



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

670 Hawthorne Ave. SE, Suite 220

Salem, OR 97301

(503) 362-2666

Fax (503) 362-5454

E-mail: osbeels@osbeels.org

FINANCE COMMITTEE

Minutes of Meeting

February 13, 2009

Members present:

Carl Tappert, Chair

Sue Newstetter

Mari Kramer

Staff present:

Mari Lopez, Executive Secretary

Others present:

Sue Laszlo (observer)

The meeting of the Finance Committee was called to order at 1:20 p.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue, SE, Suite 220, Salem, OR 97301.

2009 – 2011 Biennial Budget

The Committee was unable to project revenues and expenses due to an incomplete migration to the QuickBooks Pro accounting software. Staff is still working on this task. The Committee briefly discussed the possibility of outsourcing the remainder of the migration. The biennium budget beginning July 1, 2009 must be approved and filed permanently by June 30, 2009. **After further discussion, the Committee will request approval to begin the rulemaking process during the March Board meeting to meet the deadline of June 30, 2009.** Staff was directed to prepare a list that displays the total number of exams given of each type, total number of comity applications of each type, total number of first licensure applications, and total number of prior practice applications by fiscal year. Staff will also prepare personnel projections for the next Committee meeting.

The meeting adjourned at 1:45 p.m.