

OREGON PLAN FOR SALMON AND WATERSHEDS MONITORING TEAM CHARTER

The Oregon Plan for Salmon and Watersheds (OPSW) and Executive Order No. 99-01 establish that monitoring is a critical component of Oregon's salmon and watershed recovery efforts. A monitoring plan is described in Chapter 16 of the March 10, 1997 OPSW and in Chapter 15B of the December 17, 1997 Supplement 1- Steelhead. An interagency Monitoring Team was formed to continue development and implementation of the OPSW Monitoring Program and to ensure coordination of monitoring efforts among state and federal agencies.

The OPSW Monitoring Team has responsibility for planning, coordinating, and integrating monitoring activities to evaluate the success of OPSW and to identify necessary adaptive changes. This is to be done in a way to ensure acceptance and accountability of the monitoring results by effectively communicating with other OPSW teams and workgroups, the Joint Legislative Committee on Species Recovery and Stream Restoration (JLCSRSR), and the Independent Multidisciplinary Science Team (IMST).

The purposes of this document are to: (1) establish a charter that identifies the structure and responsibilities of the Monitoring Team; (2) outline how the monitoring effort will be organized, integrated, coordinated, and implemented; and (3) solidify the interagency commitment to the OPSW Monitoring Program.

Mission Statement

The Monitoring Team will provide a forum for development and coordination of public and private monitoring activities in support of salmon recovery efforts, assist in establishing priorities for monitoring activities, coordinate resource monitoring activities, and provide timely and effective distribution of information for adaptive management.

Objectives

Identify the critical monitoring questions to assess the effectiveness of the OPSW and develop understanding, acceptance and support of the monitoring program with OPSW cooperators and other interests.

Assist in the development, prioritization, and implementation of monitoring methods and assessment activities involving multiple agencies.

Assist in the development of compatible monitoring plans among independently operating agencies, watershed councils, and other interests.

Support the integration of public, private, and locally organized efforts to conduct OPSW monitoring in the development and implementation of monitoring projects, development of consistent monitoring protocols, and by communicating the results of monitoring efforts.

Identify data collection and information management standards appropriate to facilitate the exchange of information among public and private partners.

Identify and communicate research needs to OPSW partners and research institutions.

Provide the framework for reporting the status of OPSW implementation and effectiveness.

Identify and implement necessary adaptive changes to the OPSW Monitoring Plan.

Membership

State of Oregon Natural Resource Agencies: The following natural resource agencies have identified monitoring programs that support the OPSW and agree to provide staff time to support the activities of the Monitoring Team.

- Department of Agriculture
- Department of Environmental Quality
- Department of Fish and Wildlife
- Department of Forestry
- Division of State Lands
- Water Resources Department

Oregon Plan Monitoring Program:
Governor's Natural Resources Office
Oregon Watershed Enhancement Board

Federal Agencies: As part of their overall commitment to the Oregon Plan, the following federal agencies have agreed to participate on the Monitoring Team.

- National Marine Fisheries Service
- Fish and Wildlife Service
- Environmental Protection Agency
- Forest Service
- Bureau of Land Management

Partners: The following agencies and organizations have limited monitoring responsibilities under the OPSW yet are invited to participate on the Monitoring Team and have agreed to support the objectives of the Monitoring Program.

- Oregon State University Extension Service

Oregon Department of Transportation
Oregon State Police - Fish and Wildlife Enforcement Division
Oregon Department of Land Conservation and Development

Other Participants: The Monitoring Program will work to establish coordination with the monitoring activities of watershed councils, landowner groups, members of the environmental community, Oregon's universities, and individuals. Representatives of these groups may be invited to participate in the activities of the Monitoring Team as needed.

Responsibilities

- The Oregon Plan Monitoring Program Leader provides leadership for the Monitoring Team and will work with team members to develop assignments, work plans, and commitments needed to implement the Monitoring Program. The Monitoring Program Leader will be part of the Oregon Plan workgroup within the Governor's Natural Resources Office.
- Participating State Agencies, Federal Agencies, and Partners will identify appropriate staff to serve as members of the Monitoring Team. For the purposes of team coordination and continuity, a single individual will serve as the primary contact from each agency. Additional staff may participate on the full Team or as part of any subcommittees or workgroups.
- Monitoring Team members are expected to represent the monitoring activities of their respective agencies, and will be part of the decision-making, policy, and budget processes of their agencies as they relate to implementation of the OPSW.
- Monitoring Team members are expected to participate in the monthly meetings of the Monitoring Team and contribute to the workgroups and special projects identified by the team.

Key Activities:

- The Monitoring Team will continue to develop and refine the OPSW Monitoring Plan, particularly as implementation of the OPSW expands to all parts of the state. Team members will help develop overall monitoring strategies as well as develop and articulate OPSW Strategic Monitoring Plans for their respective agencies.
- The team will work to coordinate monitoring activities, making available maps and other information about the specific location and purpose of active and planned monitoring actions.
- The team will assess compliance rates and effectiveness of environmental rules and policies, and will cooperate with agencies, including the Fish and Wildlife Division of the Oregon State Police, to facilitate understanding of these rules and policies.
- The team will develop monitoring protocols that describe specific monitoring techniques, establish mechanisms for quality control, and identify compatible and accessible formats for collecting and reporting information.

- The Monitoring Program Leader will maintain a summary list and status report of all monitoring protocols developed for use in connection with the OPSW. This summary will include a contact list of agency representatives.
- The Monitoring Program Leader shall report information indicating adaptive changes needed to the OPSW to the Implementation Team for appropriate action. The results and conclusions of coordinated monitoring activities will be summarized and provided to agencies for use in adaptive management of the OPSW.
- The Monitoring Program Leader will coordinate the preparation and submittal of an annual progress report on implementation of the monitoring plan to the Independent Multidisciplinary Science Team (IMST), the Joint Legislative Committee for Stream Restoration and Species Recovery, and the Governor's Office.
- An annual OPSW Monitoring Workshop and Program Summary will be organized and presented by the Monitoring Team.
- The Monitoring Team will coordinate with the Oregon Watershed Enhancement Board to communicate results from the monitoring program, provide review of appropriate grant proposals for technical and scientific merit, and to help coordinate monitoring efforts with watershed councils.
- The Monitoring Team will coordinate with the IMST, providing information relevant to their activities and respond to their recommendations as applicable to the OPSW Monitoring Program.

Decision Making Process and Procedures

- The Monitoring Program Leader shall serve as the chair of the Monitoring Team. The responsibility of the chair is to coordinate the work of the team and facilitate meetings and workgroup efforts. The chair will organize and conduct the meetings, develop agendas, and serve as official spokesperson.
- An executive committee will be appointed from team members and will meet monthly. The focus of these meeting will be to coordinate monitoring activities, resolve potential problems, and to respond to issues relating to OPSW monitoring activities.
- Meetings of the complete Monitoring Team will be conducted at least quarterly. The focus of these meetings will be to communicate results from monitoring activities, facilitate interaction among monitoring and research programs conducted by OPSW partners and others, and to address issues involving the full Monitoring Team.
- Decisions of the Monitoring Team will be made through a consensus process when possible.
- To facilitate the development or analysis of specific protocol or projects, workgroups will be formed as necessary to complete projects such as protocol development or to coordinate the development of shared monitoring projects. Work teams may function using informal work sessions, meeting with subject area specialists, and other individuals as may be necessary. Work teams shall bring their products to the entire team for review.
- The Monitoring Team may modify this charter upon agreement of all participating members and as endorsed by their respective agencies.

Endorsements

The following representatives of Oregon State Agencies endorse this charter and agree to support the Oregon Plan for Salmon and Watersheds Monitoring Program.

Name	Date	Agency
<u>/S/ Phil Ward</u>	<u>8-9-99</u>	Department of Agriculture
<u>/S/ James E. Brown</u>	<u>8-13-99</u>	Department of Forestry
<u>/S/ James W. Greer</u>	<u>8-23-99</u>	Department of Fish and Wildlife
<u>/S/ Paul R. Cleary</u>	<u>8-31-99</u>	Division of State Lands
<u>/S/ Langdon Marsh</u>	<u>9-1-99</u>	Department of Environmental Quality
<u>/S/ Geoff Huntington</u>	<u>9-1-99</u>	Water Resources Department
<u>/S/ Thomas D. Lulay</u>	<u>9-1-99</u>	Department of Transportation
<u>/S/ Richard Benner</u>	<u>9-1-99</u>	Department of Land Conservation and Development
<u>/S/ Geoff Huntington</u>	<u>9-1-99</u>	Oregon Watershed Enhancement Board
<u>/S/ Paula Burgess</u>	<u>9-1-99</u>	Governor's Natural Resources Office