

**MEETING**  
**September 16-17, 2015**  
**MINUTES**

**CALL TO ORDER**

Board President, Gary Hickmann, called the regular meeting of the Oregon State Board of Nursing to order at 8:30 a.m. This Board meeting was held in the conference room of the offices of the Oregon State Board of Nursing in Portland, Oregon.

**PUBLIC MEETING NOTICE**

A notice of this meeting was published on the Board of Nursing's website and sent out to the interested parties list by Ruby Jason, Executive Director, in accordance with the Open Meeting Law. The Board met in Executive Session during portions of the meeting as authorized by ORS 192.502 and 192.660.

**ROLL CALL — Present/Absent**

**—Board Members**

Cain, Present  
Epeneter, Present  
Gibbs, Present  
Hickmann, Present  
Kostelecky, Present  
Mill, Excused  
Tenscher, Present  
Wayman, Excused

**QUORUM**

There being a quorum present, the Board President declared the Board eligible to conduct its business.

**—Staff Members Present at Various Times**

Bigelow  
Blomquist  
Buck  
Cowgill  
Ficarra  
Hill  
Ingwerson  
Jason  
Kilborn  
Koch  
Meadows  
Messina

Parish  
Rahimi  
Russell  
Schults  
Standridge  
VanHorn  
Wickenhagen  
  
Nyberg  
Lightfoot  
  
Cowan, Board Counsel

**WEDNESDAY, SEPTEMBER 16, 2015**  
**EXECUTIVE SESSION**  
**DISCIPLINE**

MSC Tenscher, Epeneter
that based on the procedural record, the Interim Orders by Consent, signed by the following:
Dina Dean, RN
James Leaf, RN
Melissa Lee, LPN
Joanne Semperger, RN
Michelle Vincent, CNA
be ratified.
Ayes 6, Excused 2 Wayman, Mill
MSC Tenscher, Epeneter
that based on the procedural record, the following:
Alisha Carter, CNA
Jessie Winegeart, RN
be issued Final Orders by Default, denying the application as set forth in the Notice.
Ayes 6, Excused 2 Wayman, Mill
MSC Tenscher, Epeneter
that based on the procedural record, the following:
Melissa Olson, RN
George Wilson, RN
be issued Final Orders by Default, issuing a Civil Penalty against the licensees as set forth in the Notices.
Ayes 6, Excused 2 Wayman, Mill
MSC Tenscher, Epeneter
that based on the procedural record, the following:
Joanne Semperger, RN
William Vore, CNA
be issued Final Orders by Default, suspending the licenses or certificates as set forth in the Notice.
Ayes 6, Excused 2 Wayman, Mill

MSC Tenscher, Epeneter
that based on the procedural record, the following:
Richard Smith, RN
be issued a Final Order by Default, revoking the license as set forth in the Notice.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Tenscher
that based on the evidence presented,
Deena Chamlee, NP
be issued a Final Order of Suspension and a Notice of Proposed Revocation.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Tenscher
that based on the evidence presented,
Karla Larson, CNA Re-Activation Applicant
be granted reinstatement.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented,
Travis Perez, CNA
be issued a Notice of Proposed Revocation.
Ayes 6, Excused 2 Wayman, Mill
MSC Epeneter, Gibbs
that based on the evidence presented, the Stipulations for Voluntary Surrender, signed by the following:
Geraldine Cameron, RN
Danielle Sjue, RN
be adopted.
Ayes 5, Recused 1 Epeneter, Excused 2 Wayman, Mill

MSC Epeneter, Gibbs
that based on the evidence presented, the Stipulations for Voluntary Surrender, signed by the following:
Alexandra Appleton, CNA
Susan Blazor, CNA
Paul Bryner, RN
Sabrina Fallin, RN
Leonardo Garate Vasquez, LPN
Heather Hunt, CNA
Craig Hutchins, CMA
Annette Linn, LPN
James Marteness, RN
Emily Pantalone, CNA
Kara Stuart, RN
Shirley Walkhoff, RN
Ezra Whitman, LPN
Joseph Thurman, RN
be adopted.
Ayes 6, Excused 2 Wayman, Mill
MSC Gibbs, Cain
that based on the evidence presented, case number:
15-01596
be dismissed.
Ayes 6, Excused 2 Wayman, Mill

MSC Epeneter, Gibbs
that based on the evidence presented, the Stipulations for Reprimand, signed by the following:
Debra Call, CNA
Richard Imholte, RN
Ashley Herbert, CNA
Patricia Lancaster, LPN
Pamela Snook, RN
Sharon Thorpe Britton, RN
be adopted.
Ayes 6, Excused 2 Wayman, Mill
MSC Epeneter, Gibbs
that based on the evidence presented, the Stipulation for Probation, signed by:
Michael La Londe, RN
be adopted.
Ayes 5, Nay 1, Kostelecky, Excused 2 Wayman, Mill
MSC Epeneter, Gibbs
that based on the evidence presented, the Stipulation for Probation, signed by the following:
Carrie Brooks, CNA
Gamintz Dominique, LPN
Jennifer Ramberg, CNA
Debra Tellez, RN
be adopted.
Ayes 6, Excused 2 Wayman, Mill
MSC Epeneter, Gibbs
that based on the evidence presented, the Stipulation for Withdrawal of Application, signed by:
Carol Milne, NP Applicant
be adopted.
Ayes 6, Excused 2 Wayman, Mill

MSC Epeneter, Kostelecky
that based on the evidence presented,
Carly Johnson, LPN
be issued a Notice of Proposed Civil Penalty.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Tenscher
that based on the evidence presented, the following:
Eva Chapin, LPN
Tamara Rosenstiel, CNA
Jean Wilson, NP
be issued Notices of Proposed Revocation.
Ayes 6, Excused 2 Wayman, Mill
MSC Epeneter, Kostelecky
that based on the evidence presented, the Stipulation for Probation, signed by:
Nathalie Rotz, LPN
be adopted.
Ayes 6, Excused 2 Wayman, Mill
Lunch and Learn: TERCAP Presentation given by Suzanne Meadows, RN Investigator
MSC Kostelecky, Gibbs
that based on the evidence presented, case numbers:
15-01724
15-01722
15-01925
15-01792
15-01799
15-01726
15-01727
15-01728
15-01793
15-01731

15-01732
15-01759
15-01762
15-01794
be dismissed.
Ayes 5, Recused 1 Cain, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, case numbers:
15-01542
15-01053
be dismissed.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, case number:
16-00179
be dismissed.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, case number:
15-00779
be dismissed.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, case number:
16-00160
be dismissed.
Ayes 6, Excused 2 Wayman, Mill

MSC Gibbs, Kostelecky
that based on the evidence presented,
Jessica Spears, CNA
be issued a Notice of Proposed Denial.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, the Stipulation for Probation, signed by:
Kristie Geiges, RN
be adopted.
Ayes 5, Recused 1 Cain, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, the Stipulation for Reprimand, signed by:
Deborah Boles, NP
be adopted.
Ayes 4, Nays1 Hickman, Recused 1 Cain, Excused 2, Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, the Stipulation for Reprimand, signed by::
Kathleen Huston, LPN
be adopted.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Gibbs
that based on the evidence presented, the Stipulation for Voluntary Surrender, signed by:
Ann Gander, NP
be adopted.
Ayes 6, Excused 2 Wayman, Mill

MSC Kostelecky, Epeneter
that based on the evidence presented, case numbers:
15-01061
15-00885
15-01383
be dismissed.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Epeneter
that based on the evidence presented in case number:
15-00447
the licensee be issued an Order for Mental Health Evaluation.
Ayes 6, Excused 2 Wayman, Mill
Investigation status reports were reviewed in case numbers:
15-00183
15-00938
MSC Kostelecky, Epeneter
that based on the evidence presented, licensees in the following case numbers:
15-01886
15-00002
15-00967
be allowed entry into HPSP, the case be dismissed upon completion of full enrollment and the Interim Orders by Consent be vacated as applicable.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Epeneter
that based on the evidence presented, the Stipulation for Probation, signed by:
Christy Brook, RN
be adopted.
Ayes 6, Excused 2 Wayman, Mill

MSC Kostelecky, Cain

that the Board accept Staff recommendations that investigations outlined in summaries for cases between July 29, 2015 and September 2, 2015 be closed, with the exception of case number 16-00205.

Ayes 6, Excused 2 Wayman, Mill

MSC Kostelecky, Tenscher

that based on the evidence presented, case numbers:

15-01923

15-01665

15-01664

15-01222

15-01569

15-01508

15-01447

15-01791

15-01628

15-01672

15-00997

15-01428

15-01709

15-02048

15-01620

15-02047

15-02046

15-01191

15-01701

15-01328

15-00113

15-00449

15-02036

15-01696

15-01697

15-01477

15-01865

15-02009
15-01139
15-01370
15-01532
15-01658
15-00228
15-01208
15-01573
15-01972
15-01767
15-01930
15-00242
15-00307
15-01859
be dismissed.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Tenscher
that based on the evidence presented, case number:
15-01896
be dismissed.
Ayes 6, Recused 1 Gibbs, Excused 2 Wayman, Mill
Adjourned 6:57 p.m.

**THURSDAY, SEPTEMBER 17, 2015**

Board President, Gary Hickmann, called the meeting to order at 8:30 a.m. A quorum was present.

**EXECUTIVE SESSION 8:30**

<b>Continued from September 16, 2015</b>
MSC Kostelecky, Epeneter
that based on the evidence presented, the request for reconsideration of the Final Order for Revocation, issued to:
Kurt Hagardorn, RN
be denied.
Ayes 6, Excused 2 Wayman, Mill
MSC Cain, Tenscher
that based on the evidence presented in the Compliance Advisory Committee Memorandum, the licensee be granted completion at 5 years.
Ayes 6, Excused 2 Wayman, Mill
MSC Kostelecky, Epeneter
that based on the evidence presented, the Stipulation for Probation signed by:
David Bennett, RN Reinstatement Applicant
be adopted and reinstatement be granted.
Ayes 6, Recused 1 Cain, Excused 2 Wayman, Mill
MSC Kostelecky, Epeneter
that based on the evidence presented,
Jason Hofmann, RN
be issued a Notice of Proposed Revocation.
Ayes 6, Excused 2 Wayman, Mill
MSC Epeneter, Cain
that based on the evidence presented, the Stipulation for Probation, signed by:
Caren Buffum, CNA, CMA
be adopted.
Ayes 6, Excused 2 Wayman, Mill

MSC Kostelecky, Gibbs
that based on the evidence presented,
Joseph Gonsalves, RN
be issued an Amended Notice of Proposed Revocation and an Order of Emergency Suspension be issued.
Ayes 6, Excused 2 Wayman, Mill
<i>End of Executive Session - 9:30 a.m.</i>

**PUBLIC SESSION – 9:30 a.m.**

Introductions: staff, Board members, audience

**REVIEW OF MEETING AGENDA**

**ADDITIONS, MODIFICATIONS, REORDERING OF AGENDA**

At the request of Board President Gary Hickmann, agenda item A5, Board Officer Elections, was deferred to the Board Work Session agenda, Friday, September 18, 2015. There were no other requests for additions, modifications, or reordering of the agenda.

**APPROVAL OF CONSENT AGENDA**

Education and Assessment Policy Analyst Joy Ingwerson noted a correction to Consent Agenda item C-E1, pertaining to the Dosage by Weight, Pediatric Medications and Critical Care Medications module, noted as “not required.” Health and Education Consultants, Inc. has since changed this, and it is now a requirement for the re-entry program; there were no other corrections to the pharmacology curriculum.

M.S.C. Cain, Epeneter  
that the Consent Agenda items be approved as corrected  
Ayes 6, Excused 2 (Mill, Wayman)

- C-M1 Approval of Minutes from the June 17-18, 2015 Board Meeting
- C-M2 Approval of Minutes from the July, 15, 2015 Board Meeting Teleconference
- C-M3 Approval of Minutes from the August 7, 2015 Emergency Board Meeting
- C-M4 Approval of Minutes from the August 12, 2015 Board Meeting Teleconference
- C-A1 Fiscal Status Report
- C-A2 Communications and IT Report
- C-E1 Curriculum Change for Health and Education Consultants, Inc. – Pharmacology
- C-E2 Nurse Education Advisory Group (NEAG) Annual Report
- C-E3 New Member Appointment for NEAG – Four Names
- C-E4 Education – Environmental Scan
- C-L1 Licensing, Fiscal and Organization Development Report
- C-L2 Ratification of CNA/CMA Training Program Approvals and Withdrawals
- C-L3 Training and Assessment – Environmental Scan
- C-L4 Advanced Practice – Environmental Scan
- C-L5 Update on Draft OAR 851-045 – Standards and Scope of Practice
- C-P2.1 Disciplinary Actions by License Type – June and July 2015
- C-P2.2 Disciplinary Actions by HIPDB Category – Fiscal Year to Date for 2015
- C-P2.3 Disciplinary Actions by License Type – Fiscal Year to Date for 2015

### **ADMINISTRATIVE RULEMAKING HEARING**

#### H1. Adoption of Amendments to Division 2 Rules Regarding Agency Fees

The rule hearing began at 9:35 a.m. Executive Director Ruby Jason explained the proposed revisions to Division 2, including the addition of a \$9 surcharge to support the Oregon Nursing Advancement Fund. This surcharge was the result of a bill passed through the 2015 legislative session which levied a surcharge for every license by examination and renewal. Another revision, also as a result of legislative process, was to add a new license type, Nurse Emeritus. The associated fee for this license type will be \$50, effective January 1, 2016. Work has begun on Division 31 revisions regarding how the Nurse Emeritus license type would be awarded, the scope of the license, and how to ensure continuing competency. There was no testimony given in favor of, or in opposition to, the amendments to these rules. The hearing closed at 9:50 a.m.

M.S.C. Epeneter, Tenscher  
that OAR 851-002-0010, 851-002-0020, 851-002-0030, 851-002-0035, 851-002-0040 be adopted as presented  
Ayes 6, Excused 2 (Mill, Wayman)

#### H2. Adoption of Amendments to Division 70 Rules Regarding Fitness for Practice Related to Behavioral Health, Including Substance Abuse and/or Mental Disorders

The rule hearing began at 9:50 a.m.

Robin Moody, Senior Director of Policy, Oregon Association of Hospitals and Health Systems, provided verbal testimony in favor of the amendments to Division 70, stating that as a stakeholder, she had the opportunity to work on Division 70 rule revisions, and that hospitals support the cultural shift that is embodied by the program. Ms. Moody expressed that the revisions are an improvement, giving the facilities the confidence needed to participate in the program, particularly the shifting of the language around the approval of worksite monitors.

Ms. Jason explained that the proposed revisions were the result of staff and stakeholder work, and that proposed revisions were originally brought before the Board in June, resulting in some concerns about an organization's ability to do direct observation. Previously, the rule only referenced the Health Professionals' Services Program (HPSP), which is the Board's alternative to discipline program for licensees who have substance abuse issues, and how to integrate licensees back into the workplace. Stakeholder and previous Board input indicated that this particular division did not fully encompass the issues of the impaired professional and their fitness for practice related to behavioral health including substance use and/or mental disorders. There was a correction to 851-070-0075 to change the term "workplace" to "worksite" for consistency. The hearing closed at 10:05 a.m.

M.S.C. Cain, Kostelecky  
that OAR 851-070-0000, 851-070-0005, 851-070-0010, 851-070-0020, 851-070-0025, 851-070-0030, 851-070-0040, 851-070-0045, 851-070-0050, 851-070-0060, 851-070-0070, 851-070-0075, 851-070-0080, 851-070-0090, and 851-070-0100 be adopted as modified  
Ayes 6, Excused 2 (Mill, Wayman)

### **ADMINISTRATION**

#### A1. Director's Report

Ms. Jason explained that as of September 1, the fingerprint process for criminal background checks successfully transitioned to electronic fingerprint capture, and acknowledged the work of the staff. It is hopeful that the new process will decrease the amount of processing time for licensure applications.

#### A2. Qualifications for Licensure and Option to Withdraw an Application

Although the Board has the authority to approve a licensee to withdraw their application, the original intent, from 2009, would give the Licensing Manager authority, in appropriate cases where an applicant does not qualify for licensure, to permit the applicant to withdraw the application. This would be in lieu of the Board issuing a Notice to Deny, and would not include issues related to an investigation or background check.

M.S.C. Kostelecky, Tenscher

that the attached letter format, giving an applicant the option of withdrawing their application, be adopted as presented

Ayes 6, Excused 2 (Mill, Wayman)

#### A3. Health Professionals' Services Program (HPSP) – Addition to Program Criteria

There is a requirement that when a licensee enters the HPSP, an agreement is signed which includes that if the licensee is prohibited from practicing nursing, the employer is notified and a restriction is placed on the license by the Board. Proposed revisions to the agreement would include language that the licensee is prohibited from practicing as a licensed nurse in any capacity or functioning as a caregiver for remuneration.

M.S.C. Kostelecky, Tenscher

that the HPSP Addition to Program Criteria be accepted as presented

Ayes 6, Excused 2 (Mill, Wayman)

#### A4. Notices Posted on License Verification Page

Ms. Jason explained that when the Board issues notices for discipline against a license, that notice is sent out to the licensee and is considered a legal document. However, if the individual appeals the notice that the Board has sent out, the license remains unencumbered, which means that they are employable during the appeal cycle. Ms. Jason requested direction to consider that the notices be posted on the website, including an explanation that the individual has appeal rights, and that the license remains active and unencumbered. There was discussion among the Board members and staff as to how this would look on the website. There was general support from the Board with direction.

Carl Brown, Assistant Executive Director of Professional Services, Oregon Nurses Association (ONA), stated that the position of the ONA administration; that including notices on licensees' records would not be in the best interest of the licensees prior to the completion of the appeal process.

**Board Direction:** Board staff to create a draft policy to be presented at the November Board meeting, articulating how the notice would be operationalized internally and presented on the website.

#### A5. Board Officer Elections

This agenda item was moved to Board Work Session; Friday, September 18, 2015.

## **EDUCATION**

### **E1. Sumner College Practical Nursing Program Survey Visit Report**

Education and Assessment Policy Analyst Joy Ingwerson introduced Sharon Brooks, Practical Nursing Program Director and Bill Honeycutt, Director of Education, at Sumner College. Joanna Russell, College President; Carlie Jones, Director of Operations; and Linda Edwards-Davies, RN Program Director were also present. Ms. Ingwerson reported that there is a nationwide trend of nurse administrator position turnover at colleges, and challenges in transitions of these positions creates further continuity issues. In survey visits to the Sumner Nursing Program, such challenges were observed, where processes that might have been put into place by a previous administrator had either not been continued or did not get integrated into the system, due to administrative turnover.

Three deficiencies were noted which were recommendations from the 2011 survey visit and either had not been addressed, or were addressed but not continued. The deficiencies required follow-up reports due by December 1, 2015. An extensive response to the majority of the recommendations and deficiencies was received on August 14, 2015. There were questions from the Board directed to the program director, including questions related to the recent faculty turnover.

M.S.C. Cain, Epeneter  
that the Sumner College Practical Nursing Program be approved for up to three (3) years to June 2018 with a report on deficiencies provided to the Board by December 1, 2015  
Ayes 6, Excused 2 (Mill, Wayman)

### **E2. Breckinridge School of Nursing at ITT Associate Degree Nursing Program Survey Visit Report**

Ms. Ingwerson introduced Jolie Manning, Interim Chair of Nursing Department, and Lee Ann Knox, Dean of Academics, at Breckinridge School of Nursing at ITT. Ms. Ingwerson explained that there was evidence of positive changes in processes, however, there were areas of recommendations from the last survey visit that were noted as issues, and included as deficiencies with required follow-up reports due by September 17, and December 1, 2015. The program provided a response with updates on faculty hiring and revisions to the performance review process, addressing needs of students in distant placements and criteria for selection of clinical practice sites.

M.S.C. Kostelecky, Epeneter  
that the Breckinridge School of Nursing at ITT Associate Degree Program be approved for up to four (4) years to June 2019  
Ayes 6, Excused 2 (Mill, Wayman)

### **E3. Pioneer Pacific College Practical Nursing Program Survey Visit Report**

Ms. Ingwerson introduced Carmen Angel, Program Director, Springfield Campus; Judy Whitney, Campus Director/Director of Education, Springfield Campus; and Barbara Lew, Program Director, Wilsonville Campus. Ms. Ingwerson explained that this was a unique survey situation, in that there were no fully-qualified nurse administrators in place on either campus during the visit. The Wilsonville campus nurse administrator was fully appointed in that position shortly after the survey. There were recommendations, and no deficiencies noted. Due to unclear history, it was recommended that another survey be conducted in three years. There were questions from the Board related to faculty turnover and the number of students on each campus.

M.S.C. Epeneter, Gibbs  
that Pioneer Pacific College Practical Nursing Program be approved for up to three (3) years to May 2018  
Ayes 6, Excused 2 (Mill, Wayman)

### **LUNCH PRESENTATION**

“The Telehealth Dilemma”

Presenters – DNP-FNP Students, WSU-Vancouver:

Stephanie Gardiner, BSN, RN

Amy Ryll, BSN, RN

Brittany Collier, BSN, RN

Stephanie Barlow, BSN, RN

### **OPEN FORUM**

The Board was not able to act on any issues presented at Open Forum because prior public notice had not been given, but the Board could designate matters presented as agenda items at future Board meetings.

No one was present for Open Forum.

### **EDUCATION (Continued)**

#### **E4. Nurse Emeritus Licensure Status Update**

Ms. Ingwerson explained that, as a result of the passage of SB 547 in the 2015 legislative session, a new licensure category was created, Nurse Emeritus. Nursing practice as Nurse Emeritus would be non-compensated and considered a volunteer activity. The language of the bill states that individuals who have a CNA, CNS, or NP license or certification are eligible to apply for Nurse Emeritus status. The statute specifically states that the practice that these individuals would take on as Nurse Emeritus is the practice of nursing; registered nursing, and/or practical nursing. There were four stakeholder meetings focused on licensure requirements that would protect public safety and maintain competency. There were no concerns regarding the \$50 license fee for a two year period, at which time a new application would be required. Ms. Ingwerson explained some of the draft revisions; the rule hearing is planned to take place in November, with the rule revisions effective January 1, 2016. Work is being done concurrently to create the application form and licensure category within the agency database.

M.S.C. Kostelecky, Epeneter

that based on the information presented, Board staff continue with rulemaking related to Division 31  
Ayes 6, Excused 2 (Mill, Wayman)

### **ADVANCED PRACTICE**

#### **AP1. Division 52 – Draft Revisions Prior to Rulemaking Process**

Ms. Jason thanked Sarah Wickenhagen for her service with the Board as the APRN and Assessment Policy Analyst and wished her luck and she transitions to the role of Executive Director of Northwest Organization of Nurse Executive (NWone). Ms. Wickenhagen will terminate employment with the agency effective September 30, 2015.

Christy Cowgill explained her new role as APRN and Assessment Policy Analyst for the agency and presented the draft revisions to Division 52. Ms. Cowgill pointed out that the last substantial change to Division 52 was 1998; it was when the division was introduced, and came about out of a 1997 statutory effort. There were publically announced stakeholder meetings that included CRNAs.

**Board Direction:** Board members to review the information provided, including Division 52 draft revisions, and discuss at the November Board meeting. At that time, they will provide further direction to staff regarding proceeding with the rulemaking process.

### **NEXT BOARD MEETING**

The next scheduled teleconference Board meeting will be held in Executive Session on October 14, 2015 at the Board offices, 17938 S.W. Upper Boones Ferry Road, Portland, Oregon. The next regularly scheduled in-person Board meeting will be at the Board offices on November 18 and 19, 2015.

### **EXECUTIVE SESSION – 3:25 p.m.**

The Board met in executive session to discuss a letter addressed to the Board President, related to the Prescription Drug Monitoring Program, and direction from Board counsel.

### **ADJOURNMENT**

The meeting adjourned at 4:20 p.m.