Oregon

State Board of Examiners for Engineering & Land Surveying
670 Hawthorne Ave. SE, Suite 220
Salem, OR 97301
(503) 362-2666
Fax (503) 362-5454
E-mail: osbeels@osbeels.org

EXTERNAL RELATIONS COMMITTEE
Minutes of Meeting
December 12, 2007

Members present:
Mari Kramer, Chair
Ron Stuntzner

Staff present:
Jenn Gilbert
Shantelle Meyer

Others present:
Sue Laszlo (observer)

The meeting was called to order at 11:10 a.m. in the conference room of the OSBEELS office at 670 Hawthorne Avenue, SE, Suite 220, Salem, OR 97301.

Oregon Examiner
Staff distributed to the Committee a final draft of the *Oregon Examiner* newsletter for review. The Committee made revisions to remove the exempt status box on page 10 and replace with the following verbiage, *"For Inactive or Retired Status, please refer to OAR 820-010-0520."* Upon revisions, the newsletter was approved for publishing and distribution.

The Committee agreed that future *Oregon Examiner* newsletters, specifically the Law Enforcement section, provide an introduction summary. The summary should contain how complaints are processed. In particular, the Board must be able to state the allegations and cite violations of the regulations within its statutory authority. Although rules change, the outcome of a complaint is dependent upon the evidence received and the rule(s) violated at the time the complaint is filed.

Additionally, the Committee discussed topics for the upcoming spring newsletter. The topics below were assigned to the following committees and staff:

- *Fees—Finance Committee*
- *Summary of OSBEELS' Board Members--Staff*
- *Joint Compliance Committee and Law Enforcement Cases—Law Enforcement Committee*
- *Promoting Licensure--Staff*
- *Geotechnical Engineering—Examinations and Qualifications Committee*
- *Retirement/Inactive Status of Registration--Rules and Regulations Committee*
- *Seals Expiration Date—Professional Practices*

Website

The Committee reviewed the new OSBEELS website. Staff will continue to update the Committee on the progress at the next meeting scheduled in February 2008.

The meeting adjourned at 11:41 p.m.