



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

670 Hawthorne Ave. SE, Suite 220

Salem, OR 97301

(503) 362-2666

Fax (503) 362-5454

E-mail: osbeels@osbeels.org

EXTERNAL RELATIONS COMMITTEE

Minutes of Meeting

October 9, 2008

Members present:

Mari Kramer, Chair

Sue Newstetter

Staff present:

Jenn Gilbert

Shantelle Meyer

The meeting of the External Relations Committee was called to order at 11:05 a.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue, SE, Suite 220, Salem, OR 97301.

Oregon Examiner

Fall 2008 Oregon Examiner

The Committee revisited the *Electrical Plans for Complex Structures* article. To alleviate any confusion, the Committee directed staff to include the Oregon Administrative Rule (OAR) 918-311-0040 that is regulated by the Department of Consumer and Business Services, Building Codes Division (BCD). Once staff has made revisions accordingly, the Committee directed staff to request an additional review by Ed Butts due to his specialty in electrical engineering. Upon his approval, staff will include the *Electrical Plans for Complex Structures* article to the *Fall 2008 Oregon Examiner*.

The Committee made minor revisions to the *Appointment by Governor Kulongoski* and *Digital Signatures* articles. Upon completion, the articles may be included to the *Fall 2008 Oregon Examiner*.

The Committee reviewed the *Building Code Division Temporary Rule* article. Following a lengthy discussion, the Committee suggested that the article first be reviewed by Ed Butts as he would be attending the Engineer Exemption Advisory Committee meeting held on October 10, 2008. Upon his comments and/or suggestions, staff was directed to forward the article to Mari Kramer, Sue Newstetter, Sue Laszlo, and the Board's Assistant Attorney General (AAG) for additional review.

Upon completion of the draft articles, *Law Enforcement Frequently Asked Questions* and the *Importance of References* articles, staff was directed to forward the articles to the External Relations (ER) Committee members for comments or approval.

It was suggested by the Committee for staff to provide the *45-day and Right of Entry* article during the November 12, 2008 Board meeting for inclusion in the *Winter 2009 Oregon Examiner*.

Web site

Staff informed the Committee of minor modifications to the new site. In addition, staff reported that additional changes will be completed prior to the November 12, 2008 Board meeting. There was no further discussion.

Outreach

The Career as a Land Surveyor and Oregon Building Congress kits were distributed for review and discussion. The Committee directed staff to draft an article for the *Winter 2009 Oregon Examiner* of the speaker kits available. There was no further discussion.

The meeting adjourned at 12:03 p.m.