hearing held by the Commission on January 10, 2006 to gather input about its proposed administrative rules. The January 10<sup>th</sup> hearing was the final step in the Commission’s process of gathering public comments. The January 12<sup>th</sup> meeting of the Commission was organized to consider that input and decide next steps.

**Administrator’s Summary of issues raised by Public:** The Administrator provided a summary of the comments received via the public input process. All comments related to the hospital reporting. The Commission received no comments regarding its proposed biennial budget. Comments about hospital reporting clustered into 6 categories, the 2 most difficult related to *definitions* and to *patient notification*.

**Discussion:**

1. Hospital reporting program –The Commission decided that it needed more time to consider the public testimony. It will take up the issue again at its January 31<sup>st</sup> meeting. It asked the administrator to circulate the actual texts of the written public comments and to create a list of the definitions that are most ambiguous to hospitals.

2. Adoption of a permanent biennial budget – As a semi-independent state agency, the Commission must create a biennial budget and then adopt that budget by administrative rule. This allows for ‘transparency’ and for public comment. The Commission has been operating with a ‘temporary’ administrative rule. In October it initiated the process to convert that temporary rule to a permanent rule. The public comment period ended on January 10, 2006.

Since the Commission received no comments and since the budget plan is unchanged from its original version, the Commission moved to approve the proposed rule text as published in the Secretary of State’s Bulletin on December 15, 2005. Motion to approve the 2005-2007 Patient Safety Commission budget was seconded and approved unanimously.

3. Doing business by phone conference -- the Commission decided that phone conferences are an acceptable way to do Commission business between scheduled meetings.

**Decision:**

**Next Steps:**

- The Administrator will circulate the actual written testimony that was submitted during the rule-making process.
- The Administrator will attempt to further clarify the definition of Serious Adverse Event.
- The Administrator will file the budget rule with the Secretary of State.

**Next Meeting:**

January 31, 2006

Noon to 3 PM

Kaiser Permanente Building

Conference Room 10C (same building as previous meetings, different room)

500 NE Multnomah Street

Portland, Oregon