



March 14, 2006

Approved by Commission on 4/25/06

Present: Nancy Chi, Sandra Douma, Andreas Goldner, David Hartwig, Bruce Johnson, Gloria Larson, Roy Magnusson, Jim Martin, Lewis McCoy, Glenn Rodriguez, Maureen Wright.
Administrator: Jim Dameron. Staff: Leslie Ray.

Excused: Susan Allan, Grant Higginson, Susan King, George Miller, Dave Widen.

Issues Heard:

- Approval of Minutes
- Enrolling hospitals
- Strategic Plan review
- Consumer engagement
- Treasurer's report
- Partnering with other organizations

Call to order: Quorum present.

Approval of Minutes: Commissioners reviewed the draft minutes from the January 31, 2006 meeting. Minutes were unanimously approved.

Commissioner Updates: Sandy Douma told the Board that she and Susan King and Jim Dameron would be making a presentation at the upcoming annual ONA conference on April 28th. David Hartwig told the Board that he and Jim Dameron would be making a presentation to PEBB on March 21st.

Public Comment: None

Administrator's report – Jim Dameron highlighted Commission activity over the last 6 weeks. Summary available.

Enrolling hospitals in Reporting Program:

Discussion –

- This is a critical time. We must work hard to encourage hospitals to enroll.
- Create a basic presentation on PowerPoint. Share with Commissioners.
- Create a cohort of champions to diminish concerns.
- Create a list of contacts.
- Begin to tell hospitals that we will publish our first list of participants by April 25th (next meeting).

- Develop a media plan.
- Consider getting the Governor's office involved.

Strategic plan review

Overall plan still makes sense, but time to put target dates on development of reporting program for ambulatory surgery centers. Agreement – second half of 2006.

Consumer Engagement: What do consumers have to offer in advancing the work of the patient Safety Commission? What should the Commission offer consumers?

The Commission reaffirmed that consumer involvement was part of its strategic vision. It discussed a number of options, finally agreeing to:

- Upgrade the Commission's website for consumers. Use that project as a means to learn more about working with consumers.
- Develop a funding proposal for consumer involvement on critical issues.
- Develop a strategy for including consumers in Commission workgroups.

Treasurer's Report (David Hartwig):

As of February 28, 2006 Commission had a bank balance of \$149,909.71.

Treasurer and Administrator are working on a report to show expected cash flow against expected revenues, through year-end 2006. Such an analysis is critical to managing the Commission's finances.

Discussion:

- Not yet sure how Commission can fund development of reporting system.
- What about the Commission's interaction with the legislature?
- Would the state offer financial support? Case in favor: funding the Commission would offer the state a chance to develop a more robust system; We might have better chance if ask for limited duration funds. We would have to demonstrate a short term budget shortfall.
- The Commission is about to receive an infusion of participant fees. Does it need a short term investment strategy? This could be a role for the fledgling finance committee.
- Reach out to/communicate with past funders.

Partnering with other organizations – when does it make sense?

Discussion

- Need to better define our true partners.
- We need to focus on our main mission and to be very cautious about other activities.
- Some partnerships might take us to a tipping point in terms of our influence and scope.

- Any partnership has to have something in it for both parties.
- Who carries the mantle of patient safety? The Commission does.
- How do we keep from being passed by? We need to be seen in a leadership role.
- Will the Commission's confidentiality rules make partnership harder?
- We have credibility but we have to continue to deliver on our assignments. (Other organizations talk, we do).
- How do we leverage our uniqueness?

Possible partnership criteria:

- Partnership must enhance the mission.
- Must be about creating something tangible. Must add value.
- Must be resource-neutral or positive.

As much as possible the Commission stated a preference for an active role in deciding partnerships (scan and choose).

Other Issues:

- Begin environmental scans for commissioners
- Commission agreed that it would be pleased if the state continued to offer staffing support as an in-kind contribution. One qualification – 'facilitator role, not decision role.'

Next Steps:

Hospital reporting –

- Enroll as many hospitals within the next 6 weeks.
- Publish list of Charter Members on April 25th. Make sure all hospitals have a chance to enroll by then.
- Develop a media campaign in support of Charter Members list.

Consumer/Patient involvement

- Initiate work on an improved website. Include patients in design work.
- Develop a strategy for involving consumers in advisory groups
- Seek grant opportunities for consumer education and development.

Establish a legislative committee to define 2007 opportunities and strategies

Develop a revenue and expense forecast for remainder of 2006.

Next Meeting:

April 25, 2006
Noon – 3 PM

Kaiser Permanente Building
500 NE Multnomah