



# Oregon

**State Board of Examiners for  
Engineering & Land Surveying**

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## EXTERNAL RELATIONS COMMITTEE

### Minutes of Meeting

August 4, 2008

#### Members present:

Mari Kramer, Chair

Sue Newstetter

#### Staff present:

Mari Lopez

Jenn Gilbert

Shantelle Meyer

#### Others present:

Sue Laszlo (observer)

Belinda Rasmussen, Executive Director of Professional Engineers of Oregon (PEO)

The meeting of the External Relations Committee was called to order at 3:36 p.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue, SE, Suite 220, Salem, OR 97301.

### Oregon Examiner

#### Summer 2008 Oregon Examiner

Staff informed the Committee that the Summer 2008 Oregon Examiner newsletter was complete. It was anticipated the distribution of the newsletter would occur during the week of August 4, 2008.

#### Update on Electronic Publishing

Staff updated the Committee that there are 435 individuals who requested to receive the Oregon Examiner electronically. Approximately 4,100 newsletters were printed. The Committee acknowledged that effective with the Winter 2009 edition, the Oregon Examiner will no longer automatically be mailed to all registrants.

#### Fall 2008 Oregon Examiner

The Committee reviewed a draft of the *Advertisement for or Offering Professional Services* article. It was suggested by the Committee to discuss this article during the September 9, 2008 Board meeting for inclusion in the Fall 2008 Oregon Examiner.

In addition, the Committee discussed the following topics as articles for the upcoming Fall 2008 newsletter. *Additional articles may be drafted for the Fall 2008 newsletter. Therefore, the articles listed below may not be an all-inclusive list.*

- *Electrical Engineering/Oregon Administrative Rules (OAR 820-020-0020 & 918-311-0040)*

- *Welcome Ken Hoffine*
- *NCEES Structural Examination Survey*
- *Oregon.gov Web site*
- *Digital Signatures/OARs 820-010-0620, 820-010-0010, & 820-015-0010*
- *Law Enforcement Frequently Asked Questions*
- *45-Day Violation Oregon Revised Statutes (ORS) 209.250*
- *Building Code Division Temporary Rule*
- *Water Resources Department Article*
- *Professional Conduct & Mentoring*

Belinda Rasmussen, Executive Director of PEO, requested to advertise workshops for professional organizations in future newsletters. After a brief discussion, the Committee suggested the request be reviewed during the September 9, 2008 Board meeting.

### **Web site**

Staff continues to work with the OSBEELS IT personnel on the development and construction of the new site. The Committee directed staff to ensure the forms available on the new site will be fillable and have the ability to save the information completed on the form. There was no further discussion.

The meeting adjourned at 4:30 p.m.